



IQAC OFFICE

Ref: SBV/ IQAC/Action Taken Report/ 2017-18/ 29.9.17

MINUTES OF THE MEETING

Minutes of the meeting held on: 18.8.17

Meeting time: 3-4 pm

Meeting place: Boardroom, SBV

Agenda: External AAA meet- 9-10 August 2017

Experts remarks and resolution and action taken based on this:

Suggested to get NABL/ GLP also

Vice-chancellor suggested to get the central lab at MGMCRI accredited with NABL, as it is planned for renovation as per the norms of NABL.

Action taken: The MS and Head, Microbiology was sensitized to get the NABL accreditation by the next academic year.

Day care center was suggested in infrastructure

Identification for a place and outsourcing was suggested to the GM, admin as the chair of the Womens cell.

Action taken: Womens cell had proposed a flat in the Staff quarters itself, which will be convenient for the faculty. Suitable agencies will be contacted soon.

Must aim for 100% ICT enabled classrooms

IT department to do a gap analysis and submit the proposal with tentative budget

Action being taken: Process started, and approval of the Chairman will be sought.



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Standard feedback templates to be issued by IQAC; more quality related programs to be conducted.

Action taken: Two quality programs have been done in August and September on Goal setting and Benchmarking and on ICT in higher education. More programs have been planned in the next quarter.

Impending UGC visit was discussed by the Dean Faculty. An exclusive meeting will be planned to discuss the strategy for preparedness. In addition, he suggested that IQAC prepares an Impact Analysis Report for the period of 2015-17, so that the same can be included in the UGC report. A SOP for analysis is already in place that will help in the process he said. IQAC coordinator agreed to the same.

Action taken: Impact Analysis was done for the period of 2015-17 and has been submitted to the Vice-Chancellor for his perusal.

Prepared by IQAC

Dr. David Livingstone

IQAC COORDINATOR

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