IQAC OFFICE

Ref: SBV/ IQAC/ ATR/ 5/12/18

The meeting reviewed the report given by the external auditors for the AAA audit conducted from 7th to 9th August 2018. The following are the actions taken on the minutes:

Benchmark	Assigned Score (30)	Accorded Score	Recommendation	Resolution of the meeting	ACTION TAKEN
Regular syllabus revision done	05	3	*Major content revisions are less*	The registrar must supervise the Board of Studies constituted. The Deans and Principals must explore the opportunity of value addition to the curriculum beyond the stipulated norms by the statutory bodies.	On discussion with the heads of the institutions, major syllabus revisions might be limited due to the norms prescribed by the Statutory boards. TL methods or formative assessments are the main areas of revision.
Value addition courses are available	05	3	*More value-added certificate courses of longer duration needed*	Short term courses may be relooked for possibility of expanding the modules and the syllabus	All heads of the institutions have been asked to submit a list of interdisciplinary value-added courses and fellowship programs,
Feedback analysis and	05	3	*Action taken is not well documented*	IQAC must document the	All IQAC

Action taken report is done				action taken at the institute level and forward the actions that must be taken at the university level.	coordinators of the Institutions have been sensitized to follow-up the action taken at the Institution level.
ICT enabled classrooms, demo halls and seminar halls are adequate	05	3	Try enabling for 100%	IT department to submit the proposal and budget.	Garuda LMS is in place. The Librarians were sensitized to use all the features available in Garuda. Suggest having KOHA as ILMS in near future.
Wi-Fi/ LAN connectivity is widespread	05	3	Try enabling for 100%		
Library is fully automated	03	3	Not fully automated; need training		
Students are trained for competitive exams such as NEET exams	03	1	To be structured and regular training	All VP student affairs to contact external agencies to conduct classes in campus or in online mode. To submit proposals within a month.	Steps taken with the medical colleges for the strengthening of the Alumni associations. Suggested a separate website for the SBV Alumni.
Students progressed towards higher education/ placements/self-placements is appreciable	05	3	No documentation or tracking process; to improve networking with the passed-out students		
Alumni associations are registered	03	2	The medical colleges must register	Dean MGMCRI may please follow up the Alumni Association.	
Alumni	03	2	To improve the		

association has contributed adequately for the welfare of the alma mater			connections with the alumni		
E-governance is reflected in the use of ERP for governance	05	2	Centralized ERP to be enhanced	Medical Informatics department to take up at the earliest or outsource to external agencies- to be decided by the management.	Dr. Jagan emphasized that the E governance currently in place are effective in all domains of administration. Outsourcing may not be needed.
Biomedical / e waste disposal is in place	04	3	e-waste system must be improved; to install e-bins	IT along with Project office to implement within a week.	
Campus is disabled friendly	04	2	Website must be made accessible to them		Dr. Jagan, MI Head is sensitized to incorporate the same on the website.

Prepared by IQAC

Dr. R. Pajanivel, IQAC Coordinator.

To

The Heads of the Institutes

The Directors of the Centers

The Registrar

The Vice-Chancellor's Office

The IQAC members

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