



SRI BALAJI VIDYAPEETH

DEEMED-TO-BE UNIVERSITY
U/S 3 of UGC Act

'A' Grade NAAC 2015

INTERNAL QUALITY ASSURANCE CELL

CIRCULAR FOR MEETING



Ref number: IQAC/SBV/2019/Circular

Date: 08.07.19

Sub: Call For Meeting - IQAC new composition - Reg

- Name of the Committee: **Internal Quality Assurance Cell**
- Time/ Venue: **Dated: 11.07.2019; Time: 12.00 noon; Venue Maulana Abul Kalam Azad Hall (Babuji Central Library), Sri Balaji Vidyapeeth**
- **All the committee members are requested to attend.**
- The Agenda of the meeting is as follows.

SL. NO	AGENDA
1.	Calling of meeting to order
2.	Quorum confirmation
3.	Apologies if any
4.	Minutes of the previous meeting – NA as it is the first meeting of the new composition
5.	Approval of the minutes of previous meeting- NA as it is the first meeting of the new composition
6.	Review of pending action items- NA as it is the first meeting of the new composition
7.	New matters/agenda a. Welcoming the members of the new composition of IQAC b. Presentation of the Objectives, functions, actions taken and future action plans of IQAC b. Induction address by Prof. Subhash Chandra Parija, the Honorable Vice-Chancellor, Sri Balaji Vidyapeeth
8.	Any point from the floor
9.	Closure of meeting

Dr. Carounanidy Usha
Director-Accreditation

Dr. CAROUNANIDY USHA
Director - Accreditation
Sri Balaji Vidyapeeth Deemed to be University,
Pillayarkuppam, Puducherry - 605 402.
INDIA



IQAC office

Ref: IQAC/SBV/ 2018/ Minutes/ 15.7.20

Meeting of the IQAC convened on 11.07.2019 at 12.00 pm, at
Bapuji Central Library (Maulana Abul Kalam Azad Hall)

MINUTES OF THE MEETING

1	Calling of meeting to order	Greeted and called to order
2	Quorum confirmation	Yes
3	Apologies if any	Noted
4	Action Taken report of the previous meeting	Presented and enclosed

New Matters/Agenda

Sl. No.	Agenda	Discussion Points If Any	Resolutions & Responsibility
a.	Welcoming the members of the new composition of IQAC	Dr. Usha welcomed the gathering introduced the new members. Dr. ER Vijaya Krishna, Principal, RGCET, Puducherry, Dr. Sumitha Bakshi, Dr. Smilez Dental Clinic, Puducherry were introduced as external members. Other external members conveyed their inability to join.	
b.	Presentation of the objectives, function, action taken and future action plans of IQAC	Dr. Usha presented the activities of IQAC since May 2019, through a PowerPoint presentation. <ul style="list-style-type: none"> Discussed various committee formed from IQAC to monitor the process for NAAC 2020. Feedback Monitoring Committee, Scholarship Monitoring Committee, Alumni Association Monitoring Committee, Higher education and Placement Cell 	NAAC teams would be formed by IQAC under the guidance of the Vice-Chancellor. SBV Drive database creation is important for any kind of ranking/ accreditation. Dr. Shivaprakash, assured that he would help.



		<p>Monitoring Committee are formed to monitor the functions of the respective cells in the constituent colleges.</p> <ul style="list-style-type: none">• Reported on standardized format for Circular and minutes of the meeting to be followed by all institutes and centers.• Informed about the standardized feedback system and forms on curriculum and syllabus.• Prioritized Objectives of IQAC was told• Decided to meet every quarter• Online AQAR submission to be done on or before December 2019.• 2019-20 SBV and IQAC SPP were presented and discussed.	<p>The AAA audit planned in the first week of August 19. QER April to June 2019 planned for last week of July.</p> <p>SPP Compliance report for the year 2018-19 would be presented in the next meeting after AAA.</p> <p>Sensitization program on Quality planned for 12th and 13th July 2019</p>
c.	<p>Induction address by Prof. Subhash Chandra Parija, the Honorable Vice - Chancellor, SBV</p>	<p>He congratulated the team and wished them good luck & emphasized on the importance of focused & speedy quality works not only for NAAC 2020, but also to sustain quality culture in SBV</p>	<p>Data templates for the QER to be redesigned based on the new manual. Only soft copies to be taken from all towards paperless office initiatives.</p> <p>Basic Training Programs on Microsoft - Office for Clerical and Secretarial Section is to be arranged & conducted with the help of Medical Informatics, SBV</p>
d.	<p>The floor was open for questions</p>	<p>The Principal, RGCET stated that The new NAAC manual will focus on the patents and asked IQAC to focus on that.</p>	



		<p>Dr. Glad Mohesh, Associate Professor, Physiology, SSSMCRI gave suggestions that we should have more MoU's with industry and R& D center, especially at off Campus which is close to Chennai.</p> <p>Dr. Sumathy Sundar, Director, CMTER</p> <p>Gave suggestions on Patient Care and Evaluation to be documented in Digital and to document the effectiveness of music therapy in the documentation.</p> <p>Dr. A.N Uma, Principal In-charge, AHS assured that she will support IQAC in all aspect of NAAC 2020.</p>	
7	Plan for next meeting	Will be in October	
8	Closure of meeting	Dr. Usha - Director- Accreditations thanked one and all for attending the IQAC Meeting	

Director-Accreditation

Dr. CAROUNANIDY USHA
Director - Accreditation
Sri Balaji Vidyapeeth Deemed to be University.
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INDIA



ATTENDANCE OF THE MEMBERS



Meeting of the Iqac convened on 11.07.2019 at 12.00 pm, at Babuji Central Library (Moulana Abul Kalam A: floor

SL.NO	MEMBERS PRESENT	DESIGNATION	SIGNATURE	APOLOGIES IF ANY
1.	Prof.N.Ananthkrishnan	Dean of Faculty		on leave.
2.	Prof. Adithan C	Dean-Research	<i>Adithan C</i>	—
3.	Prof.Ravishankar M	Dean		on leave
4.	Prof.Premanath Fakirayya Kotur	Dean		Informed
5.	Dr.Saravanakumar R	Principal	<i>R Sarav</i>	
6.	Dr. A.N. Uma	Principal Incharge	<i>A.N. Uma</i>	
7.	Dr.Renuka K	Principal	<i>Renuka K</i>	—
8.	Prof.Sarath Chandiran I	Principal	<i>Sarath Chandiran I</i>	
9.	Prof.Balanehru	Director	<i>Balanehru</i>	
10.	Prof. Dinker Pai	Director		out of country
11.	Dr. Sumathy Sundar	Director	<i>Sumathy Sundar</i>	
12.	Dr. Ananda Balayogi Bhavanani	Director		out of country
13.	Prof.B.V.Adkoli	Director	<i>B.V. Adkoli</i>	
14.	Dr.David Livingstone	Professor, Prosthodontics	<i>David Livingstone</i>	
15.	Dr.Glad Mohesh	Associate Professor , Physiology	<i>Glad Mohesh</i>	
16.	Mrs.Rajeswari	Professor	<i>S. Rajeswari</i>	
17.	Dr. Sivaprakash B	Head, Psychiatry	<i>Sivaprakash B</i>	—
18.	Dr. Balaji Rajagopalan	Prof. Head, Biochemistry		Infor med



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19.	Dr. Suganya M	Reader, Pedodontia		on leave
20.	Dr. Jagan Mohan	Head (Medical Informatics)	<i>Jagan</i>	
21.	Dr Valentina Y	Assistant Professor, Microbiology	<i>Vin</i> 10/7	
22.	Dr.Karthik.Salwe	Professor, Pharmacology	<i>Karthik</i> 10/07/19	
23.	Dr.Valli	Professor, ENT	<i>Valli</i> 10/7/19	
24.	Dr.Saurabh R Shrivastava	Associate Professor, Preventive and Social Medicine		informed
25.	Dr.Viknesan.M	Reader, Public Health Dentistry		on leave
26.	Dr.Sanguida.A	Reader, Pedodontia	<i>Sanguida</i> 10/07/19	
27.	Ms. Jayasri	Tutor, Mental Health Nursing		
28.	Mrs.Subakeerthi. V	Assistant Professor, Comm. Health Nursing		informed
29.	Dr. Agiesh Kumar	Scientist, Dy. Director	<i>Agiesh</i>	
30.	Dr. Shivasakthy	Professor, Prosthodontics	<i>M.Singh</i>	
31.	MS. Lavanya	Tutor	<i>Lavanya</i>	
32.	Mr.Dayanidi.G	Lecturer	<i>Dayanidi</i>	
33.	Mrs.Asha Suresh Babu	General Manager		informed.
34.	Mr. R. Suriyanarayanan	Co-Ordinator, NIRF/NAAC	<i>R. Suriyanarayanan</i>	
35.	Dr. E.R.Vijaya Krishna	Principal	<i>E.R.Vijaya Krishna</i>	



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36.	Mr.Vignesh K	Student		on leave
37.	Ms.Khavya	Student	<i>Khavya</i>	
38.	Ms.Sona Priyanka	Student		Exams.
39.	Anusna Banergee	Student	<i>Anusna Banjee</i>	
40.	Mrs.Aruna Devi M	Alumni		Informed
41.	Dr. Kanmani	Alumni	<i>Kanmani</i>	
42.	Dr. Lidya	Alumni	<i>Lidya</i>	
43.	Dr. Suguna	Alumni	<i>Suguna</i>	
44.	Mr. Anandraj Rathod	Managing Partner		unable to attend on time
45.	Dr. K. Krishnamurthy	Director		informed.
46.	Mr.Sampath	HR Manager		informed
47.	Dr. Sumita Bakshi	Clinical and Operations Head, Puduchery branch	<i>Bakshi</i>	
48.	Prof.Carounanidy Usha	Director-Accreditation	<i>Usha</i>	

49. Mrs.Umamaheswari. Asst.Prof, KGNC. *Usha*

50. Dr.K.Thandavamoorthi - Deputy Librarian, *Kav*

51. Dr.Amita K, Director, National Institute of Fashion Technology, Chennai. *Amita*