



Office of IGIDS

Ref: SBV-IQAC/ 2019-20/Circular/ dated 4.11.19

Circular for IQAC meeting

- ❖ Time/ Venue: Boardroom; 15.11.2019 / 11.00 am
- ❖ The Agenda of the meeting is as follows.

SL. NO	AGENDA
1.	Calling of meeting to order
2.	Quorum confirmation; Apologies if any
3.	Action Taken Repost based on Minutes of the previous meeting on 11 th July 2019
4.	<p>New matters/agenda</p> <ul style="list-style-type: none"> a. QER review July to September quarter held from 30th October to 4th November b. Report on the Best Performance Award given in the Founders Day. c. Submission of IQAC data to the Registry for BoM approval. d. Formation of teams for NAAC 2020 e. Review of the quality programs conducted in Sep-Oct 2019 f. Start of Interdisciplinary certificate courses/ Courses under HSSC/ and Fellowship courses g. New Registrations and Memberships – IIC/ Shodhsindhu/ NPTEL-SWAYAM h. Proposal for ISO certification and Green/ Energy Audit i. University Student Support cell Office
5.	Any point from the floor



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6.	Closure of meeting
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To
The IQAC members

Copy to:
The Vice-Chancellor, SBV
The Registrar, SBV
GM, Admin, SBV

Director Accreditation
Dr. CAROUNANIDY USHA
Director - Accreditation
Sri Balaji Vidyapeeth Deemed to be University,
Pillayarkuppam, Puducherry - 605 402.
INDIA



MINUTES OF THE MEETING - 15.11.2019 / 11.00 am

OFFICE OF SBV-IQAC

Ref: SBV-IQAC/ 19-20 /MOM/dated 20.11.19

1.	Calling of meeting to order	Meeting called to order by the Director-Accreditation
2.	Quorum confirmation; Apologies if any	Quorum was present; apologies conveyed to the chair
3.	Action Taken Report based on 11 th July meeting	Presented and enclosed

SL. NO.	AGENDA	DISCUSSION POINTS IF ANY	RESOLUTIONS & RESPONSIBILITY
1.	QER review July to September quarter held from 30 th October to 4 th November	The QER review started as per schedule. Everyone presented in the digital format. The Director suggested that the other departments must stay during the presentation of others to learn from others best practices.	The IQAC members agreed and it was decided to call for presentation in clusters; Preclinical/ paraclinical/ clinical and super specialty departments.
2.	Report on the Best Performance Award given In the Founders Day.	The best performing department and Institution was awarded based on their QER performance as per the initiatives of the Vice-Chancellor, in the Founders Day.	Members of IQAC expressed that the system of scoring must be fine-tuned and made transparent for others also. The Director agreed to do it in the forthcoming meetings.
3.	Submission of IQAC data to BOM	Director projected that the data of IQAC was submitted to the BOM. AQAR of 2018-19, Feedback analysis of 2018-19, Compliance of SBV SPP for 18-19, SBV SPP for 19-20 were the documents submitted.	All approved by the members



		AAA was not held in August as per the IQAC SPP. It is planned in January 2020. Thus, it was not submitted this time.	
4.	Formation of teams for NAAC 2020	Director presented the NAAC teams that were made for NAAC 2020 and elaborated on activities done.	The members suggested that as the lacunae are identified through the data collection as per the new manual, IQAC must focus on getting them implemented. Vice-Chancellor stated that this must be the modus operandi of the NAAC team.
5.	Review of the quality programs conducted in Sep-Oct 2019	The Director reported on the quality programs conducted: 1. Ishikawa diagram- Analysis of cause-and-effect 2. IGIDS IQAC on quality enhancement in Dental education on 5 th and 6 th October. 3. FDP in Curriculum mapping held on 21 st and 22 nd October 2019. 4. Workshop done on Gender sensitization on 31 st October 5. Six sigma training for the Hospital staff 11.10.2019.	Appreciated by all members
6.	Start of Interdisciplinary certificate courses and Fellowship courses	The Director reported that the efforts of starting interdisciplinary certificate courses and Fellowship programs resulted in 14	Vice chancellor advised that IQAC must follow-up the conduct of these courses and programs. And ensure that the details are



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		Fellowship programs and 13 interdisciplinary certificate courses. Master schedule prepared by IQAC and given. Attempts were initiated by IQAC to implement courses under the Health Sector Care Skill Council.	there on the website also.
7.	New Registrations and Memberships – IIC/ Shodhsindhu/ NPTEL-SWAYAM	SBV registered on 11 th September in the Institution Innovation Council (IIC) and in Shodhsindhu to access the learning resources and registered in NPTEL-SWAYAM to promulgate online learning at SBV.	It was proposed that SBV contributes content in these govt. portals as well in e-PG pathshala etc.
8.	Proposal for ISO certification and Green/ Energy Audit	Proposal to apply for ISO certification was given	Approved by all and process to start. Green and energy audit to be done in collaboration with the Project office
9.	Any point on the floor	Director highlighted the MoU signed on 11.10.19, by SBV with Micro, Small, Medium Enterprises (MSME) GOI to train SBV on Lean six Sigma quality measures. Also reported a MoU signed on 26 th August 2019, with Pedistars India and Medical Simulation Centre of SBV, for improving the quality in Simulation Training.	
10.	Closure of the meeting	Director thanked all for attending the meeting and for their ideas for the improvement of quality in SBV	

To
The IQAC members

Copy to:
The Vice-Chancellor, SBV
The Registrar, SBV
GM, Admin, SBV

Dr. CAROUNDHARAM Director - Accreditation
Director - Accreditation
Sri Balaji Vidyapeeth Deemed to be University.
Pillayarkuppam, Puducherry - 605 402.
INDIA



ATTENDANCE OF THE MEMBERS

❖ Time/ Venue: Boardroom; 6.11.19 / 2 pm

Chaired by the Vice-Chancellor

SL.NO	MEMBERS PRESENT	Sign	APOLOGIES IF ANY
	Prof. AR. Srinivasan, Registrar		
	Dr. Carounanidy Usha, Director Accreditation		
Teacher Members			
1.	Dr. N. Ananthakrishnan, Dean Faculty		
2.	Dr. Ravishankar, Dean MGMCRI	Absent	
3.	Dr. R. Saravana Kumar, Principal, IGIDS		
4.	Dr. K. Renuka, Principal, KGNC		
5.	Dr. Sukumaran A, Dean SSSMCRI		Informed
6.	Dr. Sarath Chandran J, Principal, School of Pharmacy		
7.	Dr. Helen Shaji, SSSCON		Informed
8.	Dr. A. N. Uma, Principal, AHS		
Core Coordinators			
1.	Dr. Adkoli BV, Director, CHPE	Absent	
2.	Dr. Ananda Balayogi, Director, CYTER		
3.	Dr. Balanehru, Director, CIDRF		



4.	Dr. Dinker Pai, Director, MSC		
5.	Dr. Jagan Mohan R, Head, Medical informatics		
6.	Dr. Pajanivel R, Head, TBCD, MGMCRI		
7.	Dr. Shivaprakash, Head, Psychiatry		
8.	Dr. R. Kannan, Professor, MGMCRI	Absent	
9.	Dr. Balaji Rajagopalan, Professor, SSSMCRI	Absent	
10.	Dr. Glad Mohesh, Professor, SSSMCRI	Absent	
11.	Dr. David Livingstone, Professor, IGIDS		
12.	Prof. Rajeswari, Professor, KGNC		
Institutional coordinators			
1.	Dr. Shanmugantham, Head, Physiotherapy		
2.	Dr. Agiesh Kumar, Dy. Director, CIDERF		
3.	Dr. Karthik J Salwe, Professor, MGMCRI		
4.	Dr. Y. Valentina, Asst. Professor, MGMCRI		—



5.	Dr. Valli, Head, ENT, SSSMCRI		
6.	Dr. Raj Prakash, Assoc. Professor, SSSMCRI		
7.	Dr. Sanguida A, Reader, IGIDS		
8.	Ms. Subakeerthi, Asst. Professor, KGNC		
9.	Ms. R. Uma Maheshwari, Asst Professor, KGNC		
10.	Ms. Jayasri, Tutor, KGNC		
11.	Dr. Shivasakthy, Dy. Director, CHPE		
12.	Dr. Dayanidhi, Lecturer, CYTER		
13.	Ms. Bhuvaneswari, Lecturer, CMTER		
14.	Ms. Lavanya, Tutor, AHS		
Management member			
1.	Ms. Asha SB, GM, Admin. SBV		
Administrative Member			
1.	Mr. R. Suryanarayanan, Dy. IQAC coordinator		
Stakeholder Member			
1.	Ms. Anita K, Director, NIFT, Chennai <small>(Deemed to be University u/s 3 of UGC Act, 1956) Accredited by NAAC with 'A' Grade</small>		



Industrialist Members			
1.	Mr. Anand Rathod, Medizones, Chennai	Informed	
Local Society member			
1.	Dr. E. R. Vijaya Krishna, Principal, RGCET, Puducherry	away	
Employer members			
1.	Dr. Krishnamurthy, Director, Krishna Hospitals and Research Foundation, Cuddalore	Informed	
2.	Dr. Sumitha Bakshi, Dr. Smilez, Puducherry	Informed	
Student Members			
3.	Student members a. Mr. Vignesh K, KGNC b. Ms. Sona Priyanka, IGIDS c. Ms. Kavya, SSSMCRI d. M. Ansuna Banerjee, MGMCRI	Vignesh Sona Kavya Ansuna	
Alumni Members			
4.	Alumni members a. Ms. Aruna Devi, KGNC b. Dr. Kanmani, SSSMCRI c. Dr. Lidiya, IGIDS d. Dr. Suguna M, MGMCRI	Ms. Aruna Devi Absent Lidiya Suguna DR. SUGUNA	

THE REGISTRAR
SRI BALAJI VIDYAPEETH
(Deemed to be University u/s 3 of UGC ACT, 1956)
Accredited with 'A' Grade