



Office of the IQAC

Ref No: IQAC-SBV/IQAC Meeting- ATR /2022-23 / dated 1.9.2024

## Action Taken Report

Meeting Date : 25.04.2024  
Time : 11.30 am  
Venue : SBV, Board Room

S. No	Agenda	Discussion points	Resolutions & responsibility	Action Taken
1.	Calling of meeting to order: Quorum confirmation	The Hon'ble Vice-Chancellor welcomed everybody and called the meeting to order. Adequate Quorum was present. Leave of absence of Registrar, Dr. Jagan Mohan, and Dr. A.N.Uma was informed by mail.		
2.	Action Taken Report	The Institute were provided the targets for the AY 23-24 and they submitted the SPP 23-24		
3.	Agenda	<p><b>Agenda 1: Honoring contributors of ISO 21001:2018 and other activities</b></p> <p>The Vice Chancellor gave the ISO 21001:2018 Certificate to all the heads of the institute followed by:</p> <p><b>1. ISO Management Representative members:</b></p> <ol style="list-style-type: none"> <li>1. Dr. Valentina. Y, Assoc. Professor Microbiology, MGMCRI</li> <li>2. Dr. Lavakumar. S, Professor, Pharmacology, SSSMCRI</li> <li>3. Dr. Shivashankar. K, Assoc. Professor, IGIDS</li> <li>4. Dr. S. Rajeswari, Professor, KGNC</li> <li>5. Mrs. Lavanya. P, Assistant Professor, AHS</li> <li>6. Dr. V. Vijayan, Professor, SOP</li> <li>7. Dr. Uma Devi. T, Assoc. Professor, SSSCON</li> </ol> <p><b>2. Trainers of PMKVY:</b></p> <ol style="list-style-type: none"> <li>1. Dr. Shanmuganath. E, Principal, School of Physiotherapy</li> <li>2. Dr. Venkatesh, Assoc. Professor, School of Physiotherapy</li> <li>3. Dr. Velkumar. V, Assist. Professor, School of Physiotherapy</li> <li>4. Dr. Karthikeyan. R, Professor, SOP</li> </ol> <p><b>3. Winners of Youth for Quality Bharat Mission under Quality Council of India:</b></p> <ol style="list-style-type: none"> <li>1. Ms. Amas Zaara</li> <li>2. Ms. Almas Ban</li> </ol>		



	<p>3. Mr. Thanga Vasudev. K 4. Ms. Reena Kumar 5. Ms. Harini 6. Ms. Likabo K. Zhimomi</p> <p><b>4. Best write up Report – National Science Day</b></p> <p>1. Ms. Nijanthani K. S., (First Prize), SSSMCRI 2. Ms. Adira P Aji, (Second Prize), SSSCON 3. Ms. Maria Issac Saran X, (Third Prize), KGNC</p> <p><b>Agenda 2: Report on IQAC activities as per the SPP 2023-24</b> Dr. Usha projected the quality initiatives and achievements from September 2023 to April 2024 based on SPP 23-24 and the compliance report. Documents enclosed for reference.</p> <p><b>Agenda 3: Discussion for Weak Metrics in NAAC</b> Dr. Usha Presented the weak metrics in the NAAC</p> <p>1. Dr. Usha informed that the recognition of PhD guides was lower in our institute. Medical faculty members must apply to become PhD guides, as stated by Dr. Reddy, Dean of Research. Dr. Ravishankar suggested that, during the NAAC period, the registrar's office issued the letters to the eligible candidates and that the same process should be followed.</p> <p>2. Dr. Usha suggested retaining and recruiting senior faculty members with the experience more than 15 years. Dr. Ashok Kumar Das, Dean of Academics, mentioned that teachers' experience should not be limited to within the university and suggested clarifying this with the NAAC.</p> <p>3. Dr. Usha discussed the ratio of research projects and funds and she said every teacher should have a minimum of two research projects per annum. She also requested that the heads of the institute identify private funding organizations and motivate faculty members to seek private research funds. Achieving 12(b) status would also provide us with research funding, which can be explored.</p> <p>4. JRF/ SRF (70% of the enrolled PhD) Dr. Ananthakrishnan suggested full-time PhD scholars to encourage them to go for JEE and Government exams. The Vice-Chancellor suggested to encourage the</p>	<p>The Vice Chancellor stated that the Registrar, to inform all the clinical professors in the medical institute to apply for PhD guides.</p> <p>Dr. Usha must clarify if the previous experience, before SBV is taken into consideration.</p> <p>Dr. Ashok Kumar Das, Dean of Academics stated that he will try to secure funding for our students and faculty from Private organizations and also to look in 12B funding opportunities.</p>	<p><b>Action initiated by the Registry and the Deanery for Research in increasing the faculty as guides</b></p> <p><b>It was re verified by IQAC in the NAAC manual that previous experience of the faculty before SBV is taken into consideration by NAAC and NIRF.</b></p> <p><b>In the process</b></p>
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4.	Any point from the Floor	<p>Dr.Usha shared the points with the IQAC members which were shared by the UGC chairperson;</p> <p>1. To look into the SWAYAM plus where we can access the course</p> <p>2. Senior faculties must be sent for FDP under Pandit Madan Mohan Malaviya scheme who can make MOOC courses</p>		
5.	Closure of the meeting.	Vice-Chancellor thanked all the members especially the external members for the valuable inputs and advised IQAC to address the points discussed promptly.		

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