



Yearly Status Report - 2016-2017

Part A

Data of the Institution

1. Name of the Institution		SRI BALAJI VIDYAPEETH
Name of the head of the Institution		Prof. K R Sethuraman
Designation		Vice Chancellor
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04132615225
Mobile no.		8124627600
Registered Email		vc@sbvu.ac.in
Alternate Email		info@sbvu.ac.in
Address		Pondy-Cuddalore Main Road, Pillaiyarkuppam
City/Town		Puducherry
State/UT		Puducherry
Pincode		607402

2. Institutional Status	
University	Deemed
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Prof. David Livingstone
Phone no/Alternate Phone no.	04132611450
Mobile no.	9994257378
Registered Email	iqac@mgmcri.ac.in
Alternate Email	info@sbvu.ac.in

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://iqac.sbvu.ac.in/wp-content/uploads/2021/02/AQAR-2015-16.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://sbvu.ac.in/academiccalendar/

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	A	3.11	2015	16-Nov-2015	15-Nov-2020

6. Date of Establishment of IQAC	13-Jun-2013
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
The Medical Unit (MEU) in association with IQAC,	05-Dec-2016 2	57

SBV organised two days workshops on Authentic Assessment of Graduate Outcomes		
MEU and IQAC organised a FDP on assessment :	05-Jul-2017 1	60
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Sri Balaji Educational Trust	SIRO	DSIR GOI	2016 1085	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

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11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Conducted AAA audit meetings once in 3months for the period of November 2015 to june 2017. 2. Generated 6 patents with complete specifications, 8 provisional patents and 33 copyright through IPR cell. 3. Organized National Conference on Developing strategies for quality care in psychiatry. 4. Breaking News To Rehabilitation Oncology Nursing exploring New Horizons 5. Conducted State level Symposium on Research Methodology 6. Problem Based Questioning 7. National Conference conducted on the Changing Trends in Health Profession Education, where Dental Institute submitted a proposal to the Dental Council of India on introducing the CBCS pattern in Dental Curriculum. 8. Dental Education Unit started providing Training of Trainers programs to other colleges. .

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
• IQAC meeting Review of AAA report	17th, 21st 22nd Nov 6th Dec 2016: QER JulySep 1st quarter 21st December 2016: IQAC meeting
International Conference on, "Microbiome in Health, Disease and Environment"	5th July 2017: MEU and IQAC organised a FDP on assessment: "ePortfolio". 24th 25th July 2017: QER 4th quarter Feedback on curriculum md syllabus obtained and analysis done. IQAC meeting 27.7.17
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Board of Management	05-Jul-2017

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2017

Date of Submission

21-Mar-2017

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)

Sri Balaji Vidyapeeth has an excellent IT support to establish the Management Information system. The system is implemented in all facets of the university, such as students, teachers, library resources, examination systems and finance and accounts. Students: All data pertaining to the students during admissions, such as their personal data, details of the parents and guardians, are registered in an inhouse developed system call ed as " Garuda".

Apart from this their certificates and credentials are also stored in the soft copy for easy retrieval whenever need arises. All their academic and nonacademic data continues to be stored in Garuda. Attendance and performance reports are generated and shared with the parents/ guardians periodically. All class attendance are recorded in biometrics and immediately transferred to the system. Teaching Learning: An institutional learning management system is in place connected through intranet for the students and teachers. This is called as "Ganesha's Canvas". Teachers contribute to the eLearning modules in this canvas, students are monitored for their learning through online assessment and feedback through this portal. Assignments and e portfolio are also monitored through this system. Examination: All university exams are automated. The exam registration, hall ticket issuing are done through online. OMR sheets are used for writing the answers and the papers are decoded after evaluation. Patient care: All patient records are maintained as electronic data. Hospital information management system is in place. The prescriptions are also done through the online in this system. Faculty management: AOSTA software (BACKBONE) is used for registering the details of teaching and nonteaching faculty. The attendance and leave details are recorded here. Chakra is a system that is used for compilation of the faculty portfolio, including their personal profile. Finance management: All financial matters are addressed through the TALLY software package.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
MBBS	10001	MBBS	25/05/2017
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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with	Programme	Date of Introduction	Course with Code	Date of Introduction
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Code	Specialization			
MSc	Medical Music Therapy	01/08/2016	40299	01/08/2016
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
MSc	Medical Music Therapy	01/08/2016
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the University level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MSc	Medical Music Therapy	27/07/2016
PG Diploma	Pharmacogenomics & Personalised Medicine	27/07/2016
MPhil	Yoga Therapy	27/07/2016
MPhil	Health Professions Education	27/07/2016
PG Diploma	Diploma HPE	27/07/2016
PG Diploma	Diploma Yoga therapy	27/07/2016
PG Diploma	Music Therapy	27/07/2016

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
SCORE	16/06/2016	85
Value added program in Protocol Writing	08/08/2016	64
CREAMS	29/08/2016	179
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BDS	Mechanics of Dental Chair and Other equipments- Confident Dental Equipment's Chennai	22
BDS	Centre for Advanced study in Marine Biology, Portonova	28
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

An educational system must be open, conducive, dynamic and with objectives that are SMART (Specific, Measurable, Achievable, Relevant and Time bound). For this, the university must be sensitive and alert to the changing trends, needs and wants of the society and all the stakeholders involved in the education system. SBV readily recognizes the importance of such feedback that can escalate the quality not only of the stakeholders but also of the university. All the constituent colleges have a paper-based feedback system predominantly. A few of the constituent colleges have commenced the online feedback through the Google forms also. The feedback is obtained from the students on the teachers, classes, courses, programs and also on the facilities, infrastructure, and other amenities. The students provide feedback immediately after a class on the way the teachers have delivered the content, captivated the attention of the students and interacted with active learning principles. Those feedbacks are analyzed by the teachers and are duly recorded in their lesson plans and make corrective actions before the next class. The teachers also discuss with their peers and superiors if they have problem in comprehending a critical feedback. The Students also give feedback on the teachers involved in the previous academic year as they enter the next academic year. These feedbacks are kept confidential and are discussed with the teachers in private by the Head of the Institution. The corrective actions are taken in terms of enhancing the teaching skills of the faculty by conducting Faculty Development Programs. The feedback obtained from the students become key data that is considered during the performance appraisal of the faculty for promotions or pay hikes. The students provide feedback on the usefulness and relevance of the curriculum and syllabus taught in the previous academic year. These are analyzed by the Institutional feedback committee as well as the IQAC and appropriate cations are suggested to the Board of Management to act upon. The examiners, visitors and the Board of Studies members' feedback is also taken on the curriculum and syllabus for the revision, interaction of new topics or programs. The parent's feedback on the educational environment, system and living conditions of the hostels are obtained during the Parent-Teachers meeting that is conducted periodically at the institutional level. This feedback is obtained in the one-on-one interaction and is taken as open feedback. Exit feedback of the patients are taken the OPD as well as in the inpatient ward to understand their perception of the services provided. Community's feedback is also taken after the community and outreach activities from the public. These feedback are regularly analyzed and prompt actions are taken only those issues that require higher level decisions and support is taken up to the Board of Management.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the	Programme	Number of seats	Number of	Students Enrolled
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Programme	Specialization	available	Application received	
BSc Nursing	Nursing	100	275	100
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	617	200	353	225	578

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
578	578	21	145	30	7

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

A mentor-mentee system is in place at Sri Balaji Vidyapeeth as it firmly believes in guiding and helping the students beyond the classroom activities to enable them to successfully complete their programs. SBV showcases diverse students from different states, socio-economic status, varying cultural background and gender. They also come from different educational backgrounds in school education. Thus, they do face challenges in coping up with the demands of health professions education. SBV takes cognizance of this and ensures that they are provided with mentors immediately after they join the program. After the admission, the students are allocated to the teaching faculty who are designated as mentors. The allocation is kept to a ratio of 1:7. The teachers as mentors are provided training and sensitization on how to handle their mentees and how to professionally handle the mentees' problems in learning and coping up with academics. They are trained to keep up the confidentiality of information provided by the mentees. A mentor-mentee guideline manual is prepared by the IQAC as one of its quality initiatives, which clearly specifies the dos and don'ts in a mentor and mentee system. The mentor-mentee system only pertains to the undergraduates but also to the postgraduates and the other scholars, where the mentoring is more academically oriented and focuses on career or professional development. The frequency and days in which the mentee must meet the mentors is specified by the individual constituent colleges based on the curricular convenience. Minimum twice the mentees meet the mentor. The mentors take part in the discussions during the Parent-Teachers meeting and take collective decisions along with the parents for certain issues. Psychosocial issues that are beyond, mentoring is duly referred to the Students Counsellors. Any issues pertaining to the Hostel/ Food/ Canteen etc. are addressed with respective authorities. A logbook is meticulously maintained with the details of attendance, internal assessment marks, exam outcomes, extra and co-curricular activity details. One book is maintained for the entire program that gives a birds' eye view of the performance of the students over the years and acts as a proof of impact of mentoring.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3265	578	01:06

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
578	578	Nil	129	27

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2016	Dr Ravishankar	Dean	Chairperson on 8th Annual State Conference of Puducherry PONCON 2017 conducted by JIPMER 22ND, 23RD and 24th 2017.
2016	Dr. Jananni Muthu	Lecturer	Keynote speaker - Scope on periodontics at CDE program at Chettinad Dental College and Hospital, Chennai on 7th March 2017. Chettinad Dental College Research Institute

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	30001	1	23/08/2016	08/09/2016

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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
225	2497	9

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://sbvu.ac.in/poco/>

2.6.2 – Pass percentage of students

Programme	Programme	Programme	Number of	Number of	Pass Percentage
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Code	Name	Specialization	students appeared in the final year examination	students passed in final year examination	
30002	BSc	Post Basic	7	6	86
30001	BSc	Nursing	87	82	94
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://hub.sbvu.cf/s/pnDybpYCZBzKyWC>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
International	Dr. Mithunjith	fellowship and Masters in Implantology by International congress of Oral implantologists (ICOI), U.S.A,	19/10/2016	international conference, World conference of Oral implantologists (WCOI) held in NewDelhi
International	Dr.J.Balaji	Diplomate world congress for oral implantology,	11/11/2016	World congress for oral implantology. (WCOI, japan)
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3.1.2 – Number of JRFs, SRFs, Post Doctoral Fellows, Research Associates and other fellows in the Institution enrolled during the year

Name of Research fellowship	Duration of the fellowship	Funding Agency
Research Associate	365	DBT-sponsored Small Animal Research Facility, CIDRF
Research Associate	365	DBT-sponsored Small Animal Research Facility, CIDRF
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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1095	Department of Biotechnology, Govt. of India	166.62	166.62

Major Projects	365	Puducherry council for science and technology, Govt. of Puducherry	0.55	0.55
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3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
One day Workshop on Patent Copyright	IPR IQAC	03/06/2016
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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	0	03/12/2017	0
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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	03/12/2017
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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Microbiology	1
Physiology	1
Anatomy	1

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Anaesthesiology	3	0
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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
CYTER	8
FORENSIC	1
MICROBIOLOGY	4
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3.4.4 – Patents published/awarded/applied during the year

Patent Details	Patent status	Patent Number	Date of Award
Universal Back resting device	Published	4499/CHE/2015	03/03/2017
A self retaining Lingual flap guarding device for extraction of mandibular lower third molar	Published	5833/CHE/2015	28/07/2017
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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
ACQUIRED PERFORATING DERMATOSIS IN A DIABETIC PATIENT ON HEMODIALYSIS	HEMACHANDAR R.	INDIAN JOURNAL OF NEPHROLOGY	2016	20	MAHATMA GANDHI MEDICAL COLLEGE AND RESEARCH INSTITUTE	20
2000 TO 2015: HOW FAR HAVE WE PROGRESSED IN ACHIEVING THE HEALTH RELATED MILLENNIUM DEVELOPMENT GOALS?	SHRIVASTAVA S.R., SHRIVASTAVA P.S., RAMASAMY J.	INTERNATIONAL JOURNAL OF PREVENTIVE MEDICINE	2016	7	Shri Sathya Sai Medical College and Research Institute	7
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3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Screening and Diagnosis of Gestational Diabetes Mellitus,	Rani PR, Begum J.	Journal of Clinical and Diagnostic Research	2016	1	31	Mahatma Gandhi Medical College and Research Institute

Where Do
We Stand.

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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	26	47	102	84
Presented papers	1	1	1	Nil
Resource persons	Nil	4	1	Nil

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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultant(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
Dr. Karthika Jaya Kumar Dr. Jada Sunil Kumar	Provision of clinical samples (Stool containing parasitic eggs and cysts)	Dr. C. Revathy, Professor and HOD, Department of Microbiology, Tirunalveli Medical College, Tirunalveli - 11	1000
Dr. Karthika Jaya Kumar Dr. Jada Sunil Kumar	Provision of clinical samples (Stool containing parasitic eggs and cysts)	Institute of Microbiology, Madurai Medical College, Madurai	2000

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3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultant(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
Dr. Karthika Jaya Kumar, Dr. Jada Sunil Kumar	Provision of clinical samples (Stool containing parasitic eggs and cysts)	Dr. C. Revathy, Professor and HOD, Department of Microbiology, Tirunalveli Medical College, Tirunalveli - 11	1000	2

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3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Extension Activity-Oral Health Treatment Program	Lions Club	2	17
Extension Activity-Oral Health Treatment Program	Udavikarantal	2	14
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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Inter-college competition on AIDS Elocution	Elocution competition award 2 Students - 2nd Prize	Pondicherry Engineering college	8
World Heart Day	World Heart Day	Godrej consumer products ltd	12
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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Extension Activity	Lions Club	Oral Health Treatment Program	2	17
Extension Activity	Udavikarantal	Oral Health Treatment Program	2	14
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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Academic	Mr. M.K. Rajagopalan, Chairman, SBECPT and Prof. Gilbert H. Mudge, President and CEO, Partners Medical Intl	SBV	1825
Student exchange	"M.Sc.Nursing-II Year-3 students Ms.Santhiya V Mr.Sugumar S	Self	30

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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Research - Enhancement of Dental training	enhancement of Dental training	The University of IOWA , USA and Indira Gandhi Institute of Dental sciences, Sri Balaji Vidyapeeth	01/01/2016	31/12/2017	Dr. Senthil Dr. Viknesan Dr. Sivasankar Dr. Anushya Dr. Vidhya
Student exchange	Training for M.Sc. Nursing Students includes Clinical Presentation Clinical demonstration Case work Psycho education Attending Ward Rounds Patient Care	National Institute of Mental Health and Neuro Sciences	01/07/2016	31/07/2016	M.Sc.Nursing-II Year-3 students Ms.Santhiya V Mr.Sugumar S Mr.Dhivagar S

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3.7.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Indira Gandhi Institute of Dental sciences, Sri BalajiVidyapeethand Himalayan Dental Project	13/07/2016	A team of five from the department participated in the prestigious project from 1st June 2016 to 15th June 2016. To deliver dental humanitarian service to the people of Leh, Ladakh	9

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2150	1866.34

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Others	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Classrooms with Wi-Fi OR LAN	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Garuda	Fully	2016	2012

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	40467	48644645	567	525000	41034	49169645
Reference Books	7603	84738422	82	128600	7685	84867022
Journals	360	10766328	Nill	Nill	360	10766328
Digital Database	9428	545000	Nill	Nill	9428	545000
CD & Video	484	19515	152	5085	636	24600

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under

Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nithiya R	Lecture objectives for Gastrointestinal system and nutrition	Learning Management System (LMS)	14/07/2016
Rajasekar.S.S	Instruction to Formative Assessment 1	Learning Management System (LMS)	01/10/2016
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	392	0	0	0	0	170	222	150	0
Added	20	0	0	0	0	15	5	10	0
Total	412	0	0	0	0	185	227	160	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

160 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Ganesha's Canvas	http://elearn.sbv.ac.in

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1315	1143.88	2150	1866.34

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>Sri Balaji Vidyapeeth has an expansive campus (Main and Off-campus), with expensive equipment and gadgets, housed in impressive infrastructure, that are used extensively, for academics, research, and patient care. In order to deliver quality in all usages, the facilities must be maintained in a systematic way. To enable this SBV has a maintenance policy drafted that guides the maintenance teams to do their tasks systematically and in regular time intervals. An estate office is available at SBV campuses, which is headed by the Project Manager. A huge team of efficient engineers and skilled workers</p>
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take care of various maintenance. Building maintenance: The civil engineering team along with the electrical/ plumbing teams maintain the infrastructure of the hostel/ hospitals/ staff quarters etc. They also maintain the peripheral center buildings. IT maintenance: An efficient team of IT personnel and Medical Informatics undertake regular maintenance of the computers/ Wi-Fi/ LAN/ projectors and other ICT facilities in the lecture halls/ demo halls/ seminar halls, library, hostels, hospitals and residential areas. The respective hall-in-charges also provide day to day maintenance and cleaning of the halls. Greenery maintenance: The road and garden maintenance s outsourced however, under the supervision of the project office, the greenery is enhanced year after year, including the upkeep of the herbal garden. The Power sources such as the solar plants and the DGs, RO units are maintained by dedicated Electrical engineers. The electrical team also has personnel who operate and maintain the lifts and follow all safety protocols. The STP in the main and off campus is exclusively handled by STP operators. The sport ground facilities are well maintained under the close supervision of the Sports manager. Complaints are registered through ticketing system, either by phone call or through the AOSTA backbone ERP. All complaints are received in the project office and as per policy within 24 hours they are addressed, and remedial measures are taken. All the constituent colleges of SBV freely use all the facilities of the campus, but a methodical way of booking the facilities is followed. Especially during the students activities such as cultural and sports, it is ensures that all facilities are optimally used, without overlap. Major National or International conferences are done in the campus, where the hosting associations utilize the facilities effectively.

<https://hub.sbv.u.cf/s/9yjBoSoDMTRF5xo>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Sri Balaji Vidyapeeth	476	166965000
Financial Support from Other Sources			
a) National	As per List Enclosed	129	19038300
b) International	NA	Nil	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Language and Communication programme IGIDS	05/09/2016	45	Team Seven Words, Pondicherry

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited	Number of benefited	Number of students who	Number of studentsp placed

		students for competitive examination	students by career counseling activities	have passed in the comp. exam	
2016	SPEED	151	Nil	7	97
2016	A key to NEET-SAF	Nil	125	7	97
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
258	258	4

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Mahatma Gandhi Medical College and Research Institute	46	25	Apollo Hospital	5	2
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2016	5	BDS	Indira Gandhi Institute of Dental Sciences	Indira Gandhi Institute of Dental Sciences, Puducherry	MDS-Orthodontics
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	7
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Novato fiseta 2k16-freshers day-KGNC	University	280

Spectra 2k17- Cultural fest	State	750
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2016	32nd State level Yoga sport-3rd-Special event	National	Nil	1	1703001003	Mr. Anand Narayan.R
2016	32nd State level Yoga sport-3rd-Common event-6th	National	Nil	1	1403001007	Miss. Aripriya
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Institutions of Sri Balaji Vidyapeeth have student councils. The IQAC of Sri Balaji Vidyapeeth has come out with the manual for Student council. Each year, the student council is being reconstituted, as per the norms of the manual. The council members are nominated by the Institution Heads and are supervised by a student advisor. There will be a teacher designated as student advisor and specifically for sports / cultural / fine- arts / literary activities. These councils meet and plan the academic calendar of events for sports, cultural activities and publication of college magazine. Adequate budget provisions are made for the activities. The student councils conduct the activities in the following areas: - • Athletics and Sports Meets -Intra / Interdepartmental / Inter institution • Cultural - Intra / Interdepartmental / Inter institution • Literary Debate - Intra / Interdepartmental / Inter institution • Fine / Performing Arts - Intra / Interdepartmental / Inter institution They organize the college day and release college magazines and videos. The student councils also assume leadership in conducting orientation programs for the first-year students as they step into the campus, where they provide the campus tour to the freshers. They also help organize the induction programs for them. Freshers party is organized with fun and frolic to make the campus home away from home for the freshers. They also help conduct awareness programs on professionalism and ethics as part of the White Coat Ceremony/ Student clinician Orientation Program, when the students step into the clinical years. The council conducts near-peer coaching classes, to the students who require additional curricular support. These are small group discussions done out of the class hours, which benefits the needy students at large. The council members also take part in leadership activities, namely they form the part of vital committees and cells such as the Anti-ragging Cell, Women Cell, prevention of sexual harassment cell etc. They act as flying squad in instances that make the students uncomfortable. The members of the council also take part actively in the community and social outreach activities and become part of key

social projects such as oral cancer screening surveys. The feedback of the student council reflects the needs and wants of the student community therefore, they are given opportunity to represent in the Monthly Governance meeting of the Vice-Chancellor. Those representation are addressed with immediate effect.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

1.0 Purpose The purpose of this SOP is to outline the policy, process and activities of Alumni Association in all the constituent colleges of Sri Balaji Vidyapeeth namely Mahatma Gandhi Medical College and Research Institute, Indira Gandhi Institute of Dental Sciences and Kasturba Gandhi Nursing College (InCampus) and Shri Sathya Sai Medical College and Research Institute (Off Campus). 2.0 Scope This SOP applies to the office bearers of the Alumni Associations of each of the constituent colleges of Sri Balaji Vidyapeeth and to the Faculty incharge of the respective associations and will be applicable for the effective functioning of the Alumni. 3.0 Responsibility 3.1.1. The Heads of the Institutions are responsible for the initiation of the process by communicating with the alumni of the respective Institutions and by assigning a Faculty incharge for coordinating the process. They will also institute welfare measures for the Alumni to help them in their academic and professional life pursuits. 3.1.2 The Facultyincharges are responsible in guiding and monitoring the Alumni association from inception to all their activities on regular basis. 3.1.3 The elected / selected office bearers of the association are responsible to abide by the ByLaws formed, establish sustained communication between the Alma mater and the alumni, support the Alma mater in academic and administrative activities as well as patient care and support the students' community in their endeavors. One of the Office bearers will be the Facultyincharge who will be nominated by the Head of the Institution. 4.0 Procedures to be adopted by the Office Bearers 1. Register the association and its name 2. Form and abide by the bylaws 3. Conduct Annual General Body Meeting 4. Decide on membership fee and mode of collection 5. Audit the financial statements annually through an independent Auditor. 6. Submit Annual report with feedback analysis and photo documentation. 7. Networking in social media to strengthen the association 8. Create annual action plan and budgeting a. Students support plans (volunteering for assisting the Students Needing Additional Curricular Support (SNACS) in their exams, career counselling and training for entrance exams, donating/ lending books/ journals, donations/ scholarships or endowments.) b. Alma mater support plans (volunteering in patient service camps, donations, feedbacks on curriculum and syllabus) 5.0 Rules and Regulation of the Association 5.1.1 Registered office: The registered office of the society shall be situated in SBV university premises. 5.1.2 Bank accounts: a. The account shall be maintained in a Nationalized Bank in Puducherry. b. The authorized signatories to operate the bank account will be the Treasurer and the President or Secretary. c. In the absence of the President and the Secretary, the Dean/ Principal of the Institutions may be the second signatory. d. The financial year shall be from the 1st April to the 31st march. e. The accounts of the association shall be regularly maintained and every year the accounts shall be closed by 31st March and the same shall be audited by an External Auditor. f. The source of income shall be registrations, contributions, gifts, donation

5.4.2 – No. of registered Alumni:

324

5.4.3 – Alumni contribution during the year (in Rupees) :

5.4.4 – Meetings/activities organized by Alumni Association :

Sri Balaji Vidyapeeth has been producing graduates since 2006, thus the strength of Alumni has increased significantly till this year. The alumni have progressed well into their professional careers and have assumed significant positions in the society. All the constituent colleges of SBV had started their Alumni Associations, to foster continued professional relationship and goodwill between the alma mater and the Alumni. The office is set up by the election process and the structure and function of the Alumni Associations are guided by the Bte-laws of the Society Act of India. Being a young group of Alumni, the main office functions from within the campus, with most of the office bearers internally available. The association is guided in their formative years, by a staff advisor in their plans, processes and the proceedings of the Genral Body Meetings. The Alumni actively take part in the activities pertaining to academics, placement and higher studies of the graduates. They take active interest in conducting career guidance programs, and in providing placements for the graduates in their enterprises. They also organize certain skill-based programs/ workshops, that will enhance the clinical and practical skills for themselves and for the other graduates. The Alumni frequently address the students in the campus on their challenges and achievements that inspires the students community. Their feedback is given utmost importance to bring in relevance to the curriculum and syllabus. The Alumni have been contributing to the students welfare by contributing endowment scholarships and copies of textbooks, study models etc. They have been providing financial contribution as well, that is being used for the betterment of the facilities and infrastructure. The following are the activities done this year: Rainbow foundation camp -Treatment camp -22.11.2016 The financial assistance of rs.15, 000/- was provided to three nursing students (5000x3) for their academic growth. Mr.kingselykishorecoumarm.f quality nurse educator, MGMCRI elaborated on nursing placement opportunities over the horizon.- 13/09/2016. Skill Enhancement for Alumni - Hand on Training Program in minor oral surgery.-09.03.2017 Dr mathivanan oral surgeon professor delivered a guest lectuter on antibiotics -use and misuse .around 45 alumni participated and benefited-18.04.2017

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Sri Balaji Vidyapeeth believes in bottoms approach in governance and ensures that all the stakeholders, namely the students/ teachers/ parents/ teaching and the non-teaching faculty have a say in the practices and process of SBV. Centralized policies, Standard Operating Protocols, Committees are in place that act as guiding force in the functioning of individual committees, cells, associations, departments, and the institutions. However, each of these constituent bodies of SBV are provided independence and freedom in decision making and execution as deemed appropriate. Their activities and follow-up are periodically monitored and assisted to overcome certain bottleneck issues. This type of empowerment brings out the best out of every individual, thus out of every constituent college. The following are two case studies that indicate such decentralized and participatory management at SBV. Case study 1: Empowerment of the Dental Education Unit, IGIDS: The medical discipline as per the mandatory norms have the medical education unit, and the Nursing discipline has pedagogy embedded in their curriculum. However dental discipline had it neither in the curriculum nor its is expected to have a dental education set

up. Thus, steps were taken to establish the Dental Education Unit, separately, beyond the purview of the medical education unit. The faculty of IGIDS were trained in educational technology and the unit was set up. Then the trained unit was empowered to conduct programs on pedagogy and andragogy for their own faculty as well their postgraduates. The dental education unit were guided and mentored in their formative years and later they were empowered to conduct the Training of the Trainers Programs for the dental faculty of the other colleges and universities. The participants were invited for the workshops in the campus or the DEU teams visited the other colleges and universities to conduct he programs. These programs were of 4 / 6 day's duration resplendent with interactive sessions and hands-on experiential learning. The members of the dental education unit continued to empower themselves by acquiring higher education in educational technology such as PG Diploma, MPhil and PhD. The outcome of this initiative is that all the dental faculty of the Institute have been training in the pedagogy, that has resulted in the improvement of the graduate outcomes in the UG and the PG programs. Case Study 2: National Conference in Changing Trends in Health Professions Education was conducted in August of 2016. The conference was organized in a twinning mode, first day organized by the Dental Education Unit and the next 2 days organized by the Medical Education Unit. The organizing committee of the dental conference was completely decentralized, for an exclusive discipline-centered conference organization. The governing bodies however, closely advised and mentored both the conferences, indicating participatory management. The Dental Education Conference addressed various issues pertaining exclusively to dental education, and also successfully submitted a white paper to the Dental Council of India, the introduction of the Choice-Based reddit system in the Undergraduate dental education.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Human Resource Management	<p>Manpower requirement shall be determined based on MCI / DCI / INC Norms with the approval of Dean/Principal/Medical Superintendent. After scrutinizing the applications, suitable candidates are called for interview through telecom or email communication. Interview is conducted by the Selection Committee. Original documents will be verified at the time of joining and subsequently they were made to undergo preemployment health checkup. On Job training is given to enrich their existing knowledge, skills and attitudes and develops newer ones. The HRD is responsible for the overall coordination of the discipline related activities. The disciplinary actions are in consonance with the prevailing laws and natural justice. The provision to appeal to higher forum is made available in all disciplinary cases. Employees' grievances shall be accepted</p>

on formal or informal basis. The Sr. HR Manager shall be the nodal representative of the Management for receiving all the employees' grievances. The Grievance Panel provides guidance to the HR Department to take necessary steps to eliminate the root causes of such grievances and prevent their reoccurrence. The hospital is committed to totally prohibit any form of sexual harassment in the work place. The Chairman of Sexual Harassment Committee shall be the nodal representative of the Management for receiving all the employees' complaints of sexual harassment. Performance appraisal policy and process is in place, based on which the faculty are provided incentive and career upgradation.

Library, ICT and Physical
Infrastructure / Instrumentation

The Central Library of the Institute has a rich collection of books and recent editions are added periodically and the collections updated on regular basis. The library caters to the needs of the Faculty, Students and other Para Medical Staff of the College and Hospital. The books are arranged in subject wise and year wise. Bar coding is used to issue the book. Text books can be borrowed as per the rules of the library. Books which are marked as reference will not be issued. Multiple copies are available for all important text books. The library has seating capacity for 250 students at a time in the main library. In addition to this there is a separate reading room outside the library for students to use their own books and a separate room for the faculty. The library has a separate air conditioned internet cell with 6 terminals. Faculties like internet CD-ROM, Video library are also available. Interlibrary loan facilities are also available. The library will make arrangement for articles for reference which are not available in MGMCRI Library from other source on request and on Payment. There are 9 Lecture theatres with capacity of 6 (300 each), 2 (150 each) and 1 (650). Each lecture theatre has Over Head Projector, Interactive Panel Board, Slide Projector, LCD Projector. Public Addressing System along with sufficient writing boards, Smart class room. State of Art Auditorium with capacity of 1250

persons to conduct events held at university. Examination hall with seating capacity of 900 students for conducting university examinations. The Central Library of Shri Sathya Sai Medical College Research Institute is a State of Art Library for the benefit of students (Undergraduate, Postgraduate, Allied Health Science, PhD), faculty members and researchers. As one of the best established libraries according to International Standards, Central Library has a large collection of books and Journals covering various branches of Medical and Allied Health Sciences. It has a Digital Library section as well and EvidenceBased Medicine sessions are being organized by all the PG departments.

Research and Development

Sri Balaji Vidyapeeth fosters research activities at all levels including UG, PG, M.Phil. Ph.D., besides encouraging its faculty members and scientists to foster research activities through intramural and extramural research grants. The presence of the Stateofheart Central interdisciplinary Research facility (CIDRF) renders justification to the endeavours, besides aiding in the research outputs emerging from the individual departments at the constituent colleges. Undergraduate research is encouraged through STS ICMR projects. The nonselected protocols of undergraduates are funded by SBV through intramural funds. SBV has set a high benchmark by encouraging the PG students to make presentations at national and international conferences, besides stipulating the rule that submission of a minimum of one manuscript (based on Dissertation topic) is a prerequisite for appearing at the Final examinations. Motivating the research deeds of the teachers and the taught would ever remain our impetus. SBV conducts the annual research week, wherein the research temper and contributions of the faculty and students alike would have to undergo the acid test. Also, the yearly awards are given to students and faculties for their significant contribution for the Research. Regular conduct of grant writing programs, email communication with regards to funding agency with details of

submission dates themes, faculty development program. The final year PGs have week long program on conversion of thesis to publication with senior professors, MEU faculty members, subject guides. The 29 outgoing 2016 batch PGs, prepared 87 research related articles including original articles, review articles short communication. Depending on the indexing of the journal, the faculty are given cash awards by SBV.

Teaching and Learning

Improvements in the quality of teaching and learning have been achieved by implementing strategies that improved the critical thinking skills. Innovative teaching methods are adopted such as concept mapping, infinite mind mapping model etc., and regular remedial classes are conducted. More ICT enabled teaching and learning have been adopted. Apart from the foundation course for I MBBS students, the students have been exposed to an integrated form of teaching learning. In addition, in order to facilitate early community exposure, students have been subjected to the Health Appraisal by Rapid Techniques (HeART) program, which is an innovation to sensitize students to both quantitative and Qualitative Research. On a similar note, the students of II MBBS have been subjected to Clinical Research Audit by Medical Students (CReAMS) initiative, wherein the students are oriented about the functioning of the hospital and patient flow. Furthermore, in order to meet the changing needs of the medical students, the institute has adopted various methods namely, Problem Based Learning, OSCE, Integrated Teaching. Moreover, realizing the principles of adult learning and the needs of the modern era, the institute has adopted the use of various elearning tools, like eportfolio for PG students, Google classrooms, flipped classrooms, whatsapp / facebook learning, etc. Apart from that, for the Students Needing Additional Curricular Support (SNACS), special classes and mentoring have continued to be practiced for years together. A structured MentorMentee system has been implemented for providing support to the students and it has also been supported by Parent Teacher Meetings.

Further, for encouraging students to excel further, the institute has been conducting Shri. M.V. Krishnamoorthy Iyer Gold Medal Exam for the 3 subjects of I MBBS and all the students are being nurtured to bring out their talents in the various academic activities organized in and outside the institute. In order to encourage the teaching learning activities for the postgraduate students, they have been asked to maintain eportfolios to document their learning. Reflective writing has been encouraged and faculty members are giving feedback to complete the cycle of learning. The postgraduate students have been assessed through the assessment of Entrustable Professional Activities and have been graded in each of their academic years in a periodical fashion.

Curriculum Development

The curriculum and syllabi of the regulatory courses, though adhering to the norms suggested by the statutory bodies, such as MCI, DCI and INC, the university with its deemed status, endeavours to enrich the curriculum with an aim to provide valueaddition. Needbased additions and modifications are done in the syllabus periodically. Duly constituted Board of studies meet regularly and all valid proposals are approved by the Academic council. Curricular committee and educational units in all constituent colleges assure quality in this process. SBV is one of the few forerunners of competency based curriculum in PG education. Entrsutable professional activity and eportfolio vital elements of this program. Numerous nonregulatory courses that focus on skill and entrepreneurship have been started. They align with the norms of UGC. Based on this last academic year, all these courses have been converted into Choice-based courses with electives. development activities around the year. Numerous Integrated certificate courses and fellowship program

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	All circulars and notifications are done through E mail. Google calendars of key functionaries are shared with each for collaborating and coordinating

	meetings. Whatsapp and google groups are formed for specific committees for constant communication.
Finance and Accounts	Use of TALLY ERP
Student Admission and Support	Use of GARUDA portal for student registration
Examination	Automated examination system from registration to evaluation
Planning and Development	https://elearn.sbv.ac.in/login/ldap This platform using with regard to teaching learning and PO CO (Programme Outcome Course Outcome)

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2016	Dr. A.Abdul Rahim	Nil	Association of Minimal Access Surgeons of India	2000
2016	Uma A N	38th Annual Conference of Association of Anatomists, Tamil Nadu at Chennai on 25.9.2016	Nil	7500

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6.3.2 – Number of professional development / administrative training programmes organized by the University for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	ATCOM and Revised BCW	-	02/08/2016	05/08/2016	33	Nil
2016	National conference on changing trends in health professions education-	-	18/08/2016	18/08/2016	65	Nil

dental
education
conference

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
National Conference On Changing Trends In Health Professions Education	4	18/08/2016	20/08/2016	3
Recent Advances In Infectious Diseases	1	20/08/2016	20/08/2016	1

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
578	578	1796	1796

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Staff Children Quota, Leave Benefits, Maternity Leave, Facility For Staff Kids, Insurance Benefits, Rent Free Accommodation And Transport Facility, Refreshments, Equity Measures, Incentives For High Performing Faculty, Capacity Building, Inclusiveness, Faculty Nite, Recognition At The Foundation Day Of SBV	Uniforms, Refreshment, Cash Awards For Wards Of Employees, Best Employee Awards, Marriage Gift, Hearse Expenses, Education Loan, Free Medical Test, Master Health Checkup, Deepavali Festival Ex-Gratia, Transport, Death Relief Fund, Special Leave For Marriage, Employee Of The Month Cash Award, Subsidized Free Treatment And Investigation, Statutory Benefits, Staff Children Quota	Orientation programs, refresher programs, induction programs, mentor mentee system, student support cell, protection against ragging, support for advanced learners in conference participation, appreciation awards for students getting ICMR STS awards.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Sri Balaji Vidyapeeth has suitable institutional mechanisms to monitor the effective and efficient use of financial resources. The annual budget of Revenue Expenditure and Capital Expenditure are recommended annually by the Finance Committee and approved by the Board of Management of the Deemed

University. The period of the Financial year is April to March every year.

Financial Statements are compared and analyzed. Generally, the recurring expenses and the capital expenditures are projected to be within the budgeted resources of the institution. Thereby, deficit budgeting is not encouraged.

There is a regular internal audit of all the day- to - day transactions. Besides, the annual statutory audit mechanism exists. The Deemed University has engaged both the internal and external auditors to verify and certify the entire Income and Expenditure and the Capital Expenditure of the University each year. Qualified Internal Auditor from External Resources have been permanently appointed and a team of staff under them do a thorough check and verification of all the vouchers of the transaction that are carried out in each financial year. Likewise external audit is also carried out on an elaborate way taking into the reports of the regular internal audit. In case there are any major findings/ objections/ Minor errors of omissions and commissions, the same will be pointed out by the Audit team for immediate correction/ rectification and precautionary steps will be taken to avoid recurrence of such errors in future and the same will be brought to the notice of the Finance Committee for further action. The internal audit function reports to the Finance Committee which receives the internal audit reports. The Finance Committee reports to the Board of Management. The internal audit will access the internal controls and accounting systems in place within the University and will focus on key financial/ strategic issues across the whole Deemed University and its constituent colleges/ centers/ Schools. The department scheduled for audit will be contacted in advance and informed of the audit visit. The Heads of the Audited Institutions and Department Officials attending the audit will be explained about the purpose of the audit. The draft report will be prepared for the department to comment upon and there will be closing meeting. The Heads of the Institutions will be encouraged to attend the closing meeting and to complete and sign the feedback forms for consideration by the Finance Committee. The final report is then issued. The internal audit function must be provided with all relevant information and the department staff are required to assist the team. The Deemed University appoints an External Auditor as per norms provide an independent opinion on its annual financial statements. The financial statements will provide a summary of the Deemed University's financial performer during the year by showing its income and expenditure and its assets and liabilities. The Finance Committee will decide on the appointment of External Auditor. The External Auditor may be permitted to access all accounting records and information and the departmental staff must support the audit.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Dr. G. Subramaniyan	376073	Promotion for Education/Research /FDPs
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6.4.3 – Total corpus fund generated

96030217

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority

Academic	Yes	MCI, DCI, INC UGC	Yes	IQAC, SBV
Administrative	Yes	External Experts	Yes	IQAC, SBV

6.5.2 – What efforts are made by the University to promote autonomy in the affiliated/constituent colleges? (if applicable)

Though as a University SBV has its policies and processes laid down for a standardized educational system, it also promotes individuality and academic creativity by providing autonomy to all the constituent colleges. They are as follows: a. Student related subcommittees are in place in every institute such as mentor mentee cell, anti ragging cell, disciplinary cell, SC ST cell, grievance cell with the respective faculty members student members constituted as members chairs. All these cells come under students support cell of SBV. b. Individual education unit, such as medical, dental nursing education units consists of experts from constituent colleges. Thus all collectively come under center for Health Profession Education, SBV c. Associate Deans for Research, independent institution, research and Ethical committees overlook the research and publication activities of all colleges. They collectively report to the Dean Research of SBV. d. Performance appraisal of the faculty on their roles as facilitator, mentors, scholars and administrators are evaluated independently by the respective heads of the institution. The report is submitted to the Vice Chancellor, through the Dean Faculty of SBV. e. Individual student council and registered alumni associations are in place in all colleges. f. Patient care outreach activities are organized and monitored by the respective colleges Medical/Dental/ Superintend community health care departments.

6.5.3 – Activities and support from the Parent – Teacher Association (at least three)

- Regular Parent-Teacher meetings are conducted twice a year.
- The Parents give their feedback on the conduct of the academic program to the
- There is constant interaction between Coordinators and parents which helps to provide timely support and encouragement to students in times of need. coordinators and other faculty members are often in touch with the parents. Additionally, when there is a disciplinary problem or if there is poor performance in the examinations, the parents are contacted over the phone, and counseling sessions will be arranged by the principal to the needy students and their parents.
- Parents can contact the faculty at anytime
- Interactions between the parents and the teachers regarding the support progression of their respective wards in academic personal aspects.

6.5.4 – Development programmes for support staff (at least three)

Staff development program for support staff include fire safety program motivation classes Psychology classes Hand wash techniques training, blood spillage, and mercury spillage training, ergonomics and wellness, needle stick injury management, Basic life support, cardiac life support, biomedical waste management, and orientation classes.

6.5.5 – Post Accreditation initiative(s) (mention at least three)

A. Started more no. of Courses in Allied Health Sciences B. Implemented CBCS and electives in all nonregulatory courses C. Improved the seed money and EM funding for research D. Four inhouse journals are published to improve paper publications E. Participated NIRF and pre accreditation level in NABH

6.5.6 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
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b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	Yes

6.5.7 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Nursing Education Unit Internal Quality Assurance Cell jointly organized a follow up workshop on "Problem Based Questioning". The Resource Speaker Prof. B. V. Adkoli, Head, Health Professions Education, SBV headed the skill session on formulating P	28/09/2016	28/09/2016	21/10/2016	100

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Health Education Activities	22/10/2016	22/10/2016	5	5
Training Programmes to enhance their awarness in waste disposal	22/10/2016	22/10/2016	8	12
To Plan for their financial Security	16/12/2016	16/12/2016	22	6

International Women Day 2017	29/03/2017	29/03/2017	30	7
A programme to improve the mental health for NTS	12/05/2017	12/05/2017	27	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<ul style="list-style-type: none"> • Nature club that takes care of eco-friendly activities in the campus. Tree plantation, rain water harvesting, recycling of waste water etc., are some of the initiatives taken by the institution. • Awareness programme through nature club • Large scale tree plantations in and around campus (Pillaiyarkuppam, Kirumambakkam) • Environment awareness program. • The university known for its eco friendly, vibrant green foliage landscaping with extensive gardens and lawn spaces, maintain by using recycled water. • Plantation of Basil to circulate oxygen and less Carbon for a Healthy class Environment • The campus is strictly a NO SMOKING zone. • Installation of LED lights • Battery operated Vehicles • Recycling of waste water for gardening

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	10
Provision for lift	Yes	10
Ramp/Rails	Yes	10
Braille Software/facilities	Yes	Nil
Rest Rooms	Yes	10
Special skill development for differently abled students	Yes	5

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	1	1	31/12/2016	1	Students of KGNC	New Year celebration	128
2016	1	1	06/10/2016	1	Library, KGNC - Students of KGNC	Ayudha Pooja Celebration	106

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Disciplinary Committee Manual	01/11/2016	http://sbvu.ac.in/codeofconduct/ Published in 2015, reviewed every year displayed in the handbooks. Monitored by the disciplinary committee.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
“Professional Development of Medicos throughout the MBBS course”	03/03/2017	03/03/2017	19
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Initiatives through Nature Club to create ecofriendly atmosphere
- Eco-club actively involves in tree plantation and other eco-friendly initiatives.
- World environment day is celebrated every year to create awareness among people.
- Awareness about avoidance of unnecessary water and electricity usage is generated by pasting
- stickers near the water sources and electrical switches.
- Many students and faculties use bicycles for environmental protection.
- Active participation in ‘Swatch Bharath Abiyan’ in and around the campus.
- The Radiographic waste generated especially the Lead foils are disposed separately and not
- incinerated to avoid lead vapor inhalation. Thus, reducing environmental hazard due to lead
- toxicity.
- Most of the official communications are through WhatsApp and emails thus reducing paper
- consumption.
- Annual conference on environment and health issues

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1: The SBV protocol for Post Validation of Learning Outcomes Validation of learning outcomes means the process of confirming that the assessed learning outcomes achieved by a learner correspond to specific outcomes which may be required for qualification and are specified in the curriculum. Post validation process is an audit that involves an external, independent reviews of the assessment- both the content and the process. Those in charge of the post-validation, take stock of the results of assessment, comparing this with the learning outcomes laid down in the syllabus and examining the extent to which the two processes are consistent. Following post-validation, the fact that the knowledge, skills and competence as envisioned in the curriculum process has been met by learners is confirmed. Also, the agency in charge of recognition verifies that the processes of assessment and validation have taken place according to existing norms and that there are no irregularities. The outcomes are available for use by educational managers in curriculum planning, or as part of quality enhancement or quality assurance processes. In Our strategy We plotted the marks scored by the entire group of students as a frequency distribution chart and analyzed the group performance with regards to the content and the process. This exercise was done for all the undergraduate courses for 2 consecutive summative examinations and the results were shared with the departments. The post validation was done as a series of workshops involving all the faculty of the department, the Controller of examinations and members of the Internal Quality Assurance cell. The following

patterns of the graphs were identified and used for analysis. I. Assess overall Group performance (Bell Curve) It is normal / better (Shift to right) / worse (shift to left) The Question paper was scanned to correlate if better curve is due to easy Question paper or better student cohort or if worse curve is due to tough question paper or poor student cohort. II. Assessment of individual items: Comparing group score in individual items with the group score overall. III. Bell curve variation analysis: Bimodal Curve: Is it a question to discriminate between good and poor students? Or is it a judgmental examiner? Central Tendency: indicates examiner factor corrective feedback is recommended. iii. Any other variation: for example - Liberal Examiner (Gross shift to right) Tough Examiner (Gross shift to left) may be noted. Following the workshops, individual departmental faculty identified areas of concern (what worked and what didn't) and suggested the action plan for future. The results of the exams and item analysis are shared with the departments for internal discussion, identification of potential areas needing improvement and corrective action. Uniqueness of the work: The Post validation process gives significant insight and provides evidence for • Curriculum Process • Intended learning outcomes • Relevance of the concepts being tested • TL methods - performance in 'Must know areas' / in broad bases areas • Performance by Additional batch students • Evaluation process • SOPs and Guidelines for Question paper setters • Pre validation of the question papers • difficulty level and balance of questions, adherence to blue prints • Inter Examiner Variability - Examiner shifts and drifts • Use of Answer key and rubrics • Bench marking of the evaluators Best Practice2: Title of the Practice: Health Appraisal by Rapid Techniques HeART program envisions two broad goals: • Expose medical students to the Bio-psycho-social dimensions of health and disease - beyond the usual disease-centric hospital-based learning. • Demystify 'Research' by orienting students to the basics of Health Research Methodology. • To provide early exposure to the students on research methodology • To enable them students to explore the social, cultural and environmental links of health and disease. • Observe management of a hospital and evolve a simple plan for management of basic issues that arise in a hospital. The preparatory ground work begins 4 to 5 weeks before the students get to the field. This starts with identification of a suitable village / community taking in to account the optimal size (in terms of population and area) for 250 students. Local governmental offices are contacted and necessary permissions are sought and obtained, in writing. The village is mapped by field-workers to discrete zones and for identifying potential venues for students' activities. Local volunteers, including women Self Help Groups (SHGs) are identified and sensitized about their roles in the program. The local healthcare and other related government facilities and personnel are contacted and their assistance is requested - Schools, PDS shops, ICDS centres, Health Sub-centres and Primary Health Centres (PHCs). Appropriate venues for various field activities are identified and permissions obtained. Before the students actually step in to the field, they are sensitized through two days of preparatory sessions to ensure that they are field-ready. The sessions are planned in such a way that students are gradually inducted in to the way of science and scientific research, the complex social factors in health and disease and the various PRA tools and techniques. After 2 days of sensitization, the students are taken to the field. The groups spread out to their allotted zones and the teams start the pre-allotted activities for the day. It is ensured that each team (of around 15 students) is accompanied by a faculty member, a postgraduate, an intern, a social worker, a nursing staff and at least two members from the local community. The next phase involves collating all the experiences and information gathered during the 3 days by the different groups / teams and putting them all together, synthesizing the entire experience in to one. On Day 8, the students share their experiences to the wider audience of the institution including the Vice-Chancellor, Dean and faculty from all departments. PowerPoint presentations are also made in an

effort to convey the essence of the unique hands-on experience that the students had gone through in the preceding week. Evidence of Success When learning concepts such as Sociology, Demography and Health Economics, more than theoretical knowledge, the affective domain plays a far more significant role and leaves a life-long impression on the learners' attitudes. The best way to bring about such attitudinal change is through first-hand community-based experience. This was evidenced from the feed -back received from the students for many of whom this was the first experience of seeing a village and the different communities existing there. Problems Encountered and Resources Required Resources required included adequate teaching faculty and PGs to supervise the 250 students, adequate field staff to map the area and to mobilize volunteers to ensure adequate participation by the local populace, volunteers from the community, transport facilities for students to and from the villages, financial support from the institutional management to provide refreshments and honorarium to the volunteers and participants etc.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://iqac.sbv.ac.in/bestpractices/2016-2017/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

SBV envisions "To be in the forefront of higher education in order to give India the high caliber manpower she needs" and within 2025 "To be known nationally and internationally for leadership and excellence in health professions education and to strive for progress of humanity and for sustainable development of our globalized society through outstanding holistic health care, translative research and value-based transformative education." SBV is focusing on the following to achieve this vision. • To provide quality collegiate education from undergraduate level to postdoctoral programs. • To ensure a high standard of behavior and discipline, amongst our student community. • To guarantee rapid transfer of the very latest research findings into our Institutions. • To create a climate of joyful learning to impart skills in students which will make them successful in their endeavor. • To provide meaningful industrial education, research, and training at all levels. • To offer a wide range and flexibility of options especially in the areas of non-formal and continuing education. • To set a high standard of professional conduct and ethics for staff and students alike. In tune with the above, SBV endeavors to produce graduates who will have a 360-degree personality development, as a professional health professional and as a compassionate human being. Health Professions Education has been given a fresh thrust in the year 2016-17, where all the Education units of the Constituent colleges have been strengthened. The Center for Health Professions Education (CHPE) along with the education units, contributes to the enrichment of the students in Competency Based Education and also the empowerment of th faculty with pedagogical skills and also to evolve as educational administrators, leaders, mentors, and curriculum developers. A memorandum of Understanding with the Partners Medical International, Harvard, has provided ample opportunity and platform for the conduct of numerous faculty development program in educational technology. The evaluation and assessment systems were revolutionized to become more objective and bias-free, at least in the formative evaluation and assessment. Post validation of the exam performance is used to provide input on the curriculum, relevance of the curriculum and the method of delivery of the content. Integrated teaching is implemented in the UG program called as "STEPS" curriculum. PG program was reformed with the competency-based education. National conference on Changing Trends of Health profession education provided

platform to represent to the statutory bodies to implement the competency-based education at all levels of health professions education. Student Centric learning methods and self-directed learning becomes the crux of the teaching learning methods. To promote the self-directed learning, the Learning Management System is widely used. Experiential learning in the form of early exposure to the community, patients and the hospital functioning as well as to the industries, along with the competency based training makes the graduate SBV wholesome and sensitive to the needs of India.

Provide the weblink of the institution

<https://igac.sbvu.ac.in/institutionaldistinctiveness/>

8.Future Plans of Actions for Next Academic Year

1 Rural health center to be established in our own building Time frame 18 months
2 Radiation Oncology to be established Time frame 3 years
3 Department of Critical Care medicine to be established as a separate entity in the hospital with 20 beds Time frame 18 months
4 Hostel for students. Plan for accommodating 1250 MBBS 400 Dental 300 PG students. Time frame 30 months
5 Individual quarters inside the campus for Vice Chancellor And Dean, MGMCRI Time frame 3 - 5 years
6 Establish Transplant program for kidney and liver Time frame 18 months
7 Establish Sleep lab for monitoring Obstructive sleep apnea and treatment - combined effort of Pulmonary Medicine and ENT Time frame in 18 months
8 Super specialties need adequate space in OPD, independent ward and postoperative ward. May be moved into a separate block with all facilities. Time frame in 5 years
9 Others: • Conference on environmental health issue based on theme "Eco-genetics and toxicogenomic" in 2018 • Use of solar energy. • Methane gas generation. • Upgradation for ISO Certification. • To Conduct National Level Conference for UG and PG. • Implementation of Certificate courses for the academic year 2018. • Maintain the function of the institution to enhance academic programs with inclusion of updated cutting-edge areas. • Strengthen the activities of innovation and best practices of Institution. • Optimum Utilization of simulation Laboratories • Setting up of e-class room to facilitate interactive and web-based learning in all programmes. • Up gradation of library facilities with electronic connectivity to access e-Journals. • Augmenting sponsored research projects. • Acquiring the status of "Centers of Excellence" of each class in curricular and extra-curricular Activities. • Strengthen interdisciplinary, multifaceted research programs. • Obtaining International and National Collaborations. • Implement the new Integrated Performance Review System effectively and to ensure that it motivates faculty to increase the quality and quantity of their contributions. • Conduct more quality improvement programmes for non-teaching staff By 2018