



Office of the IQAC

Ref No: IQAC-SBV/IQAC ATR/2023-24 / dated 13.09.2024

Action Taken Report

Meeting Date : 10.09.2024  
 Time : 2.00 pm  
 Venue : SBV, Board Room

S. No	Agenda	Discussion points	Resolutions & responsibility	Action Taken
1.	Calling of meeting to order: Quorum confirmation	The Hon'ble Vice-Chancellor welcomed everybody and called the meeting to order. Adequate Quorum was present. Leave of absence of Registrar, Director MGMARI, and Dean Research was recorded.		
2.	Action Taken Report	<p>Dr. Usha presented the action taken report for the previous meeting held on 25.04.2024</p> <ol style="list-style-type: none"> <li>1. Letter for Ph.D. Guideship for the faculty - Action initiated by the Registry and the Deanery for Research in increasing the faculty as guides and mail has been sent to the Hols to provide the names and the CVs of the faculty who are eligible to be PhD Guides. Prof. Stephen Selvaraj, Associate Dean, Research confirmed the same.</li> <li>2. Previous Experience of the faculty taken into consideration by NAAC – IQAC was asked to be re-verified. IQAC verified and confirmed the same.</li> <li>3. Funding Opportunities from Private organization and under the 12B status – Dr. Ashok Kumar Das, Dean of Academics stated that it is in the process and in collaboration with the Hols it will explored soon.</li> <li>4. PG/Ph.D. degree awarded per teacher – IQAC was asked to rework the formula and now the ratio was around 2 per teacher.</li> <li>5. Students Placement and Higher education –Dean of Students and Alumni affairs has endeavored to collect data during alumni meet and convocation.</li> </ol>		



3.	Agenda	<p><b>Agenda 1: QER May to July 2024 Report</b> Dr. Usha Presented Performance report of all constituent teaching units for the QER May to July 2024. She pointed out that the progress is very minimal in this quarter; the number of PDP organized, attended and the data on awards and recognitions of the faculty are more as always; rest of the data has not improved much.</p> <p>She highlighted the disparity in the publication numbers reflected in the Institutional profile, departmental profile, and the author profile in Resreargence portal.</p> <p>Dr. Usha Suggested to all the heads to go by the faculty publications and give us a list. If any article is already published in Scopus, to ask the faculty to check it in Scopus database for which we have got the subscription and also to kindly that it is reflected in the Scopus and Researgence data base. She also requested the Deanery Research to escalate this issue to Mr. Cedric from Researgence.</p> <p><b>Agenda 2: Action to be taken for NIRF 2026 and International Ranking</b> Dr. Usha presented the actions to be taken for the 50<sup>th</sup> rank in NIRF 26 and level 5 in the NAAC third cycle, binary accreditation.</p> <p>a. Student Strength in NIRF: She pointed out the scores can be due to no admissions in certain programs and requested the Dean Academics to address the same.</p> <p>She also pointed out that low enrolment in PhD is the main reason for low score and stated that this issue is already escalated to the Dean Research and he is acting upon it.</p> <p>b. Online Education: Dr. Usha pointed out that the nil score in this metrics is due to the lesser enrolment in NPTEL-SWAYM courses as well as no contribution of course to NPTEL-SWAYAM.</p> <p>She requested the Hols that all</p>	<p>The Vice Chancellor suggested to Dr. Ezhumalai should also ensure that the portal is updated regularly, at least on a daily basis.</p> <p>Hols to compile list of publications from the faculty.</p> <p>The Vice Chancellor suggested that engaging with alumni could encourage them to recommend the institution to prospective students, and also suggested to enhance marketing efforts. Hols to comply.</p> <p>Dr. A.K. Das, Dean Academics stated that all the non-clinical departments will also be addressed for low seats.</p> <p>The Vice Chancellor requested to the heads to increase the number of online courses. He addressed the same to the Vocational Cell in-charge, Prof.</p>	<p><b>Action on Researgence &amp; Scopus taken by Dean Research and discussed.</b></p> <p><b>SWAYAM Plus Courses were recommended and circulated</b></p>
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		<p>c. Teaching in multiple regional languages: Dr. Usha informed the members about this new metrics in NIRF. Teaching in vernacular languages and also Course materials translated into Tamil are required. Anuvadini, Ministry of Education, which is AI based translator, shall be used.</p> <p>Dr. Palanivel, Exe. Secretary of EPSI and the external member suggested that to start the process at the earliest that will help in NIRF as well as be useful for the students.</p>	<p>Prof. R. Karthikeyan, Vocational Cell shall take up this assignment.</p>	<p><b>Translation of the curriculum commenced by the Principal SAHS.</b></p>
		<p>d. Publications, Funded Research and IPR: Dr. Usha pointed out that NIRF is not looking at the PubMed database separately as more than 80% of them are already in the SCOPUS and WoS database. Thus requested if publications can be focused in Scopus indexed journals. IPR significant improvement is evident in the patents granted. They shall be improved a little more before next NIRF. Funded research shall be discussed with Director MGMARI.</p>	<p>Principal School of Allied Health Sciences offered to translate one elective course in Tamil. Vice-Chancellor requested other Hols to look into the matter</p> <p>The issue has already been escalated to the Dean Research and actions are being taken by him.</p> <p>IQAC shall discuss with Dr. Senthil M, IPR deputy Director. Dr. Agiesh, from MGMARI stated that the Director is already looking at funding opportunities from Private organizations.</p>	
		<p>e. Sustainable Development Goal: It was presented that this new metric in NIRF might become a new category in the next NIRF. And all Institutes must work towards the 17 goals in SDG.</p>	<p>The Vice Chancellor suggested Dr. Usha make a short list of 17 goals and circulated to the heads.</p>	<p><b>Participated in UI Green Metric Rank.</b></p>
		<p>f. Perception: It was pointed out that the perception score of the</p>	<p>All Hols were advised by</p>	



		<p>constituent teaching units are more than SBV which means that the name SBV must be projected in every event of the institute. More collaboration, are requested.</p> <p>g. Internationalization: To rank in the international ranking it was requested of the Hols to have international faculty as adjunct, visiting or professor of practice as well as explore international collaborations for exchanges and researches.</p> <p><b>Agenda 3: Report on IQAC activities as per the SPP 2023-24 and SPP 2024-25</b> Due to lack of time this agenda was not presented fully. But Dr. Usha informed the members that one of the many plans for IQAC for 2024-25 is to get ranked in the International ranking as well as obtain on international accreditation.</p>	<p>Vice-Chancellor to improve the publicity of SBV and collaboration.</p> <p>Hols to work on these possibilities</p> <p>IQAC shall mail these documents for the members.</p>	<p><b>Mailed the SPP &amp; Compliance to all</b></p>
4.	Any point from the Floor	<p>Dr. Chittoria, JIPMER, External member, shared the best practice of JIPEMR that they have a NIRF Committee that updates the data periodically. He suggested that all faculty must have their ORCID and upload the details of publications in it. With regards to online education, he shared that they record all the lectures and make it available in the website. He suggested to start the multiple regional language cell. He also opined that fellowship for Ph.D. shall be stopped after a period of 3 years or so, so that they are compelled to finish their PhD.</p>		
5.	Closure of the meeting.	<p>Vice-Chancellor thanked all the members especially the external members for the valuable inputs and advised IQAC to address the points discussed promptly.</p>		

Proceedings compiled by

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