



Office of IGIDS

Ref: SBV/IQAC/ 2019/Circular/dated 27.03.20

Circular for IQAC meeting

❖ **Time/ Venue: Boardroom; 3rd April 2020 / 11 am**

❖ **The Agenda of the meeting is as follows.**

SL. NO	AGENDA
1.	Calling of meeting to order
2.	Quorum confirmation; Apologies if any
3.	Action Taken Report based on January 21 st meeting
4.	New matters/agenda a. Review of the Value-added programs for students b. Plans to combat COVID for NAAC 2020 preparedness – Starting online FDP/ courses c. Status of QER meeting Jan – March quarter
5.	Any point from the floor
6.	Closure of meeting

Please note that due to COVID 19 lock down the meeting will be conducted through Zoom for safety of all. The link will be sent by mail. Please join.

To
The IQAC members

Copy to:
The Vice-Chancellor, SBV
The Registrar, SBV
The GM, Admin, SBV

Dr. CAROUNANIDY USHA
Director - Accreditation
Sri Balaji Vidyapeeth Deemed to be University,
Pillayarkuppam, Puducherry - 605 402.
INDIA

Director Accreditation



Office of IQAC

Ref: SBV/IQAC/ 2019/Minutes/ dated 6.04.20

MINUTES OF THE MEETING-

❖ **Time/ Venue: Boardroom; 3rd April 2020 / 11 am**

1	Calling of meeting to order	<i>Zoom Meeting called to order by the Director- Accreditation</i>	
2	Quorum confirmation	<i>quorum was present; apologies conveyed to the Chair</i>	
3	Action Taken report	<i>Report of the January 21st meeting Presented and enclosed</i>	
New Matters/Agenda			
SL. NO.	AGENDA	DISCUSSION POINTS IF ANY	RESOLUTIONS & RESPONSIBILITY
1.	NAAC process – planning	<i>IQAC was asked to submit the plan of action, during the lock down for NAAC preparation.</i>	<i>Though July is the timeline planned before for NAAC submission, as NAAC has not notified on the deadline for submission, the internal deadlines will be followed for completion of the SSR. All teams must be asked to come in zoom or skype. The core team meeting will continue.</i>
2.	Online meetings and FDP	<i>It was pointed out that many FDPs that were planned are not conducted due to this pandemic.</i>	<i>Vice-Chancellor suggested that as the temporary arrangement for the Studio is ready, all FDP will be conducted online, parallely, in the month of June to July. He planned to commence a POCASST series to communicate with all about various topics. He also</i>



			<p>suggested to have series of webinars.</p> <p>All these will be in association with the CHPE. Dr. Adkoli/ Dr. Shivasakthy to follow-up the same.</p> <p>Also, he suggested the formation of committees for the online ideas. The registrar was asked to frame the Digital Council and decide the roles and responsibilities.</p> <p>The IT department and the medical Informatics departments will coordinate the organization of these Online initiatives along with the organizing departments.</p>
3.	Value-added courses for the students	<p>The Director Accreditation reported on the conduct of 8 value added courses spanning from February to March 2020, for the students of the main campus and off campus. 100 students benefitted. Q-Team Mumbai were the facilitators. Feedback obtained from students was found to be very good. A committee was constituted under Dr. Jeneth Berlin, Head, Physiology, MGMCRI for the smooth conduct of the program.</p>	<p>The members applauded the same. It was suggested to continue such programs in a regular period with a definitive plan.</p> <p>Vice-Chancellor suggested that this be added in the strategic perspective plan of IQAC for 2020-21.</p>



4.	Status of the QER for the Jan – March Quarter	<i>The Director - Accreditation reported that the Jan-March QER was not conducted due to the COVID lock down. It will be held when the situation relaxes</i>	<i>Unanimously approved. Some members suggested online QER. IQAC shall look into the possibility.</i>
5.	ISO final auditing	<i>The final certification audit for ISO 9001;2015, was conducted on 13th to 15th February. SBV has obtained two certificates: National and American board certification. Director Accreditation thanked the management and the administrators for enabling this achievement.</i>	<i>The Vice-Chancellor congratulated. Also advised to look at International accreditations soon.</i>
6.	Any other point on floor	<i>Best Practice Committee has been formed and under the chairmanship of Prof. Ananthakrishnan will finalize the best practices of SBV to send for NAAC 2020 Director thanked the Vice-Chancellor for his initiatives of signing MoU between AIMST university and University of Malaya in January last week.</i>	
7.	Closure of the meeting	<i>Dr. Usha thanked all for coming on the zoom and wished them to stay safe in the pandemic times.</i>	

To
The IQAC members

Copy to:
The Vice-Chancellor, SBV
The Registrar, SBV
The GM, Admin, SBV

Dr. CAROUNANIDY USHA
Director - Accreditation
Sri Balaji Vidyapeeth Deemed to be University,
Pillayarkuppam, Puducherry - 605 402.
INDIA



ATTENDANCE OF THE MEMBERS

❖ Time/ Venue: Boardroom; 3.4.20/ 11 am

The following members attended through the Zoom meeting. Those who were present physically to kindly sign.

Chaired by the Vice-Chancellor

SL.NO	MEMBERS PRESENT	Sign	APOLOGIES IF ANY
	Prof. AR. Srinivasan, Registrar		
	Dr. Carounanidy Usha, Director Accreditation		
Teacher Members			
1.	Dr. N. Ananthkrishnan, Professor Emeritus, General Surgery, MGMCRI		Unable to join
2.	Dr. Ravishankar, Dean MGMCRI		Unable to join
3.	Dr. R. Saravana Kumar, Principal, IGIDS		
4.	Dr. K. Renuka, Principal, KGNC		
5.	Dr. Sukumaran A, Dean SSSMCRI	Through Zoom	
6.	Dr. Sarath Chandran J, Principal, School of Pharmacy		
7.	Dr. Helen Shaji, SSSCON	Through Zoom	
8.	Dr. A. N. Uma, Principal, AHS		
Core Coordinators			
1.	Dr. Adkoli BV, Director, CHPE		



SRI BALAJI VIDYAPEETH

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			Unable to join
2.	Dr. Ananda Balayogi, Director, CYTER		Unable to join
3.	Dr. Balanehru, Director, CIDRF	Through Zoom	
4.	Dr. Dinker Pai, Director, MSC	Through Zoom	
5.	Dr. Jagan Mohan R, Head, Medical informatics		
6.	Dr. Pajanivel R, Head, TBCD, MGMCRI	Through Zoom	
7.	Dr. Shivaprakash, Head, Psychiatry	Through Zoom	
8.	Dr. R. Kannan, Professor, MGMCRI		
9.	Dr. Balaji Rajagopalan, Professor, SSSMCRI	Through Zoom	
10.	Dr. Glad Mohesh, Professor, SSSMCRI	Through Zoom	
11.	Dr. David Livingstone, Professor, IGIDS	Through Zoom 	
12.	Prof. Rajeswari, Professor, KGNC		
13.	Dr. Siva Ramakrishnan, Reader, IGIDS		
Institutional coordinators			
1.	Dr. Shanmugantham, Head, Physiotherapy		Unable to join
2.	Dr. Agiesh Kumar, Dy. Director, CIDRF	Through Zoom	



3.	Dr. Karthik J Salwe, Professor, MGMCRI	<i>[Signature]</i>	
4.	Dr. Y. Valentina, Asst. Professor, MGMCRI	<i>[Signature]</i>	
5.	Dr. Valli, Head, ENT, SSSMCRI	Through Zoom	
6.	Dr. Raj Prakash, Assoc. Professor, SSSMCRI	Through Zoom	
7.	Dr. Sanguida A, Reader, IGIDS	<i>[Signature]</i>	
8.	Ms. Subakeerthi, Asst. Professor, KGNC	<i>[Signature]</i>	
9.	Ms. R. Uma Maheshwari, Asst Professor, KGNC	<i>[Signature]</i>	
10.	Ms. Jayasri, Tutor, KGNC	<i>[Signature]</i>	
11.	Dr. Dayanidhi, Lecturer, CYTER	Unable to join	
12.	Ms. Bhuvaneshwari, Lecturer, CMTER	Unable to join	
13.	Ms. Lavanya, Tutor, AHS	Unable to join	
Management member			
1.	Ms. Asha SB, GM, Admin. SBV	<i>[Signature]</i>	
Administrative Member			
1.	Mr. R. Suryanarayanan, Dy. IQAC coordinator SRI BALAJI VIDYAPEETH (Deemed to be University u/s 3 of UGC ACT, 1956) Accredited by NAAC with 'A' Grade	<i>[Signature]</i>	

**Stakeholder Member**

1. Ms. Anita K, Director, NIFT, Chennai

Industrialist Members

1. Mr. Manivannan, Sai Supreme Medifurn, Pondicherry

Through Zoom

Local Society member

1. Dr. E. R. Vijaya Krishna, Principal, RGCET, Puducherry

Through Zoom

Employer members

1. Dr. Krishnamurthy, Director, Krishna Hospitals and Research Foundation, Cuddalore

Unable to join

2. Mr. K. Ravishankar, CEO, MGM Healthcare, Chennai.

Through Zoom

Student Members

3. Student members

- a. Mr. Vignesh K, KGNC
- b. Ms. Sona Priyanka, IGIDS
- c. Ms. Kavya, SSSMCRI
- d. M. Ansuna Banerjee, MGMCRI

Unable to join

Alumni Members

4. Alumni members

- a. Ms. Aruna Devi, KGNC
- b. Dr. Kanmani, SSSMCRI
- c. Dr. Lidiya, IGIDS
- d. Dr. Suguna M, MGMCRI

Through zoom

THE REGISTRAR

SRI BALAJI VIDYAPEETH

(Deemed to be University u/s 3 of UGC ACT, 1956)

Accredited by NAAC with 'A' Grade