Director - Accreditation SBV <accreditation@sbv...

Management review meeting for ISO 21001:2015

12 messages

Director - Accreditation SBV <accreditation@sbvu.ac.in>   Thu, Jun 8, 2023 at 5.07 PM
To: Dean MGMCRI <dean@mgmcri.ac.in>, Dean- SSSMCRI <dean@sssmcri.ac.in>, Principal AHS <principalahs@sbvu.ac.in>, "Dr. Punitha" <principal@kgnc.ac.in>, "Dr. Aruna" <principal@igids.ac.in>, Nursing College Principal <principal@sssmcri.ac.in>, Institute of Salutogenesis and Complementary Medicine <iscm@sbvu.ac.in>, Balanehru Subramanian <balanehrus@sbvu.ac.in>, Institute for Health Professions Education Sri Balaji Vidyapeeth <ihpe@sbvu.ac.in>, Registrar SBVU <registrar@sbvu.ac.in>, Nilakantan Ananthakrishnan <n.ananthk@gmail.com>, asha sureshbabu <ashasb2005@gmail.com>, Coumare K <ms@mgmcri.ac.in>, "Rao S.R" <vp@sbvu.ac.in>, "Controller of Examinations SBV(DU)" <coe@sbvu.ac.in>, Bala Mukundan <pd@mgmcri.ac.in>, Gopal Accountant <hospitalfinance@mgmcri.ac.in>, Information Technology MGMCRI <it@mgmcri.ac.in>, Central Library <library@mgmcri.ac.in>, librariandl@rediffmail.com, SURESH BABU S <ascon2025@gmail.com>, "Dr. Jagan Mohan" <jagan@mgmcri.ac.in>, Director E-learn <directorelearn@sbvu.ac.in>, Shan Shanmugananth <shankutty1981@gmail.com>, Purchase Dept SBV & MGMCRI <gen.purchase@mgmcri.ac.in>, Bio Medical Department <bme@mgmcri.ac.in>, Sobana Jaiganesh <sobanar@mgmcri.ac.in>, K Sathyanarayana Reddy <ksreddy@mgmcri.ac.in>, Pharmacy SBV <pharmacy@sbvu.ac.in>, Physiotherapy Department <physiotherapy@mgmcri.ac.in>
Cc: Vice Chancellor Sri Balaji Vidyapeeth <vc@sbvu.ac.in>, Vice Chancellor Office <vc.office@sbvu.ac.in>, IQAC MGMCRI <iqac@mgmcri.ac.in>

Dear Sirs/Madams,

Please note that the Management review meeting for ISO 21001:2015 is scheduled on 10th June 2023 at 10.30 am in the SBV Boardroom. The meeting will be chaired by the Honorable Vice-Chancellor.

Kindly submit your non-conformity corrective action report (if you have any NC) before 2 pm tomorrow to IQAC.

Copy to the Vice-Chancellor for kind information

Thanking You
Yours Sincerely

Dr. CAROUNANIDY USHA
Director - Accreditation
Sri Balaji Vidyapeeth Deemed to be University,
Pillayarkuppam, Puducherry - 605 402.
INDIA

Prof. Carounanidy Usha MDS., PGDHPE
Director-Accreditation
SBV IQAC Coordinator
SBV NIRF Nodal Coordinator
Sri Balaji Vidyapeeth (Deemed to be University, Est. u/s UGC Act 1956)
SBV Campus, Puducherry - 607402
Mobile: +98431 84039
Phone: 0413-2615835

Office of the IQAC
Ref No: IQAC-SBV/Management Review Meeting for ISO 21001:2015 /2022-23 / dated 10.06.2023

MINUTES OF THE MEETING

Meeting Date : 10.6.2023
Time   : 10.30 am
Venue   : SBV, Board Room

S. No	Agenda	Discussion points	Resolutions & responsibility
1.	Calling of meeting to order: Quorum confirmation	The Hon'ble Vice-Chancellor welcomed everybody and called the meeting to order, an adequate quorum was present	
2.	Management review meeting for ISO 21001:2015	Dr. Usha greeted everyone and welcomed them to the management review meeting and projected the common non-conformity in the ISO audit for all the constituent colleges. 1. **Lack of a teacher log book** Corrective action plan: To show the day calendar in the Google calendar and Chakra logbook module created by MI, all institutes will start following the same with immediate effect. 2. **Lack of lesson plan** KGNC and Physiotherapy are maintaining their formats as per the norms, but other institutes are maintaining different formats. The course modules in the LMS (Canvas or Moodle) to be shown as lesson plans 3. **Result Analysis** COE explained and started the work for post-validation and circulated it to the entire institute within 2 or 3 weeks.	

		Opportunity for Improvement:
		
		1.E-learning modules to be created in other LMS
		
		    1. Done in Vidyamitra: IGIDS and SSSMCRI
		    2. NPTEL SWAYAM in the process.
		
		2.Identification and Management of SNACS and SPECS
		
		Corrective action plan: The Standard Operating Protocol by IHPE has been finalized, and it will be circulated and sensitized with all.
		
		3. Documentation Process for Academic Departments
		
		• Meeting details of the circular, minutes, and action taken report are to be compiled for every meeting.
		• Updating of the documents in the hub or the 40 files
		• All files (soft or hard) must have a data sheet, a document sheet, documentary evidence, and the signatures of the respective authorities.
		• Internal assessment file to have the requirements of the statutory boards
		• BoS file to have the incoming and outgoing communication with the Registrar and with the external members.	

3.	Any point from the Floor	**Prof. Ananthakrishnan, Dean – Faculty,** suggested and gave his inputs: • No parents feedback during the parent-teacher association meeting for Non-performance students • Employers feedback template questions need to be completely changed. • Different Feedback questions for Students and alumni • Needed Continuous mentorship and year-wise mentorship • BOS meets after every summative exam to review the question paper, Performance, Teaching and learning methods, and revision of the curriculum. COE to submit the post-validation in every exam over. • Students grievances have to improve. The committee has to follow the counselling. • NSS, RRC, and outreach programmes have to come at the institute level. • One garuda for all, Garuda should include the education qualifications for parents,	

		and Garuda has to be updated.
		- Every institute should have a core team to deal with SNACS and SNAPS students. - To create an ABC ID cell - To create an MOU for international students **Dr.Sathayanarayana Reddy, Dean – Research** suggested the internal marks have to be displayed on the notice board for all the constituent colleges. **Dr.Carounanidy Usha** suggested that e-learning modules have to improve and to implement the Moodle platform at SSSCON by C-Dreams.
4.	Closure of the meeting.	Vice-Chancellor thanked all the members for the valuable inputs and advised IQAC to address the points discussed and enhance the quality of SBV.

Dr. CAROUNANIDY USHA
Director - Accreditation
Sri Balaji Vidyapeeth Deemed to be University.
Pillayarkuppam, Puducherry - 605 402.
INDIA