



## OFFICE OF IQAC

Ref: SBV/IQAC/ 2019/Circular/ 11.09.2020

### Circular for IQAC meeting

❖ Time/ Venue: Boardroom: 22.09.20/ 3.00 pm

❖ The Agenda of the meeting is as follows.



SL. NO	AGENDA
1.	Calling of meeting to order
2.	Quorum confirmation; Apologies if any
3.	Action Taken Report based on July 31 <sup>st</sup> Meeting
4.	<b>New matters/agenda</b> a. External AAA review submission b. NAAC preparedness c. Review of the online FDP and other online initiatives d. Plan for quality webinar in October
5.	Any point from the floor
6.	Closure of meeting

To  
The IQAC members

Copy to  
The Vice-Chancellor, SBV  
The Registrar, SBV  
The GM, Admin, SBV

Director Accreditation

Dr. CAROUNA VIDY USHA  
Director - Accreditation  
Sri Balaji Vidyapeeth Deemed to be University  
Pillayarkuppam, Kanchery - 605 402.  
INDIA

**IQAC - SBV**



## OFFICE OF IQAC

Ref: SBV/IQAC/ 2019/MOM/ dated 24.09.20



### MINUTES OF THE MEETING

❖ Time/ Venue: Boardroom; 22.09.20

1	Calling of meeting to order	<i>Meeting called to order by the Director-Accreditation</i>	
2	Quorum confirmation	<i>quorum was present; apologies conveyed to the Chair</i>	
3	Action Taken report	<i>Report based on the 31<sup>st</sup> July meeting Presented and enclosed</i>	
<b>New Matters/Agenda</b>			
SL. NO.	AGENDA	DISCUSSION POINTS IF ANY	RESOLUTIONS & RESPONSIBILITY
1	a. External AAA review submission	<p>AAA was done in the month of September 2020 in the Administrative Sections of SBV and in the Constituent Colleges and Centers.</p> <p>The following points emerged from the reports submitted by the auditors:</p> <p>The administrative audits of the Registry, Exam section, Library and HR department were appreciated by the Auditor for excellent documentation and presentation.</p> <p>The documentation of the Institutes was suggested to be modified as per the NAAC manual.</p> <p>The DER template that is being used currently to be modified as</p>	<p>The Vice-Chancellor advised the Director-Accreditation to do so at the earliest. The Director agreed and stated that the Electronic Format will also be implemented soon, after the NAAC, that will help in a centralized database. The members also stated that the review report to be placed in the BoM.</p>





		per the manual.	
2	NAAC preparedness	NAAC preparations are going on. Tentative timeline for the submission of SSR has been suggested as November 2020.	The Registrar was requested to prepare the executive summary in association with IQAC.
3	Review of the online FDP and other online initiatives	<i>The webinars and podcast sessions happening regularly was well appreciated by the members. In the wake of COVID, the digital initiatives of the Vice-Chancellor has been very useful and effective.</i>	
4	Plan for quality webinar in October	<i>The Director informed of a national webinar organized in October 1<sup>st</sup> week on the topic of Continuous Quality Improvement in Health Care and Health Professions Education.</i>	IQAC shall submit the report in the next meeting.
5	Any other	<i>Director expressed that the extensive preparation for NAAC and COVID pandemic has resulted in the postponement of the QER; August to December performance review will be done in the month January 2020.</i>	Dr. Balanehru reminded the IQAC that the DER template for the SSR must be ready. So the QER shall be done without fail. Mr. Suryanarayanan, Deputy IQAC coordinator, shall send the circular for submission of data in the soft copy first and then the physical review to be intimated in January 21.
6	Closure	Director Accreditation thanked all for their presence and	



	contribution. Next meeting would be organized in January 2020.
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IQAC - SBV





## ATTENDANCE OF THE MEMBERS

❖ Time/ Venue: Boardroom; 22.09.20

Chaired by the Vice-Chancellor

SL.NO	MEMBERS PRESENT	Sign	APOLOGIES IF ANY
	Prof. AR. Srinivasan, Registrar		
<b>Teacher Members</b>			
1.	Dr. N. Ananthakrishnan, Professor Emeritus, General Surgery, MGMCRI		Medical leave
2.	Dr. Seethesh Gose, Dean MGMCRI		
3.	Dr. R. Saravana Kumar, Principal, IGIDS		
4.	Dr. K. Renuka, Principal, KGNC		
5.	Dr. Sukumaran A, Dean SSSMCRI	Through Zoom	-
6.	Dr. Sarath Chandran J, Principal, School of Pharmacy		
7.	Dr. Helen Shaji, SSSCON	Through Zoom	-
8.	Dr. A. N. Uma, Principal, AHS		
<b>Core Coordinators</b>			
1.	Dr. Adkoli BV, Director, CHPE		Out of country
2.	Dr. Ananda Balayogi, Director, CYTER		Absent
3.	Dr. Balanehru, Director, CIDRF		







5.	Dr. Jagan Mohan R, Head, Medical informatics		
6.	Dr. Pajanivel R, Head, TBCD, MGMCRI		
7.	Dr. Shivaprakash, Head, Psychiatry		
8.	Dr. R. Kannan, Professor, MGMCRI		
9.	Dr. Balaji Rajagopalan, Professor, SSSMCRI	Through Zoom	
10.	Dr. Glad Mohesh, Professor, SSSMCRI	Through Zoom	
11.	Dr. David Livingstone, Professor, IGIDS		
12.	Prof. Rajeswari, Professor, KGNC		
13.	Dr. Siva Ramakrishnan, Reader, IGIDS		
<b>Institutional coordinators</b>			
1.	Dr. Shanmugantham, Head, Physiotherapy		
2.	Dr. Agiesh Kumar, Dy. Director, CIDERF		
3.	Dr. Karthik J Salwe, Professor, MGMCRI		
4.	Dr. Y. Valentina, Asst. Professor, MGMCRI		
5.	Dr. Valli, Head, ENT, SSSMCRI	Through Zoom	




6.	Dr. Raj Prakash, Assoc. Professor, SSSMCRI	Through Zoom	
7.	Dr. Sanguida A, Reader, IGIDS	<i>Sanguida</i>	
8.	Ms. Subakeerthi, Asst. Professor, KGNC		
9.	Ms. R. Uma Maheshwari, Asst Professor, KGNC	<i>Uma</i>	
10.	Ms. Jayasri, Tutor, KGNC		Absent
11.	Dr. Dayanidhi, Lecturer, CYTER	<i>Dayanidhi</i>	
12.	Ms. Bhuvaneshwari, Lecturer, CMTER	<i>Bhuvaneshwari</i>	
13.	Ms. Lavanya, Tutor, AHS	<i>Lavanya</i>	
<b>Management member</b>			
1.	Ms. Asha SB, GM, Admin. SBV		
<b>Administrative Member</b>			
1.	Mr. R. Suryanarayanan, Dy. IQAC coordinator	<i>R. Suryanarayanan</i>	
<b>Stakeholder Member</b>			
1.	Ms. Anita K, Director, NIFT, Chennai	Through Zoom	
<b>Industrialist Members</b>			
1.	Mr. Manivannan, Sai Supreme Medifurn, Pondicherry	Absent	





Local Society member			
1.	Dr. E. R. Vijaya Krishna, Principal, RG CET, Puducherry	Absent	
Employer members			
1.	Dr. Krishnamurthy, Director, Krishna Hospitals and Research Foundation, Cuddalore	Through Zoom	
2.	Mr. K. Ravishankar, CEO, MGM Healthcare, Chennai.	Through Zoom	
Student Members			
3.	Student members a. Mr. Vignesh K, KGNC b. Ms. Sona Priyanka, IGIDS c. Ms. Kavya, SSSMCRI d. M. Ansuna Banerjee, MGMCRI		
Alumni Members			
4.	Alumni members a. Ms. Aruna Devi, KGNC b. Dr. Kanmani, SSSMCRI c. Dr. Lidiya, IGIDS d. Dr. Suguna M, MGMCRI		

  
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