



**SRI BALAJI VIDYAPEETH (SBV)**

(Deemed to be University)

U/S 3 of UGC Act 1956

Puducherry-607402

## 2.3.4

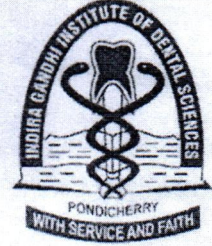
Circulars pertaining to the formation of mentor-mentee committee, Mentor and the mentees allocation

**IGIDS**

This Document is attested from pages (1-24)

**REGISTRAR**  
**SRI BALAJI VIDYAPEETH**  
(Deemed University u/s 3 of UGC Act 1956)  
Accredited by NAAC with 'A' grade  
Kilasaipattanam, Pondicherry-607 402.

**INDIRA GANDHI**  
**INSTITUTE OF DENTAL SCIENCES**  
**SRI BALAJI VIDYAPEETH**  
(Established Under Section 3 of the UGC Act 1956)



OFFICE OF THE PRINCIPAL

LETTER REF NO: IGIDS/SBV/2019/230

DATE: 04/09/2019

**CIRCULAR**

To,  
All Faculty  
IGIDS, SBV,  
PUDUCHERRY

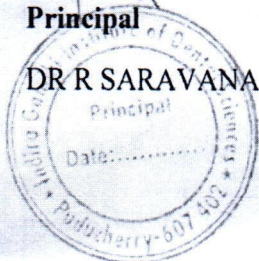
Dear all,

Kindly find enclosed the mentor mentee details for the year 2019 - 2020. All faculties will be sensitized on the roles and responsibilities of the Mentors, log book maintenance and periodic meetings to be conducted. Kindly cooperate and acknowledge the same.

Thanking you,

Regards,

  
**Principal**  
**DR R SARAVANA KUMAR**



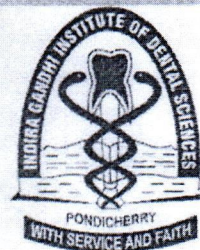
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LETTER REF NO: IGIDS/SBV/2019/218

DATE: 22/08/2019

**CIRCULAR**

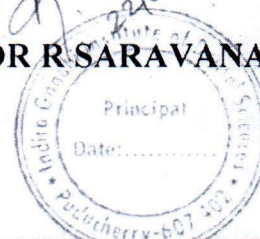
**The following members constitute the mentor mentee committee for the year 2019-2020:**

<b>Member secretary</b>	Dr. Prathima. G.S, Professor and Head, Pediatric and Preventive Dentistry
<b>Members</b>	Dr. Suganya. M, Reader, Pediatric and Preventive Dentistry
	Dr. Janani M, Senior Lecturer, Periodontics
	Dr. Nithin Joseph Jude B, Senior Lecturer, Oral Surgery

**Objective:** Mentoring program to establish a trusting relationship with responsibility between the mentor and mentee and to focus on the rehabilitative needs by giving by creating healthy relationship

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**Principal**  
*[Signature]*  
22/08/2019  
**DR R. SARAVANA KUMAR**



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# INDIRA GANDHI

INSTITUTE OF DENTAL SCIENCES

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## CIRCULAR

The following members constitute the mentor mentee committee for the year 2019-2020:

Member secretary	Dr. Prathima. G.S, Professor and Head, Pediatric and Preventive Dentistry
Members	Dr. Suganya. M, Reader, Pediatric and Preventive Dentistry
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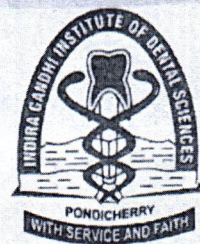
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Pondicherry - 605 006

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**INSTITUTE OF DENTAL SCIENCES**  
**SRI BALAJI VIDYAPEETH**  
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**FUNCTIONS**

1. To organize scheduled meetings to address the academic and personal issues of both mentors and mentees.
2. To offer participants guidance and support in creating and sustaining the mentoring relationship.
3. To solicit and act upon feedback and issues from program participants.
4. To fill in vacancies created in mentorships as and when required.
5. Supervise maintenance of logbook and revision of guidelines and logbook at regular intervals.

**FREQUENCY**

1. The committee shall meet twice a year and as and when required.

*Artem*  
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**SRI BALAJI VIDYAPEETH**  
(Deemed University u/s 3 of UGC ACT, 1956)  
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Pillayaruppam, Pondicherry-607 402.

**Principal**  
*[Signature]*  
**DR R SARAVANA KUMAR**  
Principal  
Date:.....  
Indira Gandhi Institute of Dental Sciences  
Puducherry-607 402

PONDY-CUDDALORE MAIN ROAD, PILLAYARKUPPAM, PUDUCHERRY – 607 402  
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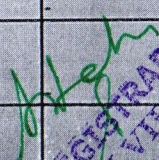
MENTOR MENTEE LIST 2019-2020

S.No	Year	Name of the Full-time Teacher	2015	2016	2017	2018	2019	PG SCHOLARS	UIN NUMBER	PHD Candidates
1	2019-20	Vezhavendhan N.	Chamundeshwari (1504001050)	Gowtham A (1604001038)	Kadam Priyanka (1704001005)	Zeba Nafeesa TM (1804001063)	Sachin K (1904001013)	-	-	-
2	2019-20	Senthil M.	Zainab Jenika (1504001032)	Rizwana Dhasleem M (1604001001)	Pavithra M (1704001021)	Utsav Kumar Singh (1804001019)	Sangamitra S (1904001051)	-	-	1. Dr Vankadara Sairam (1605002012) 2. Dr Shrivashankar (1805001014) 3. Dr Divvi Anusha (1805001015) 4. Prabhu Subramani S (1805002011) 5. Bijivin Raj V (1805002013) 6. Abdul Khader K (1905002002) 7. Dr. Shobana G (1905002027) 8. Dr. Arun Kumar S (1905002035)
3	2019-20	Vineela Katam Reddy	Indu (1504001046)	Suganthi R (1604001007)	Drisya P (1704001007)	Raj Girdhar J (1804001047)	S Yogalekmi (1904001055)	-	-	-
4	2019-20	Sivasakthy M.	Kavya (1504001051)	Bhuvaneshwari (1604001008)	Gnanasundari K (1704001015)	Raghavi Jayashankar kala (1804001029)	HariPriya TM (1904001032)	R Varsha	1904028002	1. Abdullah Ansari (1905002020) 2. Bharathi Sengodan (1905002013) 3. Dr Nalini. Y C (1905001014) 4. Pragadeesh Raja V (1905001015) 5. Arun Kumar V.R (1905002036) 6. Kishor Tom (1905002038) 7. Vijisha Phalgunan (1905002042)
5	2019-20	Vandana S.	Jerome Rahul (1504001022)	Seema Devi (1604001013)	Krishnapriya S (1704001006)	Saalam P (1804001054)	Naveen Prasath S (1904001040)	-	-	-
6	2019-20	Sanguida A.	Raghuchandra k (1504001005)	Praveen S (1604001043)	Joyline Subitha v (1704001011)	Sharath Jaisingh (1804001006)	Rahul S (1904001031)	-	-	-
7	2019-20	Vidyalakshmi S.	Snehasamrutha (1504001061)	Arun Kumar A (1604001010)	Nithya Priya N (1704001006)	1. Sonali K (1804001065) 2. Sonia (1804001039)	Gopinath A (1904001021)	-	-	-

*hsh*  
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**INDIRA GANDHI INSTITUTE OF DENTAL SCIENCES**  
**MENTOR MENTEE LIST 2019-2020**

8	2019-20	Saravana Kumar R.	Amudhini (1504001063)	Roshni Maria (1604001029)	Josephine Suja (1704001001)	Sowmini S R (1804001025)	Srihari Prabhu S (1904001001)	1.Gautham K 2.Srinivasan K 3.Ebenezer Eisia Sunintha 4.B G Priyadarshini 5.M Umar	1804027002 1804027003 1904027001 1904027002 1904027003	1. Dr Vikneshan (1705001007) 2. Dr Arya Jayavarma (1805001016) 3. Dr Manoharan P S (1505001005) 4. Aniruddh Yashwant V (1905001003)
9	2019-20	Santha Devy	Derishya (1504001071)	Shaik Ashiq (1604001035)	Deeshari Basu (1704001025)	Sudiptobarik (1804001066)	Nabilah M (1904001057)	1. C Gayathri 2. Adithya B 3. Joice vinodini C 4. Kanipakkam Yamini 5. S Arungani Shekharan 6. AV Jyotiaravind	1704023001 1804023001 1804023002 1804023003 1904023001 1904023002	-
10	2019-20	Jananni M.	Monisha Sugumaran (1504001047)	Sona priyanka (1604001023)	Kavya R (1704001024)	Mahdumitha S (1804001003)	Darshini (1904001003)	-	-	-
11	2019-20	Sivarama Krishnan M.	1. Rajapriya (1504001066) 2. Ramya (1504001023)	Pradeep raj (1804028001)	Jane Roshni A (1704001017)	Anu Sowndarya (1804001043)	Meenakshi M H (1904001007)	-	-	-
12	2019-20	Hanumanth S.	Sriniranchana (1504001084)	Shivashankari (1604001030)	Nithya jyothilingam (1704001018)	1. Debrati Malakar (1804001028) 2. Devi Bala S (1804001061)	Priyadarshini S T (1904022001)	-	-	-
13	2019-20	Suganya M.	Yokesh Kumar (1504001024)	Chandru (1604001034)	-	1. Humairah S (1804001044) 2. Aishwarya (1804001072) 3. Hema Sri K (1804001059)	J Esuari (1904001004)	-	-	-
14	2019-20	John Baliah	Krishnakumar S (1504001055)	Akshaya (1604001006)	Adhira T R (1704001009)	Shakthikamala v (1804001015)	Janani V (1904001052)	-	-	-
15	2019-20	Rajkumar E.	1. Syed Ashiq (1504001011) 2. Veni (1504001056)	Yamuna (1604001014)	Varun Balakrishnan (1704001022)	1. Nivetha A (1804001034) 2. Nivetha Alchipillai (1804001062)	Sabhana A (1904001050)	-	-	-
16	2019-20	Manoharan P. S.	Bakkialakshmi (1504021001)	Rina Juliet (1604001025)	Ratinapriya K (1704001012)	Sridhar (1804001080)	Harini M (1904001041)	1. Pradeep Raja 2. Sanchiyatha Roy 3. Savitha K 4. Sai Kiran Koppolu	1804028001 1804028002 1804028003 1904028003	-
17	2019-20	Suganya R.	1. Deepika PV (1504001029) 2. Deepika B (1504001092)	Madhumitha S (1604001026)	Mithila M (1704001010)	Jemima jabakini B (1804001056)	Priyadarshini P V (190401039)	-	-	-
18	2019-20	Pratebha B.	Elavarasi (1504001072)	Rajanandhini (1604001027)	Supraja G (1704001026)	Varshvathi R (1804001040)	Sharankumar A (1904001023)	Ananya Swetha V S	1804027001	-
19	2019-20	Mithunjith K.	1. Jayachandiran (1504001027) 2. Jency evangeline (1504001082)	Silvin Joe (1604001037)	Harsh Jhunjhunawala (1704001013)	1. Manav K (1804001076) 2. Manibharathi S U (1804001071)	-	-	-	-
20	2019-20	Padmaraj S. N.	Lakshmi priya A (1504001004)	Nishant Viewas (1604001036)	Vishma sai M (1704001016)	1. Arathi PK (1804001073) 2. Aaavanyalaxmee (1804001004)	Shivanagenathan S P (1904001017)	-	-	-

  
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MENTOR MENTEE LIST 2019-2020

21	2019-20	Sakthi Devi S.	1. Aparna Devi (1504001054) 2. Abhineshwari (1504001080)	Nazila begum (1604001002)		1. Manisha R K (1804001042) 2. Menaka Gomathi P (1804001046)	Shyamala (1904001042)		
22	2019-20	Sivasankari T.	1. Phanisheree (1504001008) 2. Pratheepa (1504001037)	Kavya (1604001003)	NANDHINIDEVI S (1704001023)	1. Priyanka K (1804001048) 2. Sujatha sharan (1804001009)	Bharatharunachalam B (1904001025)		
23	2019-20	Selva Balaji A.	1. Janani (1504001044) 2. Baranya (1504001067)	Harisharan (1604001040)		1. Raiza Fathima H (1804001002) 2. Barkavi R (1804001023)	Bindu (1904001059)		
24	2019-20	Sathyarayanan R.	Anantha Padmanabhan (1504001018)	Geethansh Gaur (1604001033)		Sowndaryavarshini S (1804001022)	Nisha S (1904001047)	1. Ramamurthy R 2. Adarsh G 3. Anirudh C 4. Aravind R 5. Deepika C N 6. Aravindan N 7. V Manoj Kumar 8. G Priyanka	1704024001 1704024002 1804024001 1804024002 1804024003 1904024001 1904024002 1904024003
25	2019-20	Balaji J.	1. Angeline hephziba (1504001070) 2. Srivardhini (1504001075)	Roshan Rajini (1604001015)	Aimee Susan Varghese (1704001003)	Pooja P A (1804001055)	Keerthi Shri D (1904001009)		
26	2019-20	Nithin Joseph Jude B.	1. Devapandi (1504001060) 2. Sujetha (1504001039)	Vignesh Kumar (1604001042)	Varshini G (1704001014)	Atchaya M (1804001075)	Someshwaran M (1904001019)		
27	2019-20	Vikneshan M.	Santhiya S (1504001034)	Yamini R (1604001032)		1. Sharmila arokkiya M S (1804001057) 2. Shwetha S (1804001005)	Samyuktha S K (1904001008)		
28	2019-20	Karthikeyan I.	1. Narmada (1504001033) 2. Priyanka (1504001030)	Ashmin Shabana (1604001004)	Priya Kannan (1704001004)	Kim Ial Choi (1804001078)	Gautham K (1904001029)		
29	2019-20	Prathima G. S.	Apsara (1504001078)	Balaji R (1604001020)		Suthantheera M (1804001027)	Deepikasree C V (1904001046)	1. Adeline G 2. Jaikrian K 3. John J S 4. Karthika D 5. A P Pragadeesh 6. S Sharon P	1804026001 1804026002 1804026003 1904026001 1904026002 1904026003
30	2019-20	Aniruddh Yashvant V	Shanmuga Piriya C (1504001079)	Arulmanimozhi (1604001021)		1. Dharini R R (1804001053) 2. Frankline K (1804001018)	K Marushika Devi (1904001011)		
31	2019-20	Swetha Paulose	1. Nithin (1504001026) 2. S Nandhini (1504001021)	Aishwarya (1604001022)		Amizthan (1804001012)	B Vishnu (1904001035)		
32	2019-20	Praveen Rajesh	1. Nivedhini (1504001073) 2. Saleemunissa J (1504001042)	Karthik Raja (1604001012)		Seethalakshmi (1804001079)	Rakesh Abhishek (1904001036)		
33	2019-20	Premalal K. R.	Netaji Chandra Bose (1504001013)	Nishanth AV (1604001039)		Sonashree (1804001013)	Vishwathika. S (1904001030)		
34	2019-20	Priyadarshini V.	1. Shanmugam (1504001031) 2. Vimala (1504001020)	Sushmitha (1604001028)	Mariya Merry Rojan (1704001020)	Mahimamani (1804001060)	Hafiza siddika. S (1904001044)		

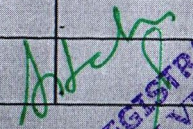
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INDIRA GANDHI INSTITUTE OF DENTAL SCIENCES

MENTOR MENTEE LIST 2019-2020

35	2019-20	Vijaykumar V.	1. Kumaran K M (1504001096) 2. Lakshmi Priya G (1504001004)	Dharani (1604001024)	Sowmya R (1704001019)	Gautham Joshi (1804001010)	Sriharini S (1904001043)			
36	2019-20	David Livingstone	Manonmani (1504001076)	Vasanth Raj (1604001041)		Vimal Kumar B (1804001031)	Methan Bhoj M (1904001027)	A Jeni Albert C	1904028001	
37	2019-20	Vijaya Raja S.	1. Sherlie Angel (1504001043) 2. Maheba merin (1504001038)	Habeeburehman (1604001044)		Abhijith (1804001030)	Tamilvanan N (1904001002)			
38	2019-20	Karthi Arivarasan N.	1. Shwetha Jenet (1504001087) 2. Kishore K (1404001084)	Pavadarani (1604001031)		Mohamed Fahad Ismail (1804001036)				
39	2019-20	Jagat Reddy R. C.	1. Sibi Chakrabarthy (1504001014) 2. Krishna Priya P (1404001039)			Subhiksha (1804001020)	Pravin Kumar D (1904001037)	1. Akshaya T 2. Yazhini M 3. D Priyadarshini	1804022001 1804022002 1904022001	1. Rakhi Issrani RI (1805002007) 2. Jjin MJ (1805002010)
40	2019-20	Raghu K.	1. Keerthivasan S (1504001090) 2. Manikanda Prabu V (1504001041)			Bhuvaneshwari C (1904001034)	Deepak S R (1904001028)			
41	2019-20	Rajasekaran U. B.	1. Sheethal kumar A (1504001090) 2. Srinivas S K (1404001033)	Subitcha (1604001009)		Hemapriya M (1804001070)		1. M Palaniswamy 2. R Arul kumaran 3. A Sanath D 4. Akash Ponnukumar 5. Jinsa N J 6. Naufar I 7. V Arul vetrichelvan 8. S Preethika 9. A Udayan	1704025001 1704025002 1704025003 1804025001 1804025002 1804025003 1904025001 1904025002 1904025003	
42	2019-20	Lidhya A.	1. Harini k (1504001093) 2. Kuruprasad MS (1504001064)	Nandhana (1604001011)		Hemarubini S (1804001050)	Kowsalya (1904001053)			
43	2019-20	Dhanavel C.	1. Maria Anish (1504001077) 2. Benson Paul (1504001025)			Subhashree S R (1804001032)	Ananyapriyadarshini (1904001045)	1. Bakkyalakshmi A 2. Harshvardhan J M 3. Manoj K T 4. S Ajith Kumar 5. D S Kavimalar 6. S Madhumitha	1804021001 1804021002 1804021003 1904021001 1904021002 1904021003	
44	2019-20	Kiruthiga V. P.	Mohammed Nawfal (1504001059)	Pratheepraj P (1604001017)		1. Ahana Saurabh k (1804001052) 2. Cathy Marion W (1804001074)	1. Subhashini V. R (1904001049) 2. Priyadarshini T (1904001033)			
45	2019-20	Rilna P.	1. Shenora Rexiya (1504001074) 2. Sameera Fermin (1504001040)			Priyadarshini J (1804001067)	Predicsha M (1904001038)			
46	2019-20	Prabhu A. R.	1. Nasser (1504001065) 2. Gaesathree (1504001003)			Hema Sri K (1804001059)	Vishnudevan S (1904001014)			
47	2019-20	Arya Jayavarma S.	1. Neenu Mohan (1504001049) 2. Gulothungan V (1504001007)			Daniel J A (1804001033)	Vanithkar M (1904001018)			
48	2019-20	Thamizhp Pozhil Guna	1. Kiruthika (1504001548)			Harihara Velayutham R (1804001051)	G Sushmithasree (1904001054)			

  
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 Palayakuppam, Pondicherry-605 002

INDIRA GANDHI INSTITUTE OF DENTAL SCIENCES

MENTOR MENTEE LIST 2019-2020

49	2019-20	Kavitha M.	1.Sarika A S (1504001001) 2.Sowndarya lakshmi (1504001062)			Harini D (1804001001)				
50	2019-20	Jasmine Jaideep Rayapudi	1.Shabnam (1504001010) 2.Sowmya (1504001041)			Karishma S A (1804001026)	Mohammed N J (1904001012)			
51	2019-20	Lakshmi Priya	Annie Valentina (1504001045)			Rishidhar Dhanashekran (1804001024)	Krishnakavya Kusuma (1904001016)			
52	2019-20	Sudhagar M.	1.Aravind (1504001017) 2.Kalavikarasi (1504001086)			Nidarshini Sundara R (1804001037)	Saadhana R (1904001024)			
53	2019-20	Jeya Gopika G.	1.Arathi (1504001058) 2.Muthulaksmi A (1504001035)			Sonalshruthi B (1804001049)	Suvetha (1904001056)			
54	2019-20	Madhu K.	1.Devi dharani (1504001045) 2.Dhya Justina (1504001016)			Andreya (1804001045)	Karmugilan (1904001005)			
55	2019-20	Suganya R.	1.Pughalendhi (1504001069) 2.Bavithran B (1404001022)	Keeran K M (1604001018)		Aseen Abubekar (1804001069)	Abishek P (1904001006)			
56	2019-20	Shivashankar K.	1.Indrapriyadarshini (1504001085) 2.Irene Amala Selvi (1504001057)	Saravna krishna R (1604001019)		Keerthana A (1804001017)	Raghavi. S (1904001020)			
57	2019-20	Gokulapriyan K.	1.Kavaskar(1504001019) 2.Pragathi R G (1404001021)			Keivwetuo Mephuo (1804001077)	Amruthavarshini T (1904001026)			
58	2019-20	Divvi Anusha	1.Radhika (1504001068) 2.Bharath (1504001025)			Pritika Muruganandam M (1804001011)	Deepisha S (1904001028)			
59	2019-20	Vigneshwari S. K.	1. Raffiya (1504001015) 2. Julian (1404001019)			Atchaya A (1804001008)	Nanditha M (1904001048)			
60	2019-20	Vidhya G.	1.Kathirvel (1504001012) 2.Nilish Bhadrwaj (1304001010)			1.Gokul raj (1804001014) 2. Aravinda Shiva (1804001035)	Dhanalakshmi (1904001059)			
61	2019-20	Nanda Kumar S.	1.Vignesh R (1504001097) 2.Krishna kumari.M (1504001083)			Lydiya (1804001058)	Balamurugan (1904001010)			
62	2019-20	Hema	Zippohoral T (1504001095)	Tirupurasundari (1604001045)		Madhumitha S (1804001064)				
63	2019-20	Shivasanthosh	1.Niranjan (1504001098) 2.Bhargavai K (1204001011)	Abhirami J (1604001005)		Preeti (1804001021)				
64	2019-20	Soniya Abraham	1.Archana Devi (1504001094) 2.Mohammed kishwar (1104001043)	Ashraf Ali (1604001016)		Basavdatta B (1804001016)				

*hth*  
**REGISTRAR**  
**SRI BALAJI VIDYAPEETHU**  
 (Deemed University) U.S of UGC ACT, 1956  
 Accredited by NAAC with 'A' Grade  
 Affiliated to Anna University, Pondicherry-605 002.





SRI BALAJI VIDYAPEETH (SBV)  
(Deemed to be University)  
U/S 3 of UGC Act 1956  
Puducherry-607402

## 2.3.4

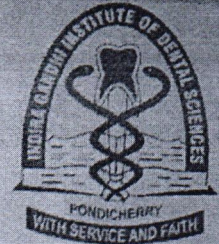
Mentor-Mentee Committees and minutes of the meeting, samples of Mentee Issues and action taken

IGIDS

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**REGISTRAR**  
**SRI BALAJI VIDYAPEETH**  
(Deemed University u/s 3 of UGC Act 1956)  
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Puducherry, Puducherry-607402.

**INDIRA GANDHI**  
**INSTITUTE OF DENTAL SCIENCES**  
**SRI BALAJI VIDYAPEETH**  
(Established Under Section 3 of the UGC Act 1956)



OFFICE OF THE PRINCIPAL

LETTER REF NO: IGIDS/SBV/2019/235

DATE: 02/09/2019

Dear Faculty,

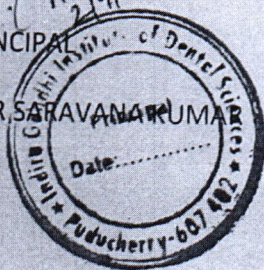
This is to inform you that the mentor-mentee committee, IGIDS will be conducting a meeting on August 29, 2019 to plan the mentor-mentee program for the academic year 2019-2020 at 2 pm, Babuji central library student cell room. Kindly co-operate and be on time.

Thanking You

With Regards

*[Handwritten Signature]*  
2/9/2019  
PRINCIPAL

DR R. SARAVANARUMA



**REGISTRAR**  
**SRI BALAJI VIDYAPEETH**  
(Deemed University u/s 3 of UGC ACT, 1956)  
Accredited by NAAC with 'A' Grade  
Pillaiyarkuppam, Pondicherry-607 402.

PONDY-CUDDALORE MAIN ROAD, PILLAYARKUPPAM, PUDUCHERRY – 607 402  
PH: 0413-2615808, FAX: 0413-2615808  
E-Mail: info@igids.ac.in, Web site: www.igids.ac.in

# SRI BALAJI

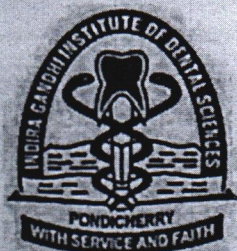
ACCREDITED BY NAAC  
WITH 'A' GRADE



# VIDYAPEETH

DEEMED UNIVERSITY  
DECLARED U/S 3 OF THE UGC ACT, 1956

## MINUTES OF MEETING



INDIRA GANDHI INSTITUTE OF DENTAL  
SCIENCES, SBV, PUDUCHERRY

Ref.:

Date: 02/09/2019

- The faculty members attended the meeting : Dr Prathima , Dr Suganya M , Dr Jahani M , Dr Nithin
- The Agenda of the meeting is as follows.

SL NO	ITEM	REMARKS/RESPONSIBILITY
1.	Calling of meeting to discuss 1. Allotment of Mentees to Mentors	1. The meeting was conducted regarding the allotment of mentees to the mentors 2. Maintenance of MM log book 3. To sensitise the newly joined faculty on the mentorship program 4. Approval of Mentor Mentee list 2019-2020 to be obtained from Principal ( IGIDS) and Registrar( SBV) 5. Next meeting to be called for the progress of the mentorship program and issues if any .
2.	Quorum confirmation	None
3.	Apologies if any	None
4.	Minutes of the previous meeting	-
5.	Approval of the minutes of previous meeting	-

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Internal Quality Assurance Cell (IQAC)

Page 1 of 6



6.	Review of pending action items	-
7.	New matters/agenda	
8.	Any point from the floor	<ol style="list-style-type: none"> <li>1. Dr Suganya raised from the floor if training of the newly joined faculties is needed</li> <li>2. Dr Janani asked if mentee too could be trained on the mentorship program so that they feel comfortable and blend with the mentors</li> </ol>
9.	Closure of meeting	Faculties who attended the meeting were coherent in receiving the information and looked forward to take their responsibilities

Signed :

Name : DR PRATHIMA G S

Date : 02/09/2019

## AGENDA

SL NO.	ITEM	DISCUSSION POINTS IF ANY	RESOLUTIONS & RESPONSIBILITY
1	Minutes of previous meeting	-	
2	Pending action	-	
3	<b>New Matters/Agenda :</b>		
5	Plan for next meeting	-	10/02/2020
6	Closure of meeting	-	<ol style="list-style-type: none"> <li>1. Faculty gave a consensus on acceptance of their roles and responsibilities</li> <li>2. Mentor mentee list was finalised and approved</li> </ol>

# SRI BALAJI

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# VIDYAPEETH

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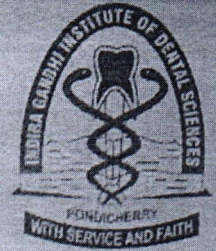
Signed :

Name : DR PRATHIMA G S

### MINUTES OF MEETING ON 02/09/2020

SL.NO	MEMBERS PRESENT	DESIGNATION	SIGNATURE	APOLOGIES IF ANY
1	DR PRATHIMA G S	Member Secretary SAF		
2	DR SUGANYA M	Members		
3	DR JANANI M	Members		
4	DR NITHIN K JUDE	Members		

**INDIRA GANDHI**  
**INSTITUTE OF DENTAL SCIENCES**  
**SRI BALAJI VIDYAPEETH**  
(Established Under Section 3 of the UGC Act 1956)



OFFICE OF THE PRINCIPAL

LETTER REF NO: IGIDS/SBV/2020/20

DATE: 10-02-2020

Dear Faculty,

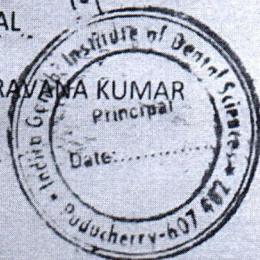
This is to inform you that the mentor-mentee committee, IGIDS will be conducting a meeting on 11/02/2020 to check on the progress of the mentor-mentee program for the academic year 2019-2020 at 10:00 pm, Bapuji central library student cell room. Kindly be present .

Thanking You

With Regards

PRINCIPAL

DR R SARAVANA KUMAR



**REGISTRAR**  
**SRI BALAJI VIDYAPEETH**  
(Deemed University u/s 3 of UGC ACT, 1956)  
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PH: 0413-2615808, FAX: 0413- 2615808  
E-Mail: info@igids.ac.in, Web site: www.igids.ac.in





## MINUTES OF MEETING



### INDIRA GANDHI INSTITUTE OF DENTAL SCIENCES, SBV, PUDUCHERRY

Date: 10/02/2020

Ref:

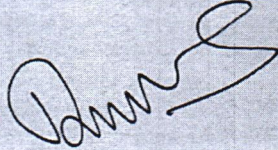
- The faculty members attended the meeting : Dr Prathima , Dr Suganya M , Dr Janani M , Dr Nithin
- The Agenda of the meeting is as follows.

SL. NO	ITEM	REMARKS/RESPONSIBILITY
1.	Calling of meeting to discuss 1. Issues regarding few mentees and action taken to solve the issues by the respective mentor	1. The meeting was conducted with mentors to resolve certain issues which arose for few Mentees 2. Action to be taken was discussed 3. Compliance of the mentorship program
2.	Quorum confirmation	None
3.	Apologies if any	None
4.	Minutes of the previous meeting	-
5.	Approval of the minutes of previous meeting	-
6.	Review of pending action items	-
7.	New matters/agenda	





8.	Any point from the floor	1. None
9.	Closure of meeting	Faculties who attended the meeting were coherent in receiving the information and looked forward to take their responsibilities

Signed :   
 Name : DR PRATHIMA G S  
 Date : 10/02/2020

## AGENDA

SL NO.	ITEM	DISCUSSION POINTS IF ANY	RESOLUTIONS & RESPONSIBILITY
1	Minutes of previous meeting	-	
2	Pending action	-	
3	<b>New Matters/Agenda :</b>		
5	Plan for next meeting	-	
6	Closure of meeting	-	1. Faculty gave a consensus on all action considered to resolve the issue

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# VIDYAPEETH

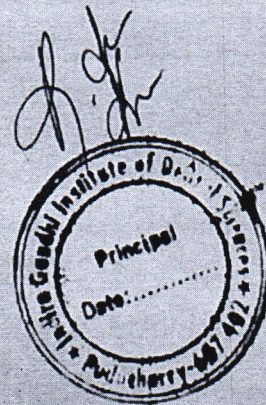
DEEMED UNIVERSITY  
DECLARED U/S 3 OF THE UGC ACT, 1956

Signed :

Name : DR PRATHIMA G S

### MINUTES OF MEETING ON 10/02/2020

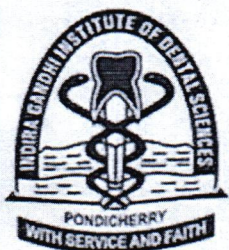
SL.NO	MEMBERS PRESENT	DESIGNATION	SIGNATURE	APOLOGIES IF ANY
1.	DR PRATHIMA G S	Member Secretary SAF		
2.	DR SUGANYA M	Members		
3.	DR JANANI M	Members		
4.	DR NITHIN K JUDE	Members		



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Internal Quality Assurance Cell (IQAC)  
Page 6 of 6

**MINUTES OF MEETING**

INDIRA GANDHI INSTITUTE OF DENTAL  
SCIENCES, SBV, PUDUCHERRY

Ref.:

Date: 11/06/2020

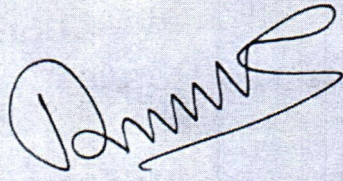
- The faculty members attended the meeting : Dr Prathima , Dr Suganya M , Dr Janani M , Dr Nithin
- The Agenda of the meeting is as follows.

SL. NO	ITEM	REMARKS/RESPONSIBILITY
1.	Calling of meeting to discuss 1. Status regarding the Issues related to Mentee	1. The meeting was conducted to check the progress of action taken on issues which arose for Mentees 2. Compliance of the mentorship program
2.	Quorum confirmation	None
3.	Apologies if any	None
4.	Minutes of the previous meeting	-
5.	Approval of the minutes of previous meeting	-





6.	Review of pending action items	
7.	New matters/agenda	
8.	Any point from the floor	
9.	Closure of meeting	1. All the members reported the issues were resolved and the mentorship program was running smooth

Signed :   
 Name : DR PRATHIMA G S  
 Date : 11/06/2020

### AGENDA

SL. NO.	ITEM	DISCUSSION POINTS IF ANY	RESOLUTIONS & RESPONSIBILITY
1	Minutes of previous meeting	-	
2	Pending action	-	
3	<b>New Matters/Agenda :</b>		
5	Plan for next meeting	-	-

*Atch*  
**REGISTRAR**  
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6	Closure of meeting	-	1. All the members reported the issues were resolved and the mentorship program was running smooth
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Signed :

Name : DR PRATHIMA G S

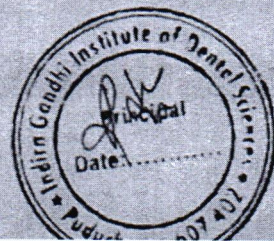
**MINUTES OF MEETING ON 02/09/2020**

SL.NO	MEMBERS PRESENT	DESIGNATION	SIGNATURE	APOLOGIES IF ANY
	DR PRATHIMA G S	Member Secretary SAF		
	DR SUGANYA M	Members		
	DR JANANI M	Members		

*Handwritten signature*  
**REGISTRAR**  
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 2



Internal Quality Assurance Cell (IQAC)

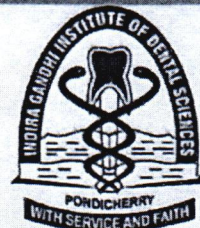


# INDIRA GANDHI

INSTITUTE OF DENTAL SCIENCES

SRI BALAJI VIDYAPEETH

(Established Under Section 3 of the UGC Act 1956)



OFFICE OF THE PRINCIPAL

LETTER REF NO: IGIDS/SBV/2020/20

DATE: 10/02/2020

## MENTOR MENTEE COMMITTEE REPORT

Sl.No.	Name of Faculty	Issue Faced	Action taken to resolve the issues
1	DR SARAVANA KUMAR R	1. Student was more interested in sports, which eventually lead to being irregular to classes and not perform well in the exams	Student was given "A Routine" to be followed strictly, which included both study time (read in small portions and write test everyday) and play time (play and participate in competitions). Over a period of time his performance improved and he did well
2	DR SANTHA DEVY	1. Student was citing several reasons and choices to escape on continuing with the BDS Program.	1. On further probing it was found that due to the reserved nature of the student, she was hesitant to make friends or mingle with fellow students which made her feel lonely. 2. Multiple counselling was done, her skills and talents were brought forward to her which motivated her more and she was given tasks everyday to have conversation with anybody and report back. Gradually she became confident and she excelled in her studies.

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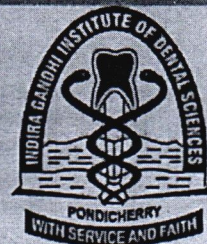
E-Mail: info@igids.ac.in, Web site: www.igids.ac.in

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INSTITUTE OF DENTAL SCIENCES

SRI BALAJI VIDYAPEETH

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Sl.No.	Name of Faculty	Issue Faced	Action taken to resolve the issues
3	DR MANOHARAN P S	1. Student was feeling cornered and lonely that he/she was being treated indifferently by fellow batchmates, which affected the students performance in studies.	1. The student was counselled on multiple sittings to change the thought process. 2. His peers were approached to include him in all academic activities and help. 3. Student was in turn encouraged take help from his peers on subject topics 4. Performance improved, he developed new friends, student was happy.
4	DR SIVASHAKTHY	1. Once a topper, A sudden death in the family made the student very irregular in attendance and the performance went down drastically.	1. Multiple Counselling was done, life process was explained to the student. 2. Self-motivation was emphasised with a "be positive attitude in life". 3. Her peers were approached to help the student
5	DR SANGUIDA A	1. Student wanted to shift from hostel to outside PG facility along with a senior batch student. Eventually it led to a fight and student had to return back to hostel due to financial issues.	Financial issue was sorted out , student was motivated to concentrate on studies and perform well

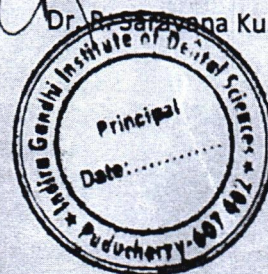
Member Secretary

Dr. Prathima G S

Principal

Dr. B. Saravana Kumar

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