Schedule for the meeting- NAAC review - Reg

10 messages

Director - Accreditation SBV <accreditation@sbvu.ac.in>   Mon, Mar 27, 2023 at 11:59 AM
To: Nilakantan Ananthakrishnan <n.ananthk@gmail.com>, "Rao S.R" <vp@sbvu.ac.in>, K Sathyanarayana Reddy <ksreddy@mgmcri.ac.in>, Registrar SBVU <registrar@sbvu.ac.in>, Director E-learn <directorelearn@sbvu.ac.in>, Coumare K <ms@mgmcri.ac.in>, ashokkumar@mgmcri.ac.in, asha sureshbabu <ashasb2005@gmail.com>, Deputy Registrar <deputyregistrar@sbvu.ac.in>, "Dr. Jagan Mohan" <jagan@mgmcri.ac.in>, Selvaraj Stephen <selvarajstephen@mgmcri.ac.in>, Saurabh Shrivastava <drshrishri2008@gmail.com>, Seetesh Ghose <Seetesh@mgmcri.ac.in>, Dean MGMCRI <dean@mgmcri.ac.in>, Dean- SSSMCRI <dean@sssmcri.ac.in>, "Dr. Aruna" <principal@igids.ac.in>, Principal AHS <principalahs@sbvu.ac.in>, Nursing College Principal <principal@sssmcri.ac.in>, "Dr. Punitha" <principal@kgnc.ac.in>, Pharmacy SBV <pharmacy@sbvu.ac.in>, Shan Shanmugananth <shankutty1981@gmail.com>, Physiotherapy Department <physiotherapy@mgmcri.ac.in>, Ananda Balayogi Bhavanani <abbhavanani@mgmcri.ac.in>, Institute of Salutogenesis and Complementary Medicine <iscm@sbvu.ac.in>, "K. A Narayan" <narayan.ka@gmail.com>, Balanehru Subramanian <balanehrus@sbvu.ac.in>, Painfree partha <painfreepartha@gmail.com>, "Ganesh Babu C.P" <ganeshbabucp@mgmcri.ac.in>, Vice Principal MGMCRI <vp@mgmcri.ac.in>, Rajeswari S <rajeswaris@kgnc.ac.in>, valentina dr <tina.14.dr@gmail.com>, SURESH BABU S <ascon2025@gmail.com>, KARTHIKEYAN PADMANABHAN <karthikent73@gmail.com>, Padmavathi S <padmavathis@mgmcri.ac.in>, Vice Principal Student Affairs <vpsa@mgmcri.ac.in>, Santha Devy A <santhadevya@igids.ac.in>, Bala Mukundan <pd@mgmcri.ac.in>, Gopal Accountant <hospitalfinance@mgmcri.ac.in>, Kannan raje <kannanr@mgmcri.ac.in>
Cc: Vice Chancellor Sri Balaji Vidyapeeth <vc@sbvu.ac.in>, Vice Chancellor Office <vc.office@sbvu.ac.in>

Dear Sirs/ Madams

Please find the **schedule for the meeting with the expert on NAAC score analysis and roadmap, from 28th to 30th March 2023.**

The road map meeting will be starting after the core team meeting with him. The roadmap meetings will be attended only by the respective criteria teams. (the advisors, the leader and the steering members). We request that the steering members may please be chosen by the advisors and the leaders and bring them for the meeting as well.

At-a-glance schedule is as follows:

Core team: 9.00 to 11.am; 28th March
Cr I team: 11.00 to 1.pm; 28th March
Cr II team: 2.00 to 4.00 pm:28th March

Cr III team: 9.00 to 11.am: 29th March
Cr IV/ VII team: 11.00 to 1.00 pm: 29th March
Cr V team: 2.00 to 4.00 pm: 29th March

Crr VI team: 9.00 to 11 am: 30th March
Cr VII (inclusivity): 11.00 to 1.00 pm 30th March
EXIT meeting with corre team : 1.00 to 2.00 pm ; 30th March

note: *Some steering members names are already included; Criteria 2 leader yet to be finalised.*
All sessions are only in person; No video conferencing. Request the off campus team to be present in person.

Copy to the Vice-Chancellor for kind information.

Thanking You
Yours Sincerely

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Director-Accreditation
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Office of the IQAC
Ref No: IQAC-SBV/IQAC NAAC review meeting/2022-23 / dated 4.4.2023

To
The Vice-Chancellor
Sri Balaji Vidyapeeth

Through Proper Channel

Sir

Sub: Submission of minutes of meeting – NAAC review – 28th to 30th March 2023

I hereby submit the minutes of the meeting held on NAAC post accreditation measures held from 28th to 30th March 2023, at the SBV Boardroom, from 9.00 am to 4.00 pm.

Kindly peruse the same and advise for circulation.

I also humbly urge you to kindly advise on the actions to be taken based on the review

Thanking you

Yours Sincerely

Dr. CAROUNANIDY USHA
Director - Accreditation
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Submitted to the Hon'ble VC for approval

Approval with modification with I have pointed out in each

REGISTRAR
SRI BALAJI VIDYAPEETH

VICE CHANCELLOR
SRI BALAJI VIDYAPEETH

1

DRAFT MINUTES OF THE MEEETING WITH EXPERT ON NAAC METRICS ANALYSIS

	CRITERIA 1	
Metric	**Details of Metric**	**Minutes of the meeting 28th to 30th March 2023**
1.1.1	Curricula developed and implemented have relevance to the local, national, regional and global health care needs which are visible in Programme Outcomes (POs), and Course Outcomes (COs) offered by the University, as per the norms of the Regulatory Bodies.	1. To discuss with Engineering college on the PO-CO analysis as they are well trained under AICTE n(2. Post-validation and item analysis to continue as before 3. Standard formats to be maintained for CO-PO analysis and post validation 4. The faculty need constant training on QP setting and validation 5.. CoBaLT to be implemented in Dental and Nursing in full fledge. 6. The relevance (local, national and global) must cont. use to be highlighted in the curriculum while submitting in the SSR/AAR 7. Recommended to start a **Human Resource Development Centre** that will undertake all kinds of training for teaching and non-teaching faculty. Management to allocate office and budget for the sa
1.1.2	Percentage of Programmes where syllabus revision was carried out during the last five years	1. To continue to show 20% revision in the non-regulatory programs 2. Process documentation to be continued
1.1.3	Provide a description of courses with focus on competency/ employability/ entrepreneurship/ skill-development offered either by the University or in collaboration with partner Institutions / Industries during the last five years	1. To continue the same template as in SSR, where the programs were mapped to competency/ employability/ entrepreneurship/ skill-development in the table
1.2.1	Percentage of Programmes in which Choice-Based Credit System (CBCS)/Elective Course System has been implemented, wherever provision was made by the Regulatory Bodies (Data for the preceding academic year).	1. Electives in Medical, Dental and other disciplines to be continued to include for 100%
1.2.2	Percentage of new Degree Programmes, Fellowships and Diplomas introduced by the University across all Faculties during the last five years (certificate programmes are not to be included)	......
1.2.3	Percentage of interdisciplinary courses under	1. To continue to show medical as the main program which is integrated as interdisciplinary in all ot|

	students in Clinical Skills Lab / Simulation centre *Conducts training programs for the faculty in the use of clinical skills lab and simulation* methods of teaching-learning	
2.3.3	Teachers use ICT-enabled tools for effective teaching and learning process, including online e-resources	....
2.3.4	Student :Mentor Ratio	....
2.4.1	Average percentage of fulltime teachers against sanctioned posts during the last five years	....
2.4.2	Average percentage of fulltime teachers with Ph.D./D.Sc./D.Lit./ DM/M Ch/DNB .... for recognition as Ph.D guides as per the eligibility criteria stipulated by the Regulatory Councils / Universities during the last five years	1. Having more PhD guides implies, enrolling more PhD students' and also number of graduated PhD scholars must match; thus to identify the highest weightage among the three and work accordingly
2.4.3	Average Teaching experience of fulltime teachers in number of years (preceding academic year)	....
2.4.4	Average percentage of teachers trained for development and delivery of e-contents / e-courses / video lectures / demonstrations during the last 5 years	1. Studio to be used by all to create the video content 2. Content contribution to all government platform to be done. 3. To give the remuneration for creating training module 4. Syllabus book on training module to be done
2.4.5	Average Percentage of fulltime teachers who received awards and recognitions for excellence in teaching, student mentoring, scholarships, ...during the last five years	1. The quality of the faculty must be sustained. 2. Policy on participation and presentation in conferences to be made
2.5.1	Average number of days from the date of last semester-end/ year- end examination to the date of declaration of results during the last five years	1. To identify strategies to reduce the number of days to 8 days; suggested to have a simpler exam end of the exam period and calculate the days from that exam.
2.5.2	Average percentage of student complaints / grievances about evaluation, against the total	1.To keep less than 1 percent 2. The expert suggested a Open Hose system; the students contact the teachers before applying fo

		number of students appeared in the examinations during the last five years	evaluation and sort majority of the issues at that level itself; so that revaluation numbers will be redu 3. However, a grievance is considered grievance only if there is a change in the mark. 4. to relook at the strategy adopted by the COE office
2.5.3	Evaluation-related Grievance Redressal mechanism followed by the Institution...	....	
2.5.4	Reforms in the process and procedure in the conduct of evaluation/examination; including Continuous Internal Assessment to improve the examination system.	1. Some in the process as per the COE	
2.5.5	Status of automation of the Examination division, using Examination Management System (EMS) along with an approved online Examination Manual	1. MI and Exam section to align and sync with regards to EMS software and the ERP documents	
2.6.1	The Institution has stated learning outcomes /graduate attributes as per the provisions of Regulatory bodies	....	
2.6.2	Incremental performance in Pass percentage of final year students in the last five years	1. Item analysis, post validation, QP setting and validation to be focused 2. Best answers as model answers to be shared wih the students as suggested by the expert 3. Question bank to be focused 4. To train students on what is assessed.	
2.7.1	Online student satisfaction survey regarding teaching learning process	1. Next time to target more than this score.	

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CRITERIA 3		
Metric	**Details of Metric**	**Minutes of the meeting 28th to 30th March 2023**
3.1.1	The Institution has a well-defined Research promotion policy and the same is uploaded on the Institutional website	1. Policy can be changed if there is a need only; an impact analysis on the policy was suggested
3.1.2	The Institution provides seed money to its teachers for research	1. To ensure the balance sheet mentions all as Seed Money, including the money spent on patents and copyrights 2. Committee meeting/ proceedings/ BoM approval to be documented 3. Purchase committee minutes on the purchase through seed money to be documented
3.1.3	Average Percentage of teachers awarded national/ international fellowship / Financial support for advanced studies/ collaborative research / conference participation in Indian and Overseas Institutions during the last five years	1. To use the overseas contacts or trust contacts to give financial support to the faculty; 2. collaborative researches to be improved; JIPMER contacts to be used for such research
3.1.4	Number of JRFs, SRFs, Post-Doctoral Fellows, Research Associates and other research fellows in the university enrolled during the last five years	1. The fellowship sanction letter is very important for all PhD fellowships ; they may also ask for the financial details
3.1.5	University has the following facilities *Central Research Laboratory / Central Research Facility* *Animal House/ Medicinal Plant Garden / Museum* *Media laboratory/Business Lab/e-resource Studios* *Research/Statistical Databases/Health Informatics* *Clinical Trial Centre*	1. VC said that he would look at the small animal facilities in the medical colleges
3.1.6	Percentage of departments with	1. Director Academics stated that some avenues are available with NMC and with

	recognition by ICMR-CAR, DST-FIST, DBT, MCI, DCI, PCI, AICTE, AYUSH, NACO, WHO, NIH etc. and other similar recognitions by national and international agencies	UGC; would share the details
3.2.1	Grants for research projects /clinical trials sponsored by non-government sources such as ...., in the Institution during the last five years	1. To include names of reputed faculty such as the Vice-Chancellor while applying for EMR fund 2. Director academics would share certain funding agency names 3. To recruit dedicated research scholars for performing research and for
3.2.2	Grants for research projects/clinical research project sponsored by the government funding agencies during the last five years	publications.
3.2.3	Ratio of research projects/clinical trials per teacher funded by government/industries and non-government agencies during the last five years	....
3.3.1	Institution has created an ecosystem for innovations and entrepreneurship with an Incubation centre, entrepreneurship cell	1. To establish entrepreneurship development cell
3.3.2	Workshops/seminars conducted on Intellectual Property Rights (IPR) Research methodology, Good clinical Practice, Laboratory, Pharmacy and Collection practices, Research Grant writing and Industry-Academia Collaborations during the last five years	1. All concerned cells to conduct training workshops 2. HRD cell shall also. take up the responsibility
3.3.3	Number of awards / recognitions received for innovation / discoveries by the ... from recognized bodies during the last five years	1. HIPRA to provide recognition to the faculty who have patents granted/ published
3.3.4	Number of start-ups incubated on	1. Physiotherapy and Pharmacy to focus on start-ups

		campus during the last five years	
3.4.1	The Institution has a stated Code of Ethics for research, the implementation of which is ensured by the following *Research methodology with course on research ethics* *Ethics committee* *Plagiarism check* *Committee on Publication guidelines*	1. to allocate budget for turn-it-in and authenticate for plagiarism check 2. To document faculty papers plagiarism check and issue certificates also	
3.4.2	The Institution provides incentives for teachers who receive state, national or international recognitions/awards *1. Career Advancement* *2. Salary increment* *3. Recognition by Institutional website notification* *4.Commendation certificate with cash award*	....	
3.4.3	Number of Patents/ Copyrights published/awarded/technology-transferred during the last five years	1. to get the published patents to be granted by fast tracking the process	
3.4.4	Average number of Ph.D/ DM/ M Ch/ PG Degree in the respective disciplines awarded per recognized PG teacher* of the Institution during the last five years	Samee strategy as mentioned in 2.4.2	
3.4.5	Average Number of research papers per teacher in the approved list of Journals in Scopus / Web of Science/ PubMed during the last five calendar years	1. To use the services of consultants to get the in house journals indexed in UGC CARE list 2. To employ dedicated team who would write for all 3. To incentivise publications 4. To provide more assistance in writing by having dedicate personnel to write	
3.4.6	Average Number of research papers per teacher in the approved list of Journals notified in UGC-CARE list		

	during the last five calendar years	
3.4.7	Total Number of books/ chapters in edited volumes and papers in National/International conference-proceedings published per teacher and indexed in Scopus/Web of Science/ PubMed UGC-CARE list during the last five calendar years	1. To identify how to get the books listed in Scopus indexing
3.4.8	Bibliometric of the publications during the last five calendar years based on average Citation Index in Scopus/ Web of Science	1. The citation index and H index have shown a good improvement.
3.4.9	Provide Scopus/ Web of Science – h-index of the Institution for the last 5 calendar years	
3.5.1	Institution has a policy on IPR and consultancy including revenue sharing between the Institution and the individual, besides a training cum capacity building programme for teachers, students and staff for undertaking consultancy.	1. Training programs to be conducted ; min 2 per annum per institute
3.5.2	Revenue generated from advisory / R&D consultancy projects (exclude Patients consultancy) including Clinical trials during the last five years	1. To revive the consultancy cell 2. Corporate training on Wellness or salutognesis can be a consultancy
3.6.1	Extension* and outreach activities* such as community Health Education, Community health camps, Tele-conferences, Tele-Medicine consultancy etc., …. with industry, Government and non- Government Organisations engaging	1. To name the camps differently so that they do not sound similar and considered as only one program 2. To ensure collaboration with Government and non- Government Organizations happens

		NSS/NCC/Red cross/YRC, Institutional clubs etc., during the last five years	
3.6.2		Average percentage of students participating in extension and outreach activities beyond the curricular requirement as stated at 3.6.1	
3.6.3		Number of awards and recognitions received for extension and outreach activities from Government / other recognized bodies during the last five years	1. To make a template letter to be sent to the host organisation ; it should have the word recognition.
3.6.4		Institutional social responsibility activities in the neighbourhood community in terms of education, environmental issues like ... subsidized health care and socio ... the last five years	1. To focus on Toilet Construction, Lake adoption etc
3.7.1		Average Number of Collaborative activities for research, faculty exchange, student exchange/ Industry-internship etc.., per year	1. To check if the old MoU have to be renewed 2. Collaborative research to be focused
3.7.2		Presence of functional MoUs with Institutions/ industries in India and abroad for academic, clinical training / internship, on-the-job training, project work, student / faculty exchange, collaborative research programmes etc., during the last five years	

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CRITERIA 4

Metric	Details of Metric	Minutes of the meeting 28th to 30th March 2023
4.1.1	The Institution has adequate physical facilities for teaching –learning, skills acquisition etc	Discussed on various infrastructure that is in the process
4.1.2	The Institution has adequate facilities to support physical and recreational requirements of students and staff- sports, games .....and for cultural activities	1. To discuss the post accreditation 5 year plan with all so that the plans can be implemented in a p manner
4.1.3	Availability and adequacy of general campus facilities and overall ambience	1. One gymnasium for the day scholars or for outsiders must be established. 2. Guest house, VC bungalow to be considered
4.1.4	Average percentage of expenditure incurred, excluding salary, for infrastructure development and augmentation during the last five years	1. To ensure the nomenclatures in the balance sheet align with the terms in the manual
4.2.1	Teaching Hospital/s, Equipments, Laboratory and clinical teaching-learning facilities including equipment as per the norms of the respective Regulatory Bodies	1. Place for patient attendants stay to be arranged 2. E inventory of the Equipments to be done; AOSTA to be used effectively; QR code suggested to all Equipments
4.2.2	Describe the adequacy of both outpatients and inpatients in the teaching hospital during the last five years .... (based on HIMS / EMR) within 500 words	......
4.2.3	Availability of infrastructure for community based learning *Attached Satellite Primary Health Centres* *Attached Rural Health Centres available for training of students* *Attached Urban Health Centre for training of students* *Residential facility for students / trainees at the above peripheral health centres / hospitals*	....
4.2.4	Is the Teaching Hospital / Clinical Laboratory accredited by any National Accrediting Agency *A. NABH accreditation* *B. NABL accreditation* *C. International accreditation like JCI.,* *D. ISO certification of departments /institution*	1. Requested the expert to share details on International accreditation 2. GLP for MGMARI facility needs to be discussed

	E. GLP/GCLP accreditation.	
4.3.1	Library is automated using Integrated Library Management System (ILMS)	1. to use KOHA effectively
4.3.2	Total number of books and reference volumes as well as collection of ancient books, manuscripts, Digitalized traditional manuscripts, Discipline-specific learning resources from ancient Indian languages...... traditional systems of medicines	1. To record online and physical footfall; to have min 20 min stay in the library to consider as onlin
4.3.3	Does the Institution have an e-Library with membership/ subscription for the following: *e – journals / e-books consortia e-ShodhSindhu Shodhganga SWAYAM Discipline-specific Databases*	1. Subscription to be followed by Library and details to be updated in Shodhganga by Research off
4.3.4	Average annual expenditure for purchase of books and journals (including e-resources) during the last five years	1. To ensure the nomenclatures in the balance sheet align with the terms in the manual
4.3.5	E-content resources used by teachers/students *1. NMEICT / NPTEL 2. other MOOCs platforms 3.SWAYAM 4. Institutional LMS 5. e-PG-Pathshala*	1. Developed and used is the question here 2. To check e-PG pathshala 3. To contribute to NPTEL-SWAYAM
4.4.1	Percentage of classrooms, seminar halls and demonstration rooms linked with internet /Wi-Fi enabled ICT facilities (data for the preceding academic year)	1. Smart Boards to be purchased
4.4.2	Institution frequently updates its computer availability for students and IT facilities including Wi-Fi	1.Grievenace in the off-campus to be resolved; suggested to take a feedback from all
4.4.3	Available bandwidth of internet connection in the Institution (Leased line)	
4.4.4	Facilities for e-content development such as	1.Need for a studio shall be decided after effective use of studio in main campus

	Media centre, audio visual centre, Lecture Capturing System (LCS), etc	
4.5.1	Average percentage of expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component during the last five years	1. To ensure the nomenclatures in the balance sheet align with the terms in the manual
4.5.2	There are established systems and processes for maintaining physical and academic support facilities: (laboratory, library, sports facilities, computers, classrooms, etc.)	....

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CRITERIA 5

Metric	Details of Metric	Minutes of the meeting 28th to 30th March 2023
5.1.1	Average percentage of students benefited by scholarships /free-ships / fee-waivers by Government / Non-Governmental agencies / Institution during the last five years	1. Reduced because govt seats have been reduced 2. to identify the private scholarships and other govt scholarships 3. IQAC will conduct a sensitisation program along with scholarship cell. Jindal, Jain, Tata, Malabar gold, Birla etc..
5.1.2	Institution implements a variety of capability enhancement and other skill development schemes *Soft skills development* *Language and communication skill development* *Yoga and wellness* *Analytical skill development* *Human value development* *Personality and professional development* *Employability skill development*	1. to identify the people and devise monitoring mechanism 2. to do 2 programs in each per institute
5.1.3	Average percentage of students benefited by guidance for competitive examinations and career advancement offered by the Institution during the last five years	1. Medical college has a scheme from Doc-tutorial 2. Placement cell to take care
5.1.4	The Institution has an active international student cell of the preceding academic year	1. Philippines students observership - 18 students can be included
5.1.5	The Institution has a transparent mechanism for timely redressal of student grievances / prevention of sexual harassment and prevention of ragging *Adoption of guidelines of Regulatory bodies* *Presence of the committee and mechanism of receiving student grievances (online offline)* *Periodic meetings of the committee with minutes* *Record of action taken*	1. Process documentation to be followed 2. Online grievance portal to be used in the hostels as well
5.2.1	Average percentage of students qualifying in state/ national/ international level examinations during the last five years	1. As per the QS world ranking, a survey form must be sent to the graduates after 6 months to get their
5.2.2	Average percentage of placement /self-employed professional services of outgoing students during the last five years	1. The nodal office must contact to get the details and the proof documents

2.3	Percentage of the graduates in the preceding academic year, who have had progression to higher education.	
5.3.1	Number of awards/medals for outstanding performance in sports/ cultural activities at state/regional/national/international events (award for a team event should be counted as one) during the last five years	The certificate should have the national/ international/ state level; if not a letter of claim or the brochur kept as additional doc
5.3.2	Presence of Student Council and its activities for Institutional development and student welfare.	all activities to be named differently
5.3.3	Average Number of sports and cultural activities / events/ competitions organised in the Institution per year	
5.4.1	The Alumni Association/Chapter (registered and functional) has contributed significantly to the development of the Institution through financial and other support services during the last five years	1.. MicroStrategy for improving alumni network to be done. 2. Membership fee not to be shown as contribution; keeping in touch with alumni constantly as guest s cover photo on the chronicle or journal etc 3. Alumni corner must be there in the website
5.4.2	Provide the areas of contribution by the Alumni Association / chapters during the last five years *Financial / kind* *Donation of books /Journals/ volumes* *Students placement* *Student exchanges* *Institutional endowments*	

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CRITERIA 6

Metric	Details of Metric	Minutes of the meeting 28th to 30th March 2023
6.1.1	The Institution has clearly stated vision and mission which are reflected in its academic and administrative governance	1. Mission to be revised as per NEP and other objectives and goals
6.1.2	Effective leadership is reflected in various Institutional practices such as decentralization and participative management etc	1. Procedural documentation to be maintained 2. Presentation to be more effective 3. to take more time for Cr VI during PTV; logically follow VC presentation
6.2.1	The Institutional Strategic plan is effectively deployed	1. To be made for 5 years 2. to include stakeholders perspectives; to document well; to be done by IQAC
6.2.2	Effectiveness and efficiency of functioning of the Institutional bodies as evidenced by policies, administrative setup, appointment and service rules, procedures etc.	1. SOP and Policy to be revised based on need; not necessary to revise every 2 years. 2. Expert suggested to start a Telegram group for all faculty .. To send one question a day on all pr to bring awareness on the faculty about all processes of SBV
6.2.3	The University has implemented e-governance in the following areas of operation *Planning and Development* *Administration (including Hospital Administration & Medical Records)* *Finance and Accounts* *Student Admission and Support* *Examination*	1. ERP to be updated; 2. Human Resource Development Cell (HRD) to train and review periodically the use of e-governi 3. MI and other e-governance users to be in sync
6.3.1	The Institution has effective welfare measures for teaching and non-teaching staff and other beneficiaries	....
6.3.2	Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years	1. To improve 2. to be spoken to research Dean, to provide fund for faculty who attend national and internationa conference; not just for paper presentation. 3. The internal benchmark for funding is 5000 Rs minimum/ faculty
6.3.3	Average number of professional development / administrative training programmes organized by the University for teaching and non-teaching/technical staff during the last five years	1. Focus on documentation and the difference in the titles. 2. Training Need Analysis to be done for all programs.

6.3.4	Average percentage of teachers undergoing Faculty Development Programmes (FDP) including online programmes (Orientation / Induction Programmes, Refresher Course, Short Term Course etc.) during the last five years	1. Multiple small programs to be combined under one heading to show more duration. 2. FDP in collaboration with external organisation can be done; certificate to be given by them.
6.3.5	Institution has Performance Appraisal System for teaching and non-teaching staff	1. Current system will undergo a validation through a feedback analysis under the leadership of Ak 2. Expert stated that the contribution to IQAC must form an integral part of the performance appr
6.4.1	Institutional strategies for mobilization of funds and the optimal utilisation of resources	1.. To rent the infrastructure facilities and earn through that. 2.. We can also show the philanthropy fund and MRCP amount in this metrics
6.4.2	Funds / Grants received from government / non-government bodies / philanthropists during the last five years (excluding scholarships and research grants covered under Criterion III)	....
6.4.3	Institution conducts internal and external financial audits regularly	1. Internal teaching member is not required in the internal auditor team as suggested by the ISO te 2. To be conducted bi-annually.
6.5.1	Institution has a streamlined Internal Quality Assurance Mechanism	....
6.5.2	Quality assurance initiatives of the Institution include 1. Academic and Administrative Audit (AAA) and initiation of follow-up action 2. Conferences, Seminars, Workshops on quality 3. Collaborative quality initiatives with other Institution(s) 4. Orientation programmes on quality issues for teachers and students 5. Participation in NIRF process 6. Any other quality audit by recognized State, National or. International agencies (ISO, NABH, NABL Certification, NBA, any other)	1. To collaborate with other IQAC to do activities; 2. Margadarshan - to identify a small college and try; 3. AAA through the certification body - get only one person from their side and others to be chose as per discipline.
6.5.3	Impact analysis of the various initiatives carried out and used for quality improvement	1. To continue the analysis in the same way in various other parameters as well

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CRITERIA 7

Metric	Details of Metric	Minutes of the meeting 28th to 30th March 2023
7.1.2	The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	....
7.1.3	Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management	1. Solar panels to be enhanced 2. All measures to be implemented in a phased manner
7.1.4	Water conservation facilities available in the Institution Rain water harvesting Borewell /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	1. Hazardous chemicals and radioactive waste management to be discussed
7.1.5	Green campus initiatives include Restricted entry of automobiles Battery-powered vehicles Pedestrian-friendly pathways Ban on use of Plastics Landscaping with trees and plants	1. Rain water storage for multiple use was suggested; soak pits or spider pits are used to increase the ground water 2. Construction of tanks and bunds to be focused
7.1.7	The Institution has disabled-friendly, barrier free environment	1. Ban on plastics to be enforced 2. Covered pathways till hostel and between buildings to be done 3. Landscaping to be done in a phased manner 4. To have an empowered committee to do surprise check in campus for plastic use
7.1.6	Quality audits on environment and energy	1. To establish the tactile path again.

		regularly undertaken by the Institution and any awards received for such green campus initiatives Green audit Energy audit Environment audit Clean and green campus recognitions / awards Beyond the campus environmental promotion activities	
7.1.8	Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).	1. Beyond the campus initiatives to be focused
7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	1. Process documents to be maintained 2. Monitoring the targets to be done by a dedicated team
1.10	The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.	1. Process documents to be maintained 2. Monitoring the targets to be done by a dedicated team
7.1.11	Institution celebrates / organizes national and international commemorative days, events and festivals	1. To conduct programs on code of conduct beyond Deeksharambh also. 2. Separate session for faculty, staff and students to be conducted
7.2.1	Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual	1. Process documents to be maintained 2. Monitoring the targets to be done by a dedicated team
7.3.1	Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words	....

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