



Office of IQAC

Ref: SBV-IQAC/ 2019-20/ ATR/29.6.20

**ACTION TAKEN REPORT**

**BASED ON THE MINUTES OF THE MEETING HELD ON 3.4.20- Ref: SBV/IQAC/ 2019/Minutes/ dated 6.04.20**

**Submitted in the meeting held on 31.7. 20**


SL. NO.	AGENDA	DISCUSSION POINTS IF ANY	RESOLUTIONS & RESPONSIBILITY	ACTION TAKEN/ PENDING ACTION
1.	NAAC process – planning	IQAC was asked to submit the plan of action, during the lock down for NAAC preparation.	<p>Though July is the timeline planned before for NAAC submission, as NAAC has not notified on the deadline for submission, the internal deadlines will be followed for completion of the SSR.</p> <p>All teams must be asked to come in zoom or skype. The core team meeting will continue.</p>	The core team review meeting continued criteria-wise. Members attended in zoom or in physical. Physical distance was maintained. 4 <sup>th</sup> draft finalized for all metrics.
2.	Online meetings and FDP	It was pointed out that many FDPs that were planned are not conducted due to this pandemic.	<p>Vice-Chancellor suggested that as the temporary arrangement for Studio is ready, all FDP will be conducted online, parallely, in the month of June to July.</p> <p>He planned to commence a POCAST series to communicate with all about various topics. He also suggested to have series of webinars.</p> <p>All these will be in association with the CHPE. Dr. Adkoli/ Dr. Shivasakthy to follow-up the same.</p> <p>Also, he suggested the formation of committees for the online ideas. The registrar was asked to frame the</p>	<p>Director and Dy. Director, CHPE in association with centers /Institutes and departments conducted 9 online FDP programs in May and June. The IT department and the Head, MI coordinated with them for the successful conduct of the programs. Feedback obtained indicate an effective and productive outcome. Reports have been submitted to MAPCOM.</p> <p>The registrar formed the committees for webinars</p>



			<p>committees and decide the roles and responsibilities.</p> <p>The IT department and the medical Informatics departments will coordinate the organization of these Online initiatives along with the organizing departments.</p>	<p>and podcast. Voice of SBV and SBV Connect were formed. The studio in-charges and IT department have coordinated for the same.</p>
3.	Status of the QER for the Jan - March Quarter	The Director - Accreditation reported that the Jan-March QER was not conducted due to the COVID lock down. It will be held when the situation relaxes	<p>Unanimously approved.</p> <p>Some members suggested online QER. IQAC shall look into the possibility.</p>	<p>Jan-March and April to June QER were conducted from 7<sup>th</sup> - 16<sup>th</sup> July. Some departments presented through the zoom and some in person.</p>
4.	ISO final auditing	The final certification audit for ISO 9001;2015, was conducted on 13 <sup>th</sup> to 15 <sup>th</sup> February. SBV has obtained two certificates: National and American board certification. Director accreditation thanks the management and the administrators for enabling this achievement.	The Vice-Chancellor congratulated. Also advised to look at International accreditations soon.	Preliminary enquiry was made on the International Accreditation Organization. Will be pursued soon.

Reported by The Director-Accreditation

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 The IQAC members  
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 The Vice-Chancellor, SBV  
 The Registrar, SBV  
 The GM, Admin, SBV

  
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