



SRI BALAJI VIDYAPEETH

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'A++' Grade NAAC 2021

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Office of IQAC –SBV

Ref No: IQAC-SBV/MEETING 4 (2022-23)/ CIRCULAR/ 14th Aug 2023

To

The Vice-Chancellor
Sri Balaji Vidyapeeth

Through Proper Channel

Sir

Sub: Submission of Circular with Agenda – IQAC 4th meeting– 29th August 2023

I hereby submit the circular with agenda, for the 4th IQAC meeting for 2022-23, to be conducted on the 29th August 2023, at 11.30 am in the SBV Board room.

Kindly peruse the same and advise for circulation.

Thanking You
Yours Sincerely

Dr. CAROUNANIDY USHA
Director - Accreditation
Sri Balaji Vidyapeeth Deemed to be University,
Pillayarkuppam, Puducherry - 605 402.
INDIA

CIRCULAR FOR MEETING

Approved
Reshma
14/8/23



Meeting Date: 29th Aug 2023

Time: 11.30 am

Venue: SBV Boardroom

| S. No | Agenda |
|-------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | Calling of meeting to order; Quorum confirmation; Apologies, if any |
| 2. | Action Taken Report/ Pending actions of the previous meeting |
| 3. | Agenda: 1. Honoring of the previous members of IQAC 2. Report of activities of IQAC as per the SPP 2022-23 3. SPP of IQAC 2023-24 4. Performance report of the Institutes based on QER reviews 2022-23 5. Expansion of IQAC in terms of infrastructure and staff 6. Head of the Institutes presentation on Compliance of SPP 2022-23 and on SPP 2023-24 |
| 4. | Any point from the floor |
| 5. | Closure of meeting |

Dr. CAROUNANDY USHA
Director - Accreditation
Sri Balaji Vidyapeeth Deemed to be University,
Pillayarkuppam, Puducherry - 605 402.
INDIA



Office of the IQAC

Ref No: IQAC-SBV/IQAC Meeting /2022-23 / dated 14.8.2023

MINUTES OF THE MEETING

Meeting Date : 29.08.2023
Time : 11.30 am
Venue : SBV, Board Room

| S. No | Agenda | Discussion points | Resolutions & responsibility |
|-------|--------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|
| 1. | Calling of meeting to order: Quorum confirmation | The Hon'ble Vice-Chancellor welcomed everybody and called the meeting to order. Adequate Quorum was present. Leave of absence of Dr. Jagan Mohan, and Ms. Asha Suresh Babu was informed by mail. | |
| 2. | Action Taken Report | All Institutes have submitted the SPP for the AY 2023-24 as per the targets and benchmarks provided by IQAC.. | |
| 3. | Agenda | <p>Honoring of the previous members of IQAC The Vice Chancellor honoured the previous IQAC members:</p> <ol style="list-style-type: none"> 1. Dr. Palanivel. R, Professor and HOD of Respiratory Medicine, MGMCRI 2. Dr. Kannan. R, Professor of General Surgery, MGMCRI 3. Dr. Valli, Professor and HOD of ENT, SSSMCRI 4. Dr. Glad Mohesh .M.I, Associate Professor of Physiology,SSSMCRI 5. Mrs. Umamaheswari, Assistant Professor of OBG,KGNC 6. Mrs. Lavanya, Tutor , SAHS 7. Dr. Sivaprakash .B, Professor and HOD of Psychiatry, MGMCRI in absentia <p>Report on the IQAC Activities as per the SPP 2022-23 Dr. Usha projected the quality initiative and achievements from September 2022 to August 2023 based on the SPP 2022 -2023 with compliance report. Document enclosed for reference. IQAC was appreciated for the efforts especially on NAAC sponsored seminar in IHRC 2.</p> <p>SPP of IQAC 2023-24 The SPP prepared by IQAC for AY 23-24 was presented by Dr.Usha. Document enclosed for reference.</p> | The Vice- Chancellor had advised each and every faculty must attend the FDP, contribute more to publication |



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| | | <p>Performance report of the Institutes based on QER reviews 2022-23 Dr. Usha presented the QER performance report of all constituent colleges for the academic year 22-23. She pointed out that certain areas we reached the SBV target, but in some areas the lacunae were there; especially in faculty awards recognition, Faculty development programs attended publication, research projects, patent and copyright and books /chapters. Document enclosed for reference.</p> <p>Expansion of IQAC in terms of infrastructure and staff Dr. Usha requested the expansion of IQAC infrastructure and staff structure.</p> <p>Head of the Institutes presentation on Compliance of SPP 2022-23 and on SPP 2023-24 All Heads presented their data. The Dean of the Faculty proposed that Drs. Ashok Kumar Das and Satyanarayanan Reddy be invited to this meeting to discuss the status of publication grievances and academic programmes, expressing concern that the proposal to increase the reimbursement money for publication was insufficient. Dr.Usha raised the issue that student progression data collection was very limited. Dr. Palanivel suggested that each and every department collect the postgraduate data and submit it to the central forum. Dr. Ravishankar, Director C-DREaMS explained that every faculty members must come up with the topic / course content and also to identify the course coordinator. Dr.Usha suggested to appreciate and give remuneration to those who contributed to NPTEL SWAYAM and VIDYAMITRA</p> | <p>The Vice- Chancellor suggested submitting the proposal to Mrs. Asha, GM, Admin.</p> <p>The Vice Chancellor suggested inviting Dr. Ashok Kumar Das, Dean Academic, Dr.Sathyanarayanan Reddy, Dean Research Prof.Karthikeyan, Dean (Student and Alumni Affairs) for the next IQAC meeting.</p> <p>IQAC shall create an event to honor the faculty who contributed to Vidyamitra</p> |
| <p>4.</p> | <p>Any point from the Floor</p> | <p>Dr. Usha requested the HOIs to mention in the SPP their activities quarter-wise so that it can be easily followed up in the QER</p> | |
| <p>5.</p> | <p>Closure of the meeting.</p> | <p>Vice-Chancellor thanked all the members especially the external members for the valuable inputs and advised IQAC to address the points discussed promptly.</p> | |



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Dr. CAROUNANIDY USHA
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IQAC Strategic Perspective Plans September 2022 - August 2023 with Compliance Report

| | IQAC Strategic Perspective Plans September 2022 - August 2023 | Compliance Report | Additional Activities |
|----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Month | Plan of Action | | |
| September 2022 | <ul style="list-style-type: none"> 2nd week - Quality Awareness Program- NEP series 3rd week - Academic and Administrative Audit for AY 2021-22 4th week - Meeting on Best Practices and identification of new best practices | <ul style="list-style-type: none"> NEP series - Quality Awareness Program held on 19th August to September 19th 2022 https://hub.sbv.u.ac.in/s/rpfBkw6QiE4TyNx Academic and Administrative Audit for AY 2021-22 held between 15th September to 17th September 2022 https://hub.sbv.u.ac.in/s/nLpBErypDi9CcJ4 Meeting held on 4.11.2022 https://hub.sbv.u.ac.in/s/kPAe3ZfMXJ6PPMQ | |
| October 2022 | <ul style="list-style-type: none"> 1st week - IQAC meeting on AAA report 3rd - 4th week to try and participate in LIMCA book of records/ Guinness records | <ul style="list-style-type: none"> The AAA report contained the SWOC analysis and the suggestions from the experts that were analyzed in the Exit meeting on 29th September 2022 Not Participated | <p>Obtained on Overall Rating Diamond badge Obtained on Platinum Rating in Teaching Learning, Academic Development, Employability Governance and Structure, Social Responsibility Diamond Rating in Faculty Quality, Facilities, Gold Rating in Diversity and Accessibility and Silver Rating in Research from QS I Gauge on 14.10.22 https://hub.sbv.u.ac.in/s/diN28y7aTaZNf5K</p> |



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| <p>November 2022</p> | <ul style="list-style-type: none"> 1st week - QER review for August to October 2022 International Quality Day celebration. (11th November)- special webinars on quality 2nd week IQAC meeting 3rd - 4th week Participation in QS World ranking / THE | <ul style="list-style-type: none"> Conducted QER Aug – Oct from 25th Nov to 1st Dec 2022 https://hub.sbv.u.ac.in/s/b879ZJYNA6Syqf3 Cap Series - International Quality Day on 15.11.22 https://hub.sbv.u.ac.in/s/b52tAYCkdKkREZ6 1st IQAC meeting held on Jan 3rd 2023 https://hub.sbv.u.ac.in/s/LM9JjpcN9zQ3Fme Participated, ranking not obtained | <p>Sensitization programme for teaching faculty of task force members and the clerical staff from the all the constituent units on the topic “How to compile the document for Quarterly Evaluation Review report” was conducted on 7th to 9th November 2022 https://hub.sbv.u.ac.in/s/9igHYf2rMJPJtn6</p> |
| <p>December 2022</p> | <ul style="list-style-type: none"> 3rd week - Submission of IQAC documents of 2021-22 to BoM 4th week - AQAR submission 2021-22 | <ul style="list-style-type: none"> Submitted IQAC documents of 2021-22 to BoM on 21.12.22 done https://hub.sbv.u.ac.in/s/5bTqHGfEX5ysZeQ AQAR Submission on July 30th 2023 done https://hub.sbv.u.ac.in/s/R95bn6PcbfXagFC | |
| <p>January 2023</p> | <ul style="list-style-type: none"> 3rd week - NAAC sponsored seminar in IHRC 2nd convention 4th week - ISO Internal Auditing training | <ul style="list-style-type: none"> Conducted on 22nd January 2023, in the 2nd International Healthcare Research convention https://hub.sbv.u.ac.in/s/R9jPPQiWnBJ8Yy7 Conducted ISO Internal Auditing training on 12.4.23 done https://hub.sbv.u.ac.in/s/6NGCDsRg5yoZlRq | |



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| <p>February 2023</p> | <ul style="list-style-type: none"> 1st week - QER review for November to January 2023 3rd week IQAC meeting NIRF submission | <ul style="list-style-type: none"> Conducted QER Nov – Jan from February 27th to 3rd March 2023 https://hub.sbv.u.ac.in/s/C6EZe4ejbSySRsK 2nd IQAC meeting held on 27th Mar 2023 https://hub.sbv.u.ac.in/s/w8zwbcydcyiP2Xx 77th rank in University and 47th rank for medical (MGMCRI) https://hub.sbv.u.ac.in/s/CNfNKZgD9Nemn5E | <p>Post NAAC Review meeting was conducted from February 27th to 3rd March 2023; Based on the inputs, criteria teams have been re-structured and to monitor the progress of activities under each metrics, metric monitors have been identified by the Head of the respective Institutes. https://hub.sbv.u.ac.in/s/qerrfXH96fTPCTL</p> |
| <p>March 2023</p> | <ul style="list-style-type: none"> 1st to 4th week Internal audit and ISO for educational organizations | <ul style="list-style-type: none"> ISO Internal audit conducted on May 29th to 31st 2023 | <p>Awareness program on the topic “ISO 21001:2018 Certification” was conducted on 22nd & 23 March 2023. https://hub.sbv.u.ac.in/s/iGDnFADj57CjYeJ</p> <p>Commemoration Day of Environmental Sustainability on the topic Earth Hour 2023 was conducted on March 25, 2023 https://hub.sbv.u.ac.in/s/NWqKMnptAfxwdG8</p> |
| <p>April 2023</p> | <ul style="list-style-type: none"> Credit based Value-added course on Quality Green campus award/ Swachhatha award | <ul style="list-style-type: none"> Yet to start Applying for the AY 2023-24; SBV Obtained the Institutional Grade A+ rank and Diamond band of excellence from Sustainable Institution of India green ranking. https://hub.sbv.u.ac.in/s/iDRxYW7yTjfe8nG | <p>SBV - CAP Series 6 - Quality Orientation Programme on "Human Rights"- Commemoration Day of Dr.B.R.Ambedkar Jayanthi 2023 was conducted on 13.4.23 https://hub.sbv.u.ac.in/s/HadHcfPbXTtWTc9</p> |



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| <p>May 2023</p> | <ul style="list-style-type: none"> 1st week QER review for February- April 2023 3rd week IQAC meeting | <ul style="list-style-type: none"> QER review conducted along with ISO internal audit on May 29th, 30th and 31st 2023 Conducted IQAC MRM for ISO on 10th June 2023 https://hub.sbv.u.ac.in/s/xSzZ8EQoi5nwcwd | <p>Implemented Lesson Plan, Teachers log book in Chakra, and the restarted the post validation exercise; Parents feedback on curriculum implemented</p> |
| <p>June 2023</p> | <ul style="list-style-type: none"> 3rd week Faculty development program on NME-ICT | <p>Not done</p> | <p>Commemoration Day of World Environment Day under CAP Series 7 and Award Ceremony of Earth Hour 2023 on 5th June 2023 https://hub.sbv.u.ac.in/s/GYJfS2DqW7dT965 "Quality Health Care "under CAP Series 8 on 19th and 20th June 2023 https://hub.sbv.u.ac.in/s/AGxTb9N4nF8d3j8 Sensitization session programme was conducted on NIRF Data Analysis for all the constituent colleges on 29th, 13th 14th and 19th June 2023 https://hub.sbv.u.ac.in/s/r9jrr45qxsngCj Quality Orientation Programme was conducted on Online Faculty Development Program (Research) under the CAP Series 9 on 21.6.23 https://hub.sbv.u.ac.in/s/jtxPLWiLK46GTF</p> |



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| <p>July 2023</p> | <ul style="list-style-type: none"> 1st week Feedback on Curriculum and Syllabi Media rankings/ R world rankings 3rd to 4th week Compilation of compliance of SPP 2022-23 and SPP for 2023-24 | <p>Feedback collected for July 2023; analysis compiled https://hub.sbvu.ac.in/s/8SKnC8CteWNJC5i</p> <ul style="list-style-type: none"> India Today - SBV Obtained 19th rank among all and 9th rank among the private universities; MGMCRI Obtained 56th rank among all and 30th rank among the private colleges; SSSMCRI Obtained 57th rank among all and 31th rank among the private colleges; IGIDS Obtained 53th rank among all and 39th rank among the private colleges; SSSMCRI and IGIDS in top 15 Best emerging Institutes https://hub.sbvu.ac.in/s/rpr644c5YHcbKAs R world rankings: SBV Obtained the Diamond band with A+ grade in OBE ranking 2023 https://hub.sbvu.ac.in/s/2oMtp7nj79PzyYB Compilation of SPP 2023-2024 https://hub.sbvu.ac.in/s/4RfQgr7iGZ8nSY7 Compilation of compliance of SPP 2022-23 https://hub.sbvu.ac.in/s/mAjQz4L6GaX72PY | <p>SBV Obtained 10th position in Outlook 2023 I care India Best Medical Universities in its August 2023 issue. https://hub.sbvu.ac.in/s/Km4dFxy3sgI8Edy</p> |
| <p>August 2023</p> | <ul style="list-style-type: none"> 1st week QER review for May - July 2023 3rd week IQAC meeting | <ul style="list-style-type: none"> Conducted QER May – July from August 7th to 11th 2023 https://hub.sbvu.ac.in/s/cMqcfxkGHFHpmom IQAC meeting scheduled for 29th Aug 2023 | <p>ISO 21001:2018 stage I external audit was conducted on July 28th 2023 https://hub.sbvu.ac.in/s/atogNMzRPwbTS5b</p> |



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IQAC Facilitated activities

1. Identification and application of NPTEL-SWAYAM courses- In the process
2. MoU with PMKVY 4.40 with 4 courses in process
3. MoU with HSSC –In the process
4. Formation of Vocational Course Cell and transfer of activities
5. Formation of ABC Cell; 3893 ABC ID created
6. Registration in DEB – UGC – for online programs – in process

A handwritten signature in blue ink, appearing to read 'Usha'.

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