



SRI BALAJI VIDYAPEETH

DEEMED TO BE UNIVERSITY
Declared u/s 3 of UGC Act 1956

'A++' Grade NAAC 2021

INTERNAL QUALITY ASSURANCE CELL



Office of IQAC

Ref No: IQAC-SBV/ IQAC Meeting 2/ Circular/ 20.08.2022

CIRCULAR FOR IQAC MEETING 2

Meeting Date: 26.08.2022

Time: 11.30 am

Venue: SBV Boardroom

S. No	Agenda
1.	Calling of meeting to order; Quorum confirmation; Apologies, if any
2.	Action Taken Report/ Pending actions of the previous meeting
3.	Agenda: <ul style="list-style-type: none">• Revision of the IQAC composition and the QER period• Quality initiatives and compliance of IQAC Strategic Perspective Plans from January- August 2022• Strategic Perspective Plans of IQAC from September 2022 to July 2023
4.	Any point from the floor
5.	Closure of meeting

Dr. CAROUNANIDY USHA
Director - Accreditation
Sri Balaji Vidyapeeth Deemed to be University,
Pillayaruppam, Puducherry - 605 402.
INDIA



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Ref No: IQAC-SBV/IQAC Meeting Proceedings /2022-23 / dated 06/09/2022

To
The Vice-Chancellor
Sri Balaji Vidyapeeth

Through Proper Channel

Sir

Sub: Submission of the draft proceedings – IQAC 2nd meeting – Approval – Reg

Please find enclosed herewith the draft proceedings of IQAC 2nd meeting held on 26th August 2022 for your kind perusal and approval for circulation.

Thanking You
Yours Sincerely

Dr. Carounanidy Usha
Director-Accreditation
IQAC Coordinator

Dr. CAROUNANIDY USHA
Director - Accreditation
Sri Balaji Vidyapeeth Deemed to be University,
Pillayarkuppam, Puducherry - 605 402.
INDIA

For the approval of the Hon'ble VC

02/09/2022

VICE-CHANCELLOR
SRI BALAJI VIDYAPEETH
DEEMED UNIVERSITY u/s 3 OF UGC ACT, 1956
ACCREDITED BY NAAC WITH 'A' GRADE
PILLAYARKUPPAM, PUDUCHERRY-605 402



Office of the IQAC

Ref No: IQAC-SBV/IQAC Meeting Proceedings /2022-23 / dated 06/09/2022

DRAFT PROCEEDINGS OF THE MEETING

Meeting Date : 26.8.2022
Time : 11.30 am
Venue : SBV, Board Room

S. No	Agenda	Discussion points	Resolutions & responsibility
1.	Calling of meeting to order: Quorum confirmation	The Hon'ble Vice-Chancellor welcomed everybody and called the meeting to order. Adequate Quorum was present. Notified absence of Prof. M. Ravishankar, Ms. Asha Suresh Babu and Dr. Dinker Pai was informed to him	
2.	Action Taken Report for IQAC first meeting 2022	<ul style="list-style-type: none"> With regards to the concept note on the data management system for SBV, Dr. Jagan was asked by the Vice-Chancellor to share in the meeting. After the short presentation, the Vice-Chancellor pointed out that the suggestion to form an Expert Group has not been done yet With regards to the formation of a sub-committee on enhancing the quality of the faculty, Dr. Usha explained that as the role and responsibility for such committee was not fully understood, it is yet to be formed. The Vice-Chancellor also explained the need for a new objective-based performance appraisal to enhance the quality of the faculty to all the members. With regards to the SBV Alumni Meet the Vice-Chancellor pointed out that the meeting was planned in May and is now scheduled for September. He advised that if any plan is made specifically, they must be adhered to as much as possible. The Dean-Faculty expressed his concern in the current status of networking of the alumni in the medical faculty. Mr. Palanivel, Executive Secretary, EPSI and Dr. Ravikumar Chittoria, Registrar, Academics, Head of IT wing and Telemedicine, JIPMER suggested various measures to improve the 	<p>The Vice-Chancellor had advised Dr. Jagan to form an expert group along with Dr. Sivaprakash and Dr. Vijayakrishna Rapaka, Principal RGCET. Dr. Jagan, Deputy Director, C – Dreams</p> <p>The Vice-Chancellor suggested to form a committee chaired by the Dean-Faculty and also advised the Registrar to draft the roles and responsibilities of all offices and faculty.</p> <p>The Vice-Chancellor suggested that Dr. Karthikeyan, Director for Students and Alumni Affairs to act on the experts comments and present the plan on Alumni activities.</p>



		Alumni networking, with frequent meetings, honoring the alumni, having a portal in the website etc.	
3.	Revision of the IQAC composition and the QER period	<ul style="list-style-type: none"> • Dr. Usha projected the Revised Composition that included Ex-Officio Deans/ Principals/ Directors of the constituent of teaching units; and the inclusion of the Director-Principal, Dr. Anil Purthy as one of the Local Society Member. The Registrar will be a member of IQAC with immediate effect. • Dr. Usha suggested that the quarter division for the QER will be based on the academic year from August to July. Status: Approved 	
4.	Quality initiatives and compliance of IQAC Strategic Perspective Plans from January- August 2022	<p>Dr. Usha C projected the quality initiatives and the achievements since February 2022, based on the strategic perspective plan for 2021-2022. The compliance document is enclosed herewith with the links to the proof documents. The members congratulated on the rankings and certifications.</p> <ol style="list-style-type: none"> NIRF – SBV in 70th rank and MGMCRI in 47th rank ISO 9001:2015 certification Best Medical College in India Today, 47th rank (among overall) and 31st (among Private) for MGMCRI Best University in India Today 15th (among overall) and 8th (among private universities) for SBV MHW ranking R world ranking -Diamond band, with 28th rank <p>The report also projected the participation in more rankings:</p> <ol style="list-style-type: none"> QS i-gauge ARIIA ranking Times Higher Education World ranking and Impact ranking OBE R World ranking <p>Dr. Usha requested Mr. Palanivel, Executive Secretary, EPSI, to alert IQAC on any ranking in Swachhta; Dr. Chittoria also suggested to keep a track of the government website</p> <p>Quality initiatives taken were projected as follows:</p>	



- a. Open House concept to sensitize school students on the Health professions education by visiting the campus
- b. Advertisement in print and digital media to improve perception
- c. Use of an app "Postly" by Dr. Jagan to advertise in the social media
- d. BMJ fellowship to encourage case report publications
- e. Submission of in-house journals for listing in the UGC CARE

Quality orientation programs were projected as follows:

- a. Cancer awareness program – outreach and extension activity along with Women's cell SBV.
- b. KAPILA-NIPAM IPR awareness program along with MIPTECH
- c. CAP series webinar on Contribution to NME-ICT
- d. Sensitization workshop on BMJ Fellowship
- e. CAP series NEP workshop invitation

Other activities projected area as follows:

- a. Two QER review meeting from Jan to June 2022
- b. Feedback on curriculum for the AY 2021-22
- c. Student satisfaction survey on infrastructure 2021-22
- d. Target and SPP sensitization meetings for the AY 2022-23
- e. Performance appraisal sensitization meetings
- f. Publication analysis and sensitization meetings

Prof. Ananthkrishnan, Dean – Faculty, placed on record that Dr. Bhushan Patwardhan, Chairman, Executive Committee, National Assessment and Accreditation Council (NAAC) and Former Vice Chairman, University Grants Commission (UGC) recently inaugurated the **Institute of Salutogenesis and Complementary Medicine**, which is unique quality initiative, as this institute is first of its kind in India.

The Vice-Chancellor placed on record the quality

The Vice-Chancellor directed Dr. Jagan to and Dr. Usha to form a subcommittee and present the process in submitting the data to the MAPCOM to be sent to social media. He also asked Dr. Jagan to sensitize the Head of the Institutes on POSTLY.



		initiatives in the governance such as the establishment of Directorates for Patient care, Outreach and Extension, Student and Alumni Affairs, Statutory Regulations, IPR activities, and for the School of Biological Sciences.	
5.	Strategic Perspective Plans of IQAC from September 2022 to July 2023	The SPP prepared by IQAC for AY 2022-23 was presented by Dr. Usha C. The document is enclosed herewith for reference.	Vice - Chancellor suggested to circulate the agenda to all the Heads/Principal/Directors and to get their suggestions, specifically for 4 months from September to December 2022
6.	Any point from the Floor	<ol style="list-style-type: none">1. Dr. Ravikumar Chittoria Registrar, Academics, Head of IT wing and Telemedicine, JIPMER suggested a manual on quality initiatives be circulated to all. It was agreed upon.2. Prof. Ananthakrishnan, Dean – Faculty, suggested that any FDP must be focused on a quality outcome, based on the Kirkpatrick model.3. Dr. Vijaya Krishna Rapaka, Principal RG CET suggested IQAC report must be presented on all seven criteria as per the NAAC manual. Dr. Usha agreed to do the same in the next meeting4. Dr. Shivaprakash, Professor and HOD of Psychiatry, suggested that the QER meetings shall also include th parameters on Patient care involving the QMS/ Director for patientcare, extension, and outreach so that the clinical departments will be evaluated fairly in all dimensions. The vice-Chancellor suggested that this will be discussed in detail later.	
7.	Closure of the meeting.	Vice-Chancellor thanked all the members especially the external members for the valuable inputs and advised IQAC to address the points discussed and enhance the quality of SBV.	

Name and Signature

Dated: 6/9/22